

**iCMS**

# **User's Manual**

Version 3.4

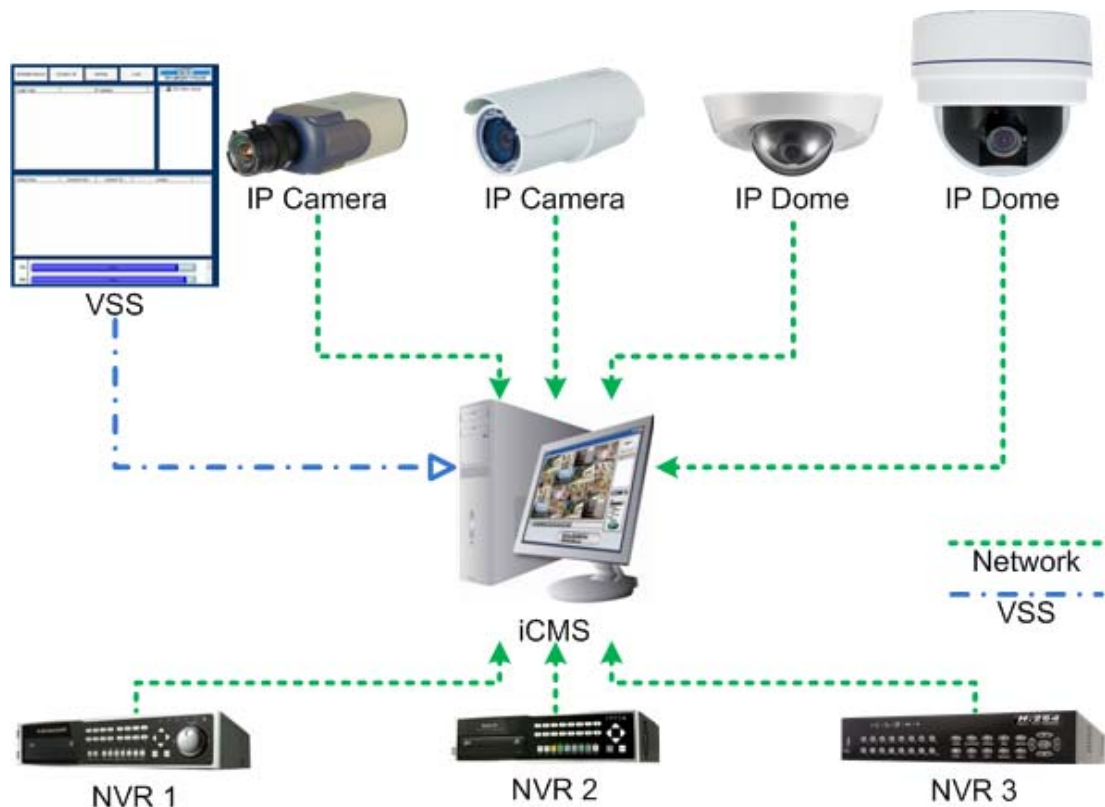
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# 1. Overview

iCMS is a powerful and professional centralized monitoring system designed for all range of applications and projects. With iCMS, accessing and monitoring multiple surveillance equipments such as NVRs, and Mega-Pixel IP cameras is just a few clicks away.



## Features

- **Monitor Multiple Sites** – Supports up to 64 IP devices
- **SSL Email Notification** – Supports SSL SMTP Server for email notifications
- **Alert Function (LAN Only)** – Receives live/event video clips and messages to the local computer from all connected NVR(s)
- **Device Configuration** – Configures the settings of the connected IP devices
- **Remote Playback** – Allows playback of recorded video stored in the connected NVR(s) and VSS
- **HDD Information** – Displays information of HDDs in the local computer
- **eMap Management** – Keeps geographical marks of surveillance layout on self-selected maps
- **VSS/NVR** – Connection to storage devices to retrieve stored video data
- **IP Speed Dome control / IP joystick support**

## 1.1 System Requirement

The following chart shows recommended computer system:

<b>Operating Systems</b>	Windows XP, Windows Vista, Windows 7	
<b>CPU</b>	Minimum: Intel® Core™ 2 Duo 2.4 GHz	Recommended: Intel® Core™ i7-2600 8MB Cache 3.4 GHz
<b>RAM Memory</b>	Minimum: 1GB	Recommended: 4GB
<b>HDD</b>	Minimum: 80GB	Recommended: 1TB
<b>Video Card</b>	Minimum: Graphics card with more than 64MB RAM	Recommended: GeForce GTS450 1GB PCI-E 16X
<b>Ethernet</b>	Minimum: 100 BaseT	Recommended: Gigabit LAN
<b>Tested Setup</b>	CPU: Intel® Core™ i7-2600 (8MB Cache, 3.4 GHz); RAM: DDR3 4GB; OS: Windows 7 Professional; Ethernet: Gigabit LAN; Mainboard Chip: Intel H6X	



**NOTE:** For Live viewing of more than 16 IP devices, users need to lower the camera resolution and change the compression method to MPEG4 or MJPEG.



**NOTE:** If the operating system is Windows Vista or Windows 7, some functions (such as Record, Auto Reboot, etc) will not work properly due to User Account Control (UAC). Follow steps below to solve this problem.

**Step 1.** If a previous version of iCMS is installed, export setting files of iCMS servers (1~4) before installing the new version iCMS.



**Step 2.** Due to UAC, user accounts in Windows Vista and Windows 7 cannot properly run applications that will write in “C:\Program Files\” folder. Therefore, iCMS will be installed in “C:\” folder instead.

**Step 3.** Once the new version iCMS is installed, import the setting files back to iCMS servers (1~4).

## 2. Software Installation

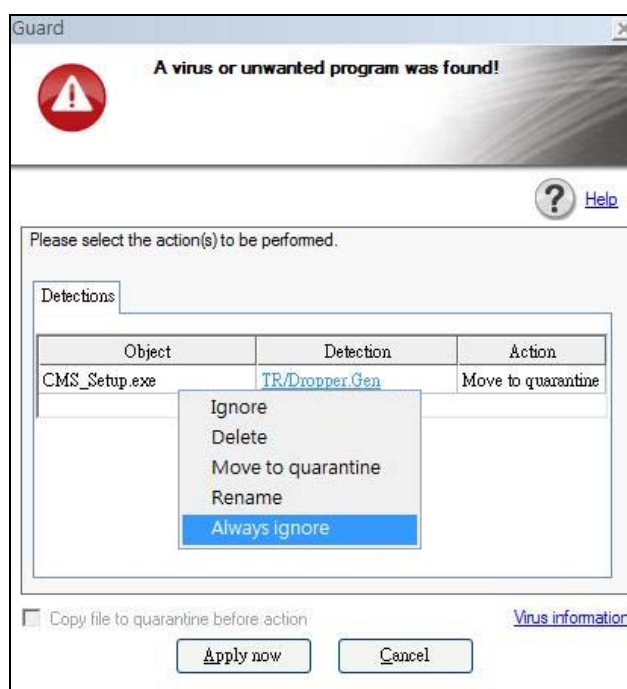
Follow the steps below to install iCMS to the local computer.

**Step 1.** There are 2 ways to start the installation.

**Option 1.** Download the compressed file and  iCMS\_Setup.rar extract it. Click on the iCMS\_Setup.exe  iCMS\_Setup.exe file to start the installation.



**NOTE:** Some antivirus software might report false alarm when users move the mouse cursors over the iCMS\_Setup.exe file. Right click and select <Always ignore> in order to continue the installation.



**Option 2.** If iCMS will be installed via a CD, the installation will startup automatically when the CD is inserted into the CD-Rom. The <iCMS Setup Menu> window will be displayed. Choose <INSTALL iCMS> to start installing iCMS. Choose <iCMS USER'S MANUAL> to open the user's manual. Choose <EXIT> to exit the <iCMS Setup Menu>.

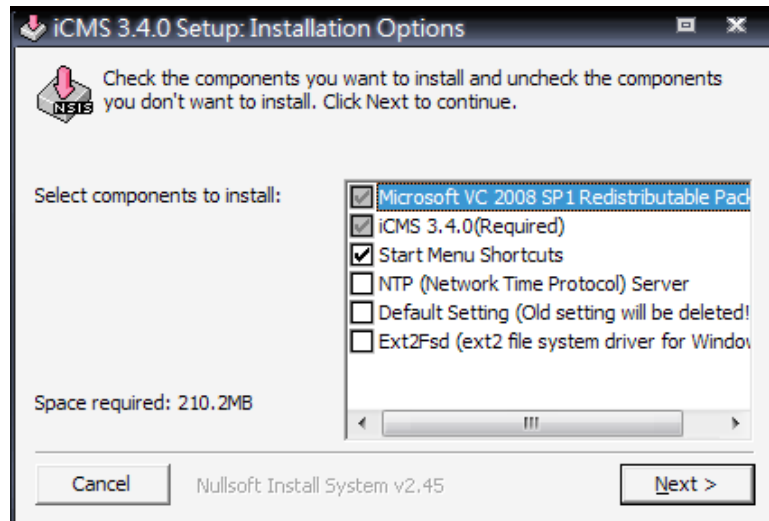


**NOTE:** If an older version of the iCMS had been installed in the local computer, a message box will be prompt. Click <OK> to uninstall the previous version.



**NOTE:** After clicking <OK>, a un-installation confirmation dialog will be displayed. Click <Uninstall> to uninstall the older version and continue with the next step.

**Step 2.** Select the components that are going to be installed. It is strongly recommended to select the <Start Menu Shortcuts> to create shortcuts in the Start Menu and on the Desktop. Otherwise whenever the program is to be opened, it will have to be found under the path: “\CMS\EXE\CMS.exe”. Click <Next> to go to next step.



The components of the iCMS Installation Setup are:

- a. Microsoft VC 2008 SP1 Redistributable Package: This is an upgrade package required for correctly running iCMS.
- b. iCMS 3.4.0: The iCMS main program must be installed (default).
- c. Start Menu Shortcuts: Check the box to create shortcuts in the Start Menu and on the Desktop.
- d. NTP (Network Time Protocol) Server: Check the box to install the NTP server.
- e. Default Setting (Old setting will be deleted!): Check the box to load default setting, or uncheck it to load the old setting of previous installed iCMS.
- f. Ext2Fsd (ext2 file system driver for Windows): Check the box to install driver in order to be able to read raw files in NVR HDD.



**NOTE:** If users have already installed the EXT2IFS driver and software, please uninstall it beforehand, for there might be confliction occurs while installing Ext2Fsd driver during iCMS installation.

**Step 3.** The iCMS main program will be the first program to be installed. Choose a folder to install the iCMS or it will be installed to a default destination folder “\CMS\”. Click <Install> to start the Installation; or click <Back> to go back to the previous step.

**Step 4.** The NTP Server will be the next program to be installed. The NTP Server enables the local computer, which is running the iCMS, to become a central NTP Server for the connected NVR(s) so the time for the local computer and the connected NVR(s) is synchronized. When the confirmation window popup, click <OK> to start installing the NTP Server.

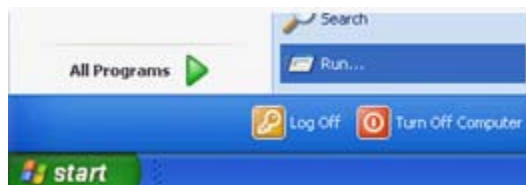
**Step 5.** When the Software Installation is completed, click <Close> to exit.

### **NTP Service (Server)**

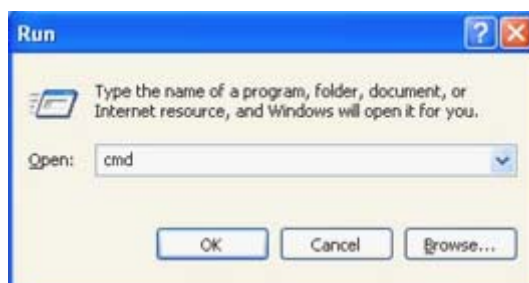
The NTP Service (Server) enables the local computer, which is running the iCMS, to become a central NTP server for the connected NVR(s) so the time for the connected NVR(s) and the local computer is synchronized.

To do so, the IP address of the local computer is needed.

Go to **Start** menu, select **Run**.

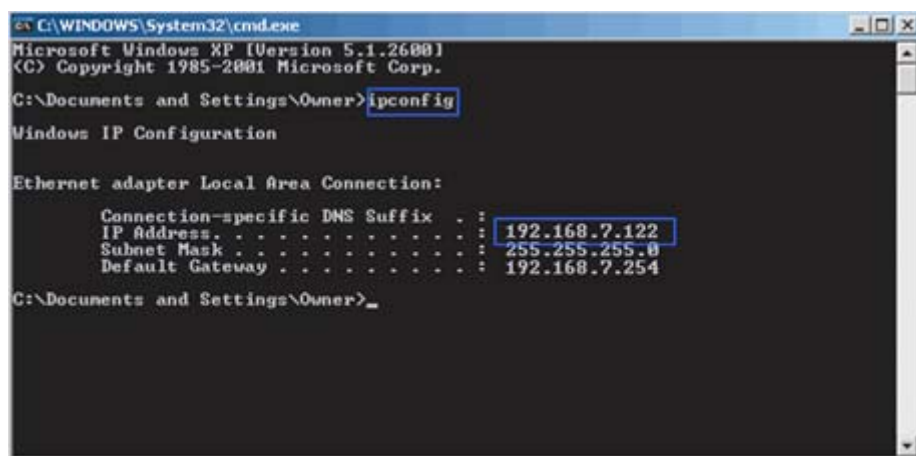


Type in **cmd** and click OK.





Type in **ipconfig** to get the IP Address of the local computer. Write down the IP address on a piece of paper for later use.



```
C:\WINDOWS\System32\cmd.exe
Microsoft Windows XP [Version 5.1.2600]
(C) Copyright 1985-2001 Microsoft Corp.

C:\Documents and Settings\Owner>ipconfig

Windows IP Configuration


Ethernet adapter Local Area Connection:

    Connection-specific DNS Suffix  . : 
    IP Address. . . . . : 192.168.7.122
    Subnet Mask . . . . . : 255.255.255.0
    Default Gateway . . . . . : 192.168.7.254

C:\Documents and Settings\Owner>
```

After the IP address is found, setup the connected NVR(s).

First, go to <Main Menu> → <System Setup> → <Date/Time> → <Time Zone> to setup time zone. To find out the local time zone, please visit [www.greenwichmeantime.com](http://www.greenwichmeantime.com)

 **NOTE:** The <Time Zone> must be set or the <Network Time Protocol Setup> will not be accessible.

After entered the local time zone, the <Network Time Protocol Setup> option will be accessible. Go to <Main Menu> → <System Setup> → <Date/Time> → <Network Time Protocol Setup>, and the following menu will be displayed.

Network Time Protocol Setup	
NTP Server	time.nist.gov
Automatically Time Sync	On
Manually Time Sync	No

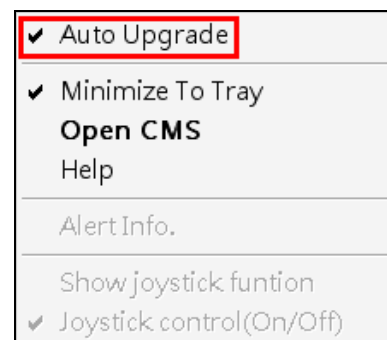
In this example, the NTP server should be set to “192.168.7.122” which is the IP address of the local computer. After the NTP server is set, select <Yes> for <Manually Time Sync> to immediately sync the time with the local computer. The time sync can also be updated periodically. Select <On> for <Automatically Time Sync> and the time will be automatically synced once an hour.

## 3. Software Upgrade

iCMS software can be upgraded automatically or manually. Refer to the following sections for details.

### 3.1 Automatic Software Upgrade

To enable automatic software upgrade, right click on iCMS icon in the system tray and check "Auto Upgrade". If automatic software upgrade is enabled, iCMS will connect to the FTP Server and check for upgrade once a month. If no upgrade is available, iCMS will continue normal process. If upgrade is detected, please follow the steps below to proceed.



**Step 1.** A message box will pop up to inform that there is upgrade available. Click <OK> to download the upgrade software and continue to the next step. Otherwise, click <Cancel> to abort and continue to normal iCMS process.

**Step 2.** Choose a destination folder to save the file. Then a window will pop up and show the downloading status. To terminate the download, click <Abort> and iCMS will be started as usual.

**Step 3.** When the download is completed, the installation of the new version of iCMS can be started following the same procedures described in section **Software Installation**.



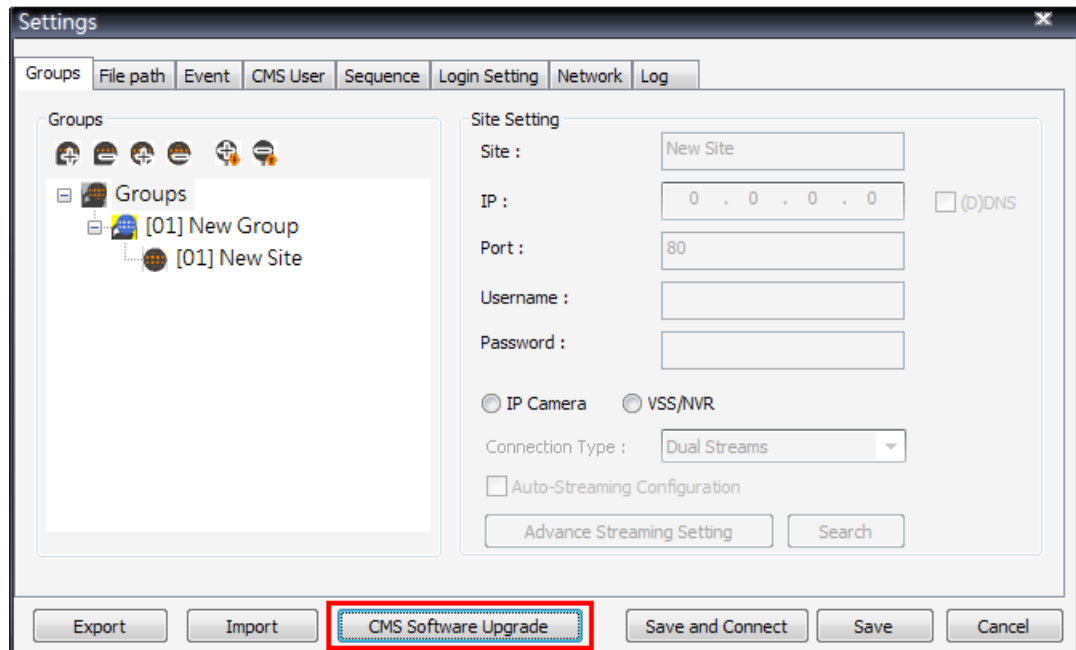
**NOTE:** If the upgrade file is not completely downloaded, an error message will be displayed to notify users.



**NOTE:** A release note will also be downloaded together with the setup file. A popup window will be displayed to show the file path where the release note is saved.

## 3.2 Manual Software Upgrade

To manually upgrade software, click on the <Setting> button and click on <Software Upgrade> at the bottom. Then follow the steps in the previous section to complete the download and installation.



## 4. Start Up iCMS

There are 3 ways to start iCMS. Note that method A and B are only available if the “Start Menu Shortcuts” component is installed. Please see section **Software Installation** for more information.

**Method A:** Click Start menu and select Programs; find “iCMS” from the listed programs.

**Method B:** Double click on the shortcut icon on the desktop.

**Method C:** Go to “\CMS\EXE\” and double click on iCMS icon.

### 4.1 Starting Up

If iCMS is started for the first time, select a desired language for the interface. The available languages are listed in the scroll box. Click <OK> to confirm the selection.



**NOTE:** If the system memory or CPU frequency is less than the requirement, the error message will be displayed.

### 4.2 Login

The default username & password are: “**admin**” and “**1234**”. Enter the default username and password, then check <Save user name and password> to save time from entering username and password every time iCMS starts. Click <OK> to login.

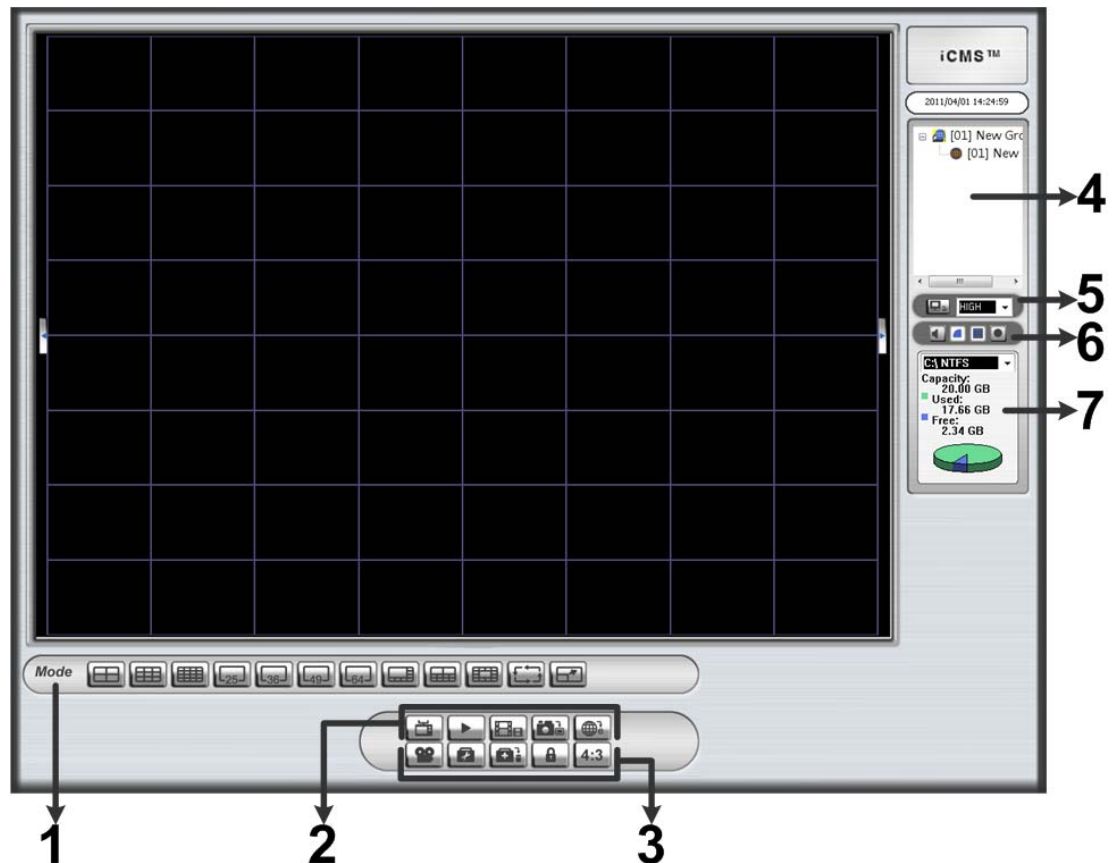
Username and password accounts can be added or removed under the <CMS User> tab in <Setting> configuration window. Refer to the **CMS User** section for more information.



**NOTE:** If the wrong username or password is entered for 3 times, an error message will be displayed, and iCMS will be closed automatically after <OK> is clicked. Restart iCMS to enter the correct username and password.

## 5. iCMS Main Window

After started up iCMS, the main window of iCMS will be shown as the figure below. The name of each button is indicated as follows.



1	Display Mode: 4-windows, 16-windows, 25-windows, 36-windows, 49-windows, 64-windows, 8-windows, 10-windows, 13-windows, Sequence, Full Screen
2	Left to Right: Live, Playback, CMS Player, Snapshot, Emap
3	Left to Right: Schedule Record, Setting, Health, Lock, 4:3 Display
4	Site Tree
5	Bandwidth – Normal/Dual Streaming
6	Left to Right: Audio, Smooth Adjustment, Deflicker, Recording
7	HDD Info

The usage and function of each button will be briefly described as follows.

### **Display Mode**

Click on any <Mode> icons to view the **image** in a multiple window mode. The selections are 4-windows, 9-windows, 16-windows, 25-windows, 36-windows, 49-windows, 64-windows, 8-windows, 10-windows, and 13-windows. Refer to section **Display Mode** for more details on operation.

Click on <Sequence> to start displaying the sequence list. See section **Sequence Display** for more detailed information.

Click on <Full Screen> to extend the current viewing grids to full screen. Hit <Esc> to exit.

### **Live**

Click on the <Live> icon to view the live video. Note that after viewing recorded video, this button needs to be clicked to switch back to the live mode.

### **Playback**

Click on the <Playback> icon to view recorded video stored in the HDD of the connected NVR. Please refer to section **Playback Recorded Video** for more information about playing back the video.

### **CMS Player**

Click on the <CMS Player> icon to start up CMS Player. CMS Player is an enriched version of the standard NVRPlayer. Please refer to the **Appendix A** for more information.



**NOTE:** When iCMS is terminated, CMS Player will also be ended at the same time.

### **Snapshot**

Click on the <Snapshot> icon to save a snapshot of the current window(s). Refer to section **Take a Snapshot** for detailed information.

### **Emap**

Click on the <Emap> icon to open the E-Map program. The E-Map is a program that allows users to illustrate the positions of the cameras on a self selected image.

**Schedule Record**

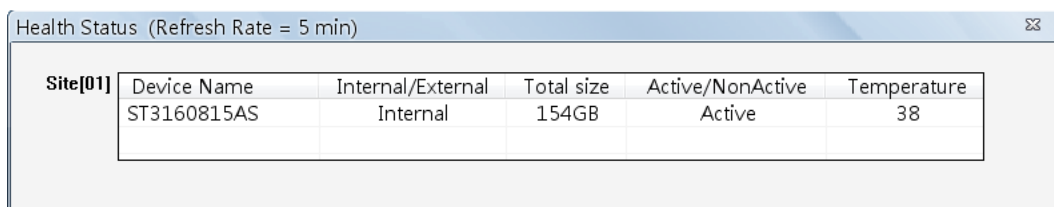
Click on the <Schedule Record> icon to schedule the recording time frame for the sites.

**Setting**

Click on the <Setting> icon to set up the configuration. Refer to section **Configure the iCMS** for detailed information.

**Health**

Click on the <Health> icon to see the HDD information of the connected NVR(s). The data will be updated every 5 minutes. The following figure is an example. See section **Health Function** for more detailed information.



Site[01]	Device Name	Internal/External	Total size	Active/NonActive	Temperature
	ST3160815AS	Internal	154GB	Active	38

**Lock**

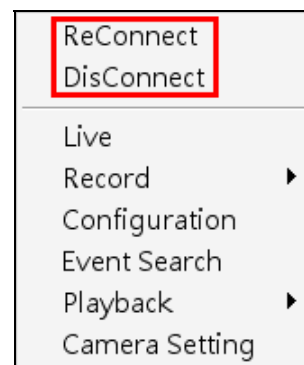
Click on the <Lock> icon to lock iCMS in order to protect the works on iCMS when users need to be away from the computer for a while. This function is the same as the computer's screensaver. See section **Lock Function** for more detailed information.

**4:3 Display**

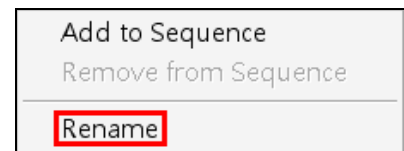
Click on the <4:3> icon to change the screen display to 4:3 ratio. Click on the icon again to return to the original aspect.

**Site Tree**

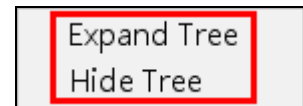
Site tree displays sites that are currently being viewed. If the connection to a certain camera is failed, there will not be image displayed on its assigned grid. Right click on the "site" and click <ReConnect> to try to establish the connection to the site. The <DisConnect> option allows users to only disconnect a certain site.



Users can also rename the camera directly by right clicking on the camera and selecting <Rename>. The new name will be shown on the upper left corner of the camera's assigned grid. Note that group and site cannot be directly renamed at the site tree.



By right clicking on the group icon, the options shown as on the right allows users to expand or hide the site tree at once.



### **Bandwidth – Normal/Dual Streaming**

For different networks with different bandwidths, two streaming options are provided – normal streaming and dual streaming. Users who are using high-speed networks, normal streaming will be a recommended choice. Depending on the HDD capacity and network usage, set to high, middle, or low bandwidths.

For networks with limited bandwidth, dual streaming will be a better choice. It enables coexistence of high quality streaming at local NVR site and lower quality streaming but faster transmission for iCMS site. To select dual streaming, click on the bandwidth icon and the icon will change color. Then users can furthermore choose different bit rates to adjust for the best displaying quality.

The setting will be applied immediately, and is going to be saved for iCMS next startup.



**NOTE:** Dual streaming will only be available when NVR's total PPS is set to one-half of the max PPS, for example, set 30PPS for D1 recording. The reserved half of the max PPS will be handling the low rate streaming for transmission to the remote monitoring site.



### **Audio**

Click on the audio button to switch on/off the audio.



**NOTE:** Switching ON/OFF the audio on iCMS will not affect the audio setting of the connected NVR(s).

### **Smooth Adjustment**

Click on the smooth adjustment button to switch on/off the smooth adjustment function. Switching on the function helps to give the image more sharpness.

### **Deflicker**

Click on the deflicker button to turn on/off the deflicker function. Switching on the function helps to avoid gleaming of images.

### **Recording**

Click on the recording button to start recording videos of all connected sites. The recorded data will be stored in the preset file path specified in settings.

### **HDD Info**

The pie chart displays the HDD information. This is especially useful when users use iCMS to record the video to the local computer.

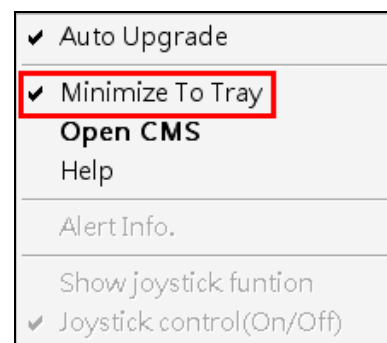
Scroll down the menu to see the information of all the HDD(s) installed on the local computer, such as C drive, D drive...etc. The blue part of the pie chart indicates the used space, and the yellow part indicates the available space.

The information will be updated every 30 seconds. If file circular is enabled, the circulation will as well be updated every 30 seconds.

## 5.1 iCMS Icon in the System Tray

When iCMS is started up, iCMS icon will always be shown in the system tray. Right click on iCMS icon and the menu items will be as shown on the right.

If <Minimize To Tray> is checked, iCMS window will shrink to iCMS icon in the system tray when it is minimized. The task button will also disappear.



To restore iCMS window, click on iCMS icon and the task button will appear again. Then click on the task button to restore iCMS window. Alternatively, right click on iCMS icon and select <Open iCMS> and iCMS window will be restored.

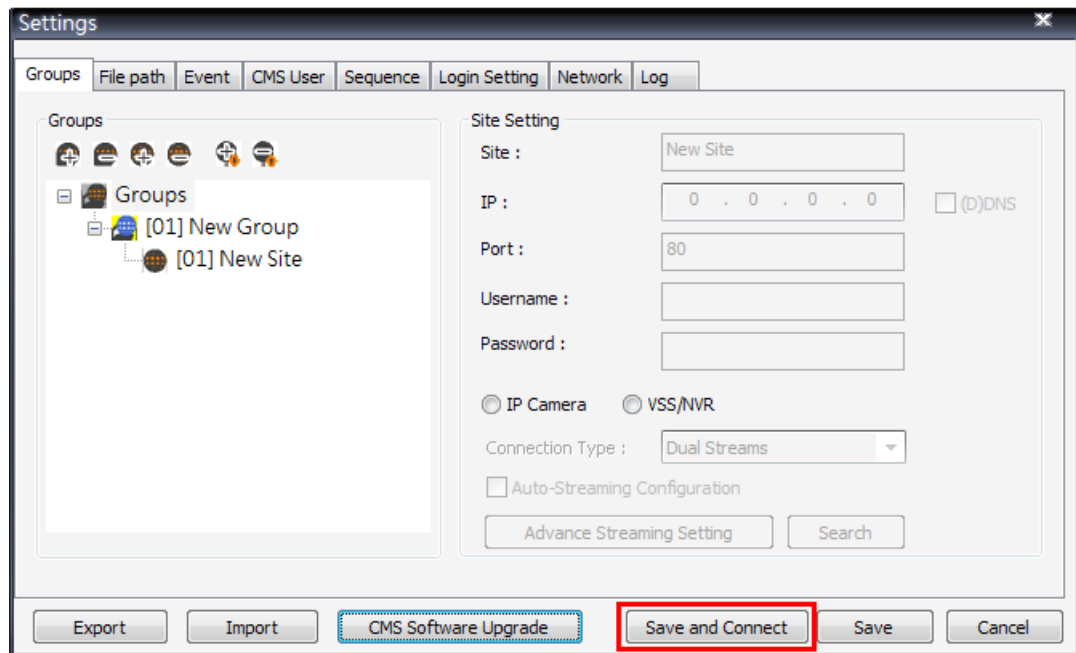
Right click on iCMS icon and select <Help> will display iCMS User's Manual.

Details of <Auto Upgrade> is described in section **Automatic Software Upgrade**; <Alert Info.> is explained in section **Alert Event**; <Show joystick function> and <Joystick control (On/Off)> are introduced in section **Joystick Control Function**.

## 6. Configure iCMS

iCMS supports up to 10 groups, with at most 64 IP devices added in each group. The following sections will guide users to setup iCMS step by step.

Click on the <Setting> icon and a window as below figure will be displayed.



**NOTE:** The configuration in “Groups” tab and “Import” function will be unable to be saved when iCMS is detecting network connection or is connecting to some sites. Error messages will be shown to inform users.




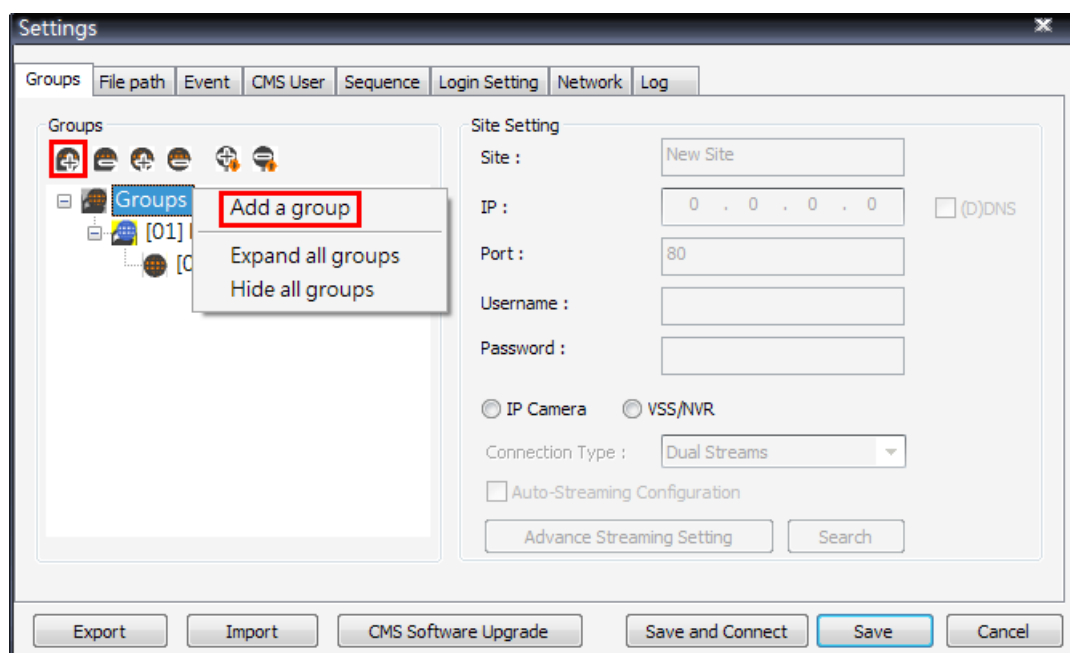
**NOTE:** When the setting of connecting group and sites is completed, users can directly click on <Save and Connect> to connect the sites.

## 6.1 Setup Groups

Up to 10 groups can be set in iCMS. This section guides users to add or remove a group, and also shows users how to set “Start Group”.

### Add a group

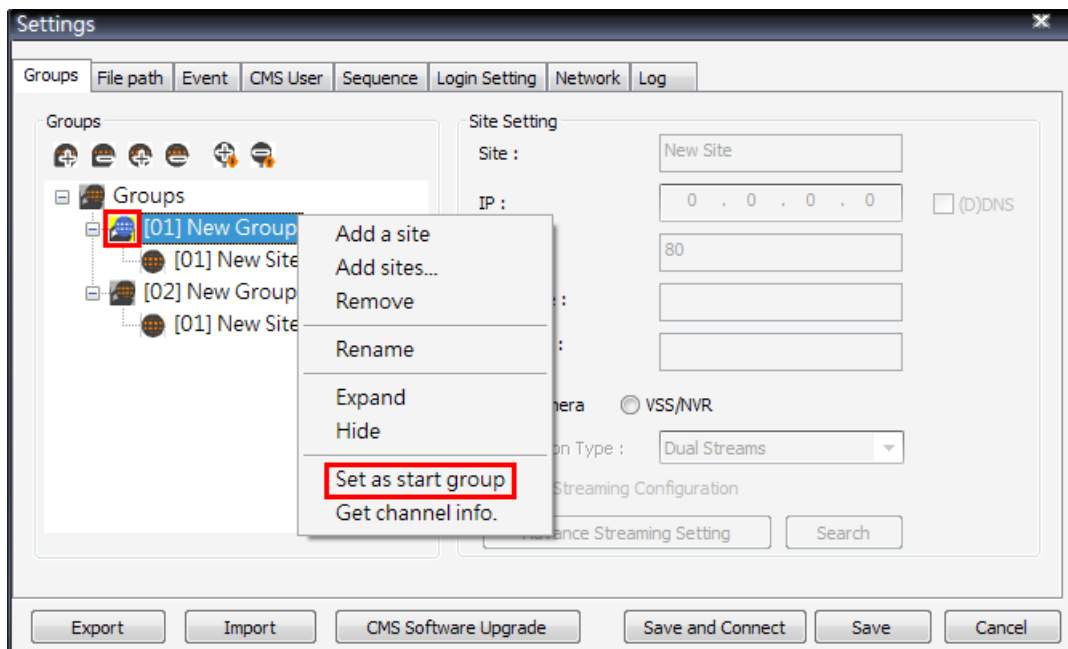
Click  button to add a group. The other way to add a group is to right click on <Groups>, and select <Add a group>.



### **Set Start Group**


“Start Group” is the group that will be connected after started up iCMS.

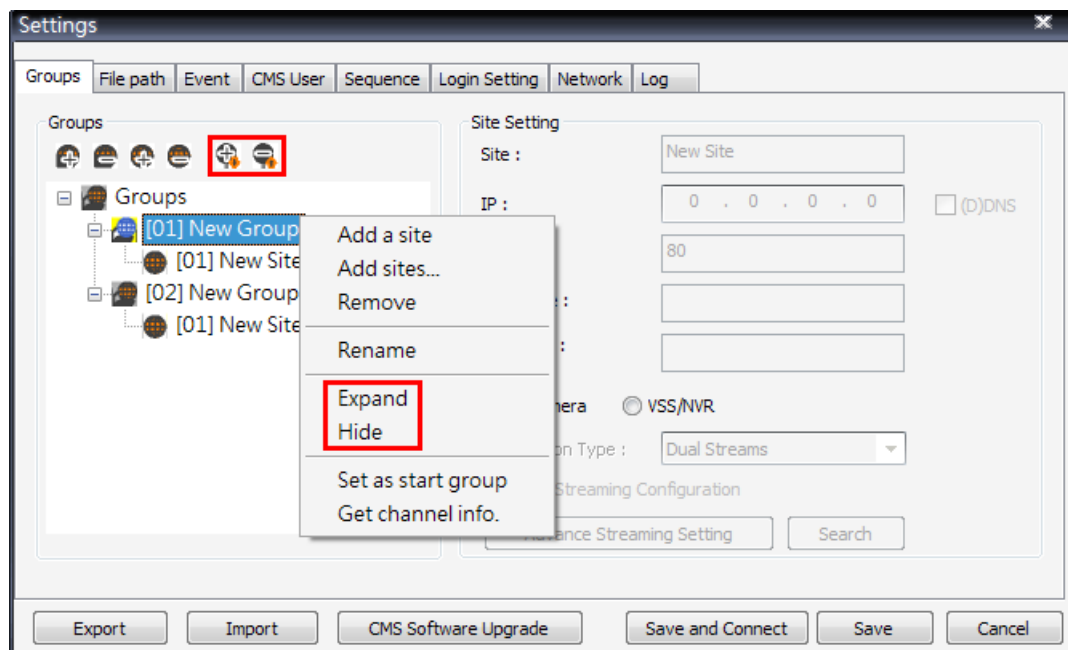
Right click on the group to be set as “Start Group”, and select <Set as start group> from the pull-down menu.




**NOTE:** If a group is set as the “Start Group”, the icon will be changed as shown in the figure above.

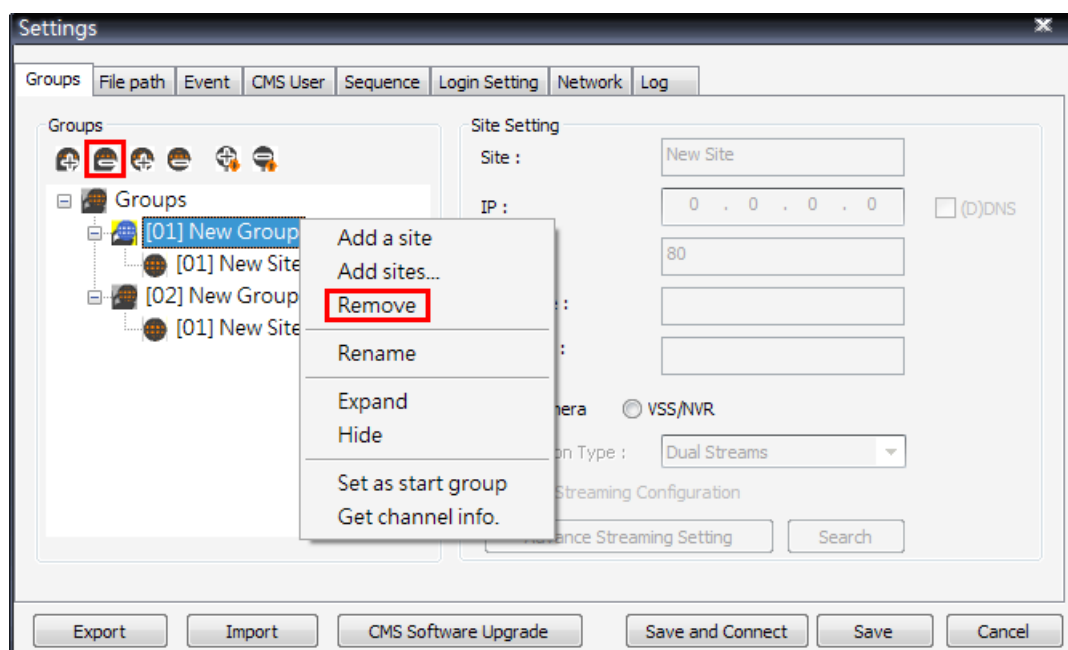
## **Expand / Hide a Group**

There are two ways to expand or hide a group. One way is to use the  buttons; the other way is to right click on the group and select <Expand> or <Hide> from the pull-down menu.



## **Remove a Group**

To remove a group, click on the group to be removed, and then click the  button directly to remove the group. The other way to remove a group is to choose <Remove> after right clicked the group.




## 6.2 Manage the Sites

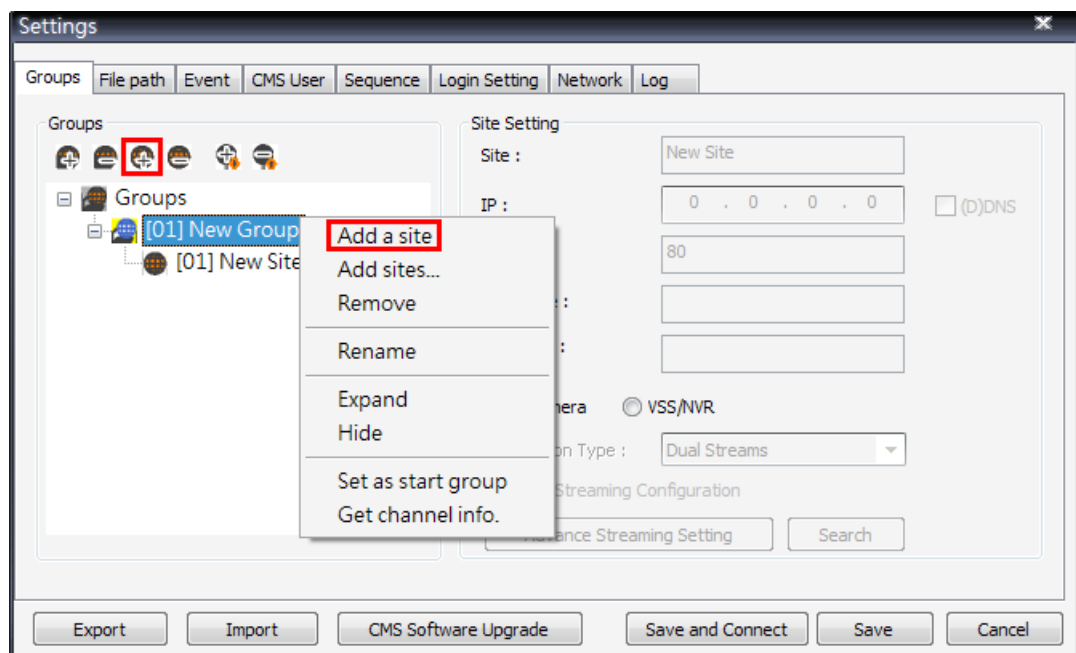
The following sections are instruction of the management of the sites, including add or remove sites and configuration.

### 6.2.1 Add/Remove a Site

This section describes how to add or remove a site. iCMS supports at most 64 IP devices to be added to each group. If more than 64 IP devices are added, error message will be displayed.

#### Add a site

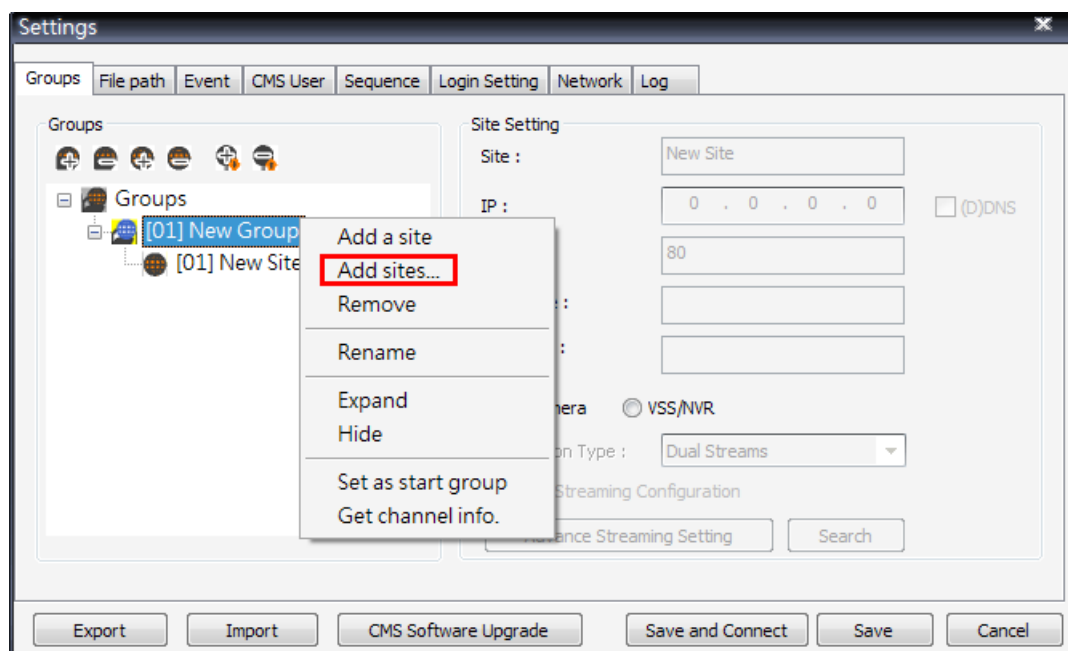
Choose a group to add a new site. Click the  button to add a site to this group. The next section will show how to setup the site step by step.



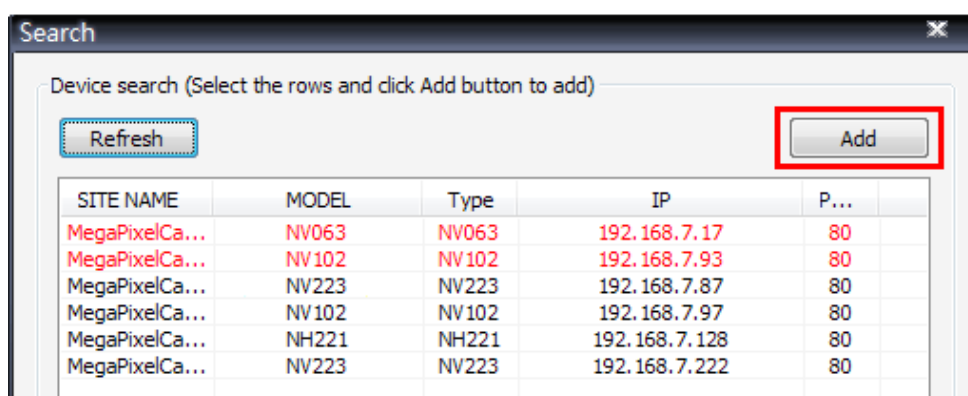
The other way to add a new site to a group is to right click on the group, and select <Add a site>.

## Add Multiple Sits

Right click on a group, and select <Add sites...> to add multiple sites at once.




Then a device search window will be displayed as below. Press and hold Ctrl key to select more than one site. After sites are selected, click <Add> to add the selected sites. Please jump to relative sections coming after to complete site setup.

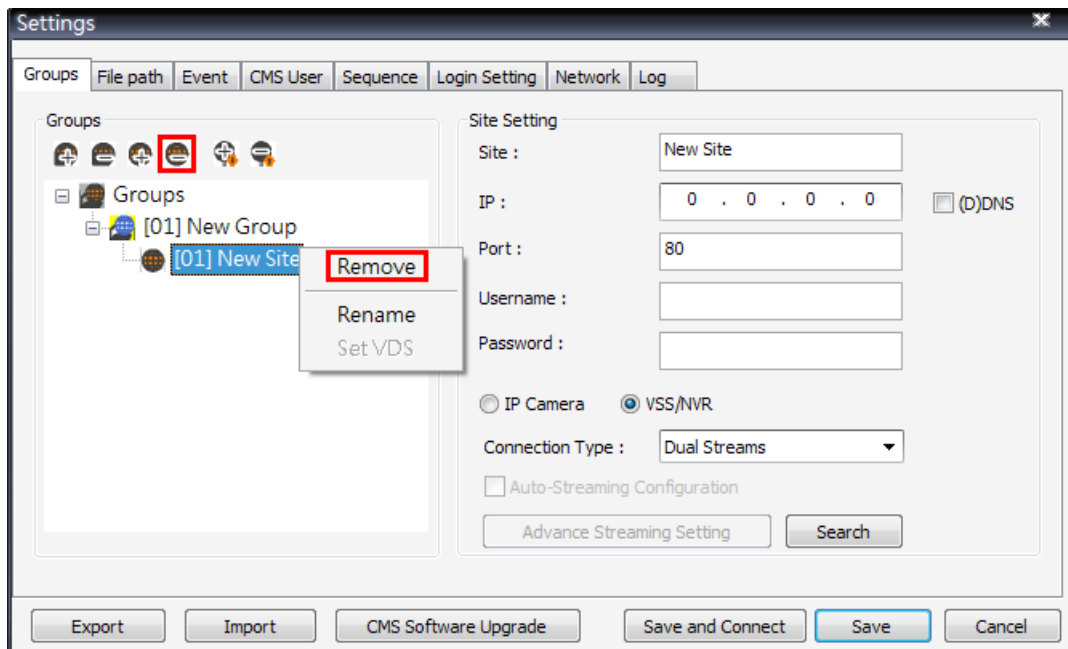


**NOTE:** The sites that are already added in this group will be shown in Red in the device search window.



## **Remove a site**

To remove a site, click on the site that is to be removed, and click the  button directly to remove the site.



The other way to remove a site is to right click on the site, and select <Remove> from the pull-down menu.

A new site can be an IP Camera or a VSS/NVR. The number of sites equals to the total number of the IP Cameras and VSS/NVR. The following sections will show how to setup configuration of the sites.

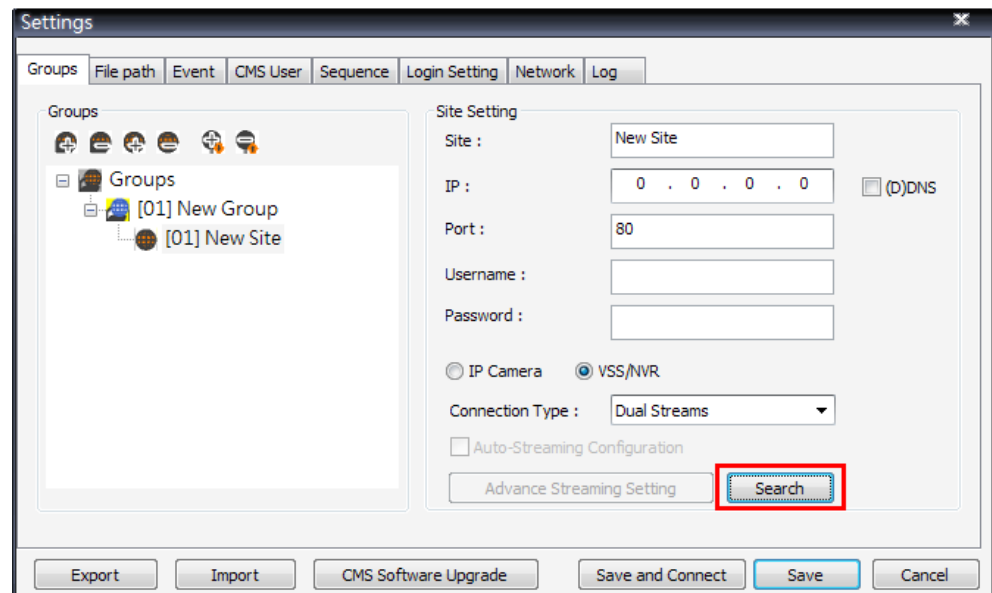
## 6.2.2 Setup the Site via Device Search

There are two ways to setup a site. The simple way is via Device Search.

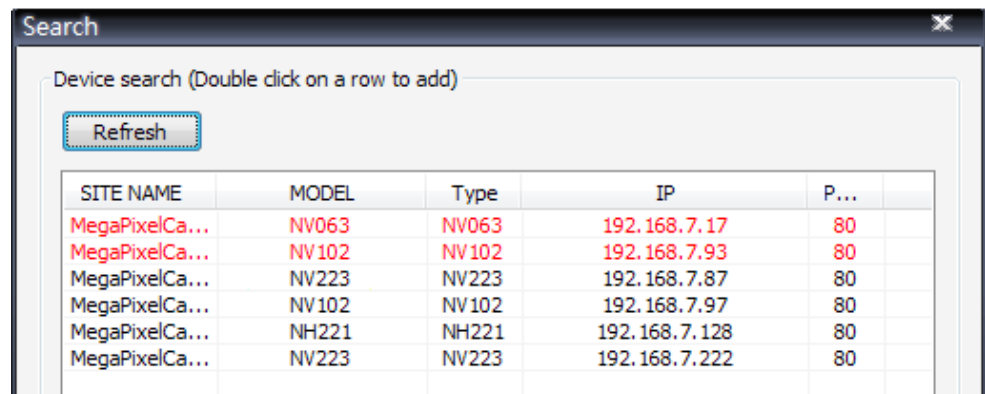
iCMS is able to search for IP addresses of IP Cameras and VSS/NVR connected to the PC's LAN network. The ports used for device search are 6666 and 6667. Please make sure that these two ports are not in-use nor blocked by firewall or virus scan software.

Follow steps below to search for IP Camera(s) and/or VSS/NVR:

**Step 1.** If there are IP Cameras and/or VSS/NVR installed in the LAN network, iCMS can search for IP addresses of the installed devices. Click the Search button (**on the bottom right**) to open the Search window.



**Step 2.** The list will show the IP addresses of IP Camera(s) and VSS/NVR available in the LAN network. Select from the list and **Double Click** on the IP address to add it to a site. Then enter username and password of the selected IP Camera or VSS/NVR. Note that if the sites are already added in this group, they will be shown in Red.



The screenshot shows a 'Search' dialog box with a title bar and a close button. Inside, there's a label 'Device search (Double click on a row to add)' and a 'Refresh' button. Below is a table with columns: SITE NAME, MODEL, Type, IP, and P... (Password). The first two rows are highlighted in red, indicating they are already added to the system.

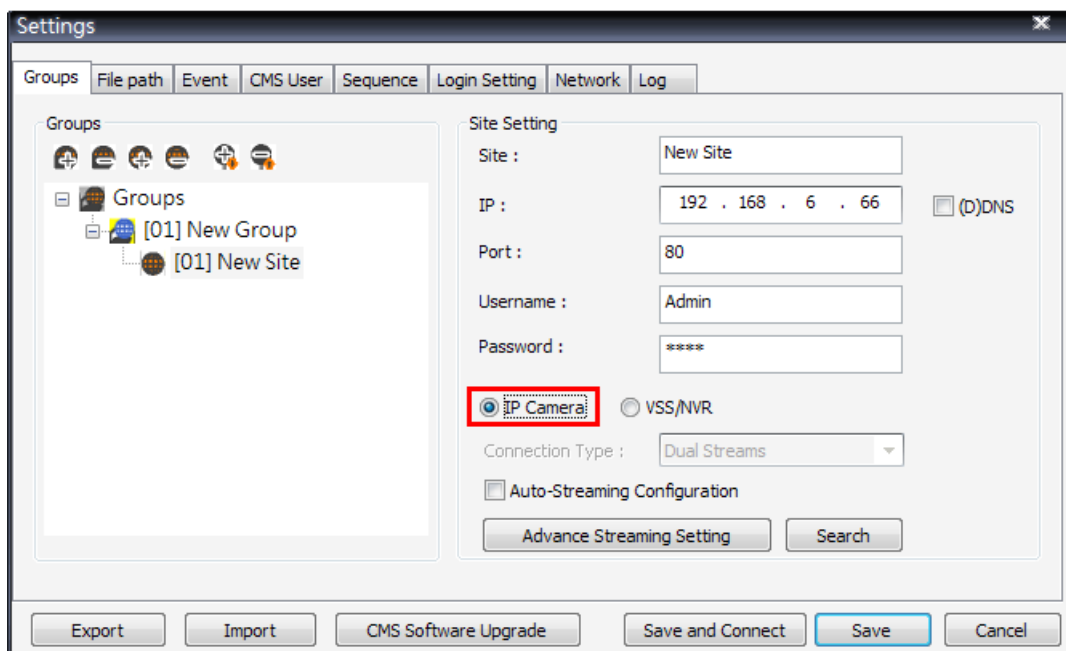
SITE NAME	MODEL	Type	IP	P...
MegaPixelCa...	NV063	NV063	192.168.7.17	80
MegaPixelCa...	NV102	NV102	192.168.7.93	80
MegaPixelCa...	NV223	NV223	192.168.7.87	80
MegaPixelCa...	NV102	NV102	192.168.7.97	80
MegaPixelCa...	NH221	NH221	192.168.7.128	80
MegaPixelCa...	NV223	NV223	192.168.7.222	80



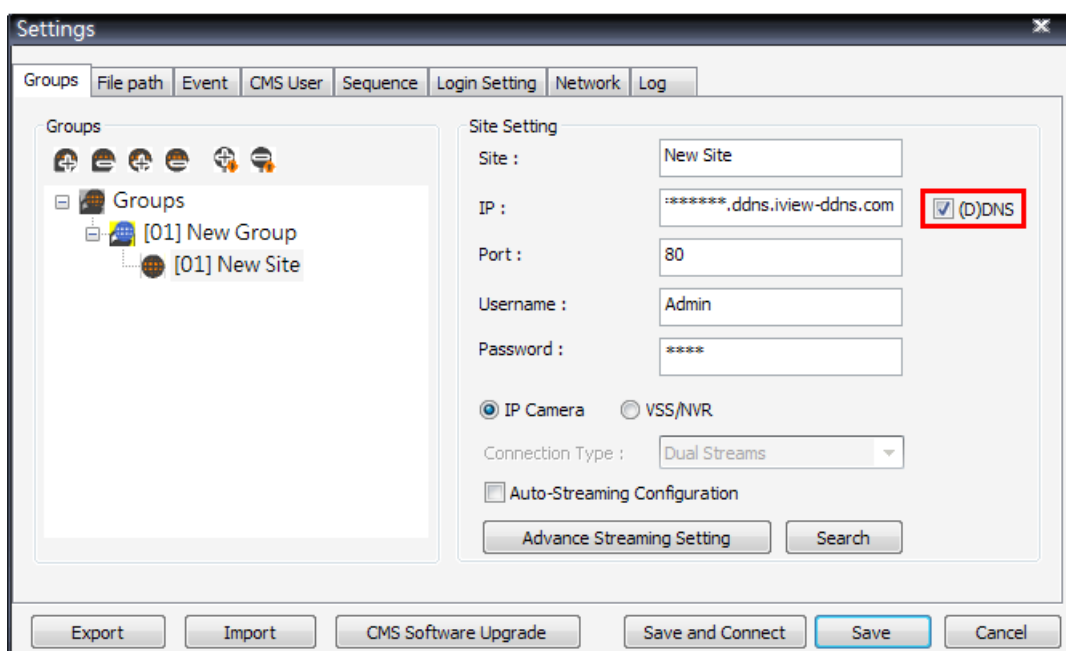
**NOTE:** The Device Search function can only be used to search for addresses within the same LAN. For example, if the local computer uses an IP address of 192.168.1.5, and a connected NVR has an IP address of 192.168.1.7, iCMS will be able to find the IP address of the NVR. However, if there is another NVR connected to another LAN network such as 192.168.3.6, iCMS (whose IP is 192.168.1.5) will not be able to find the IP address of the NVR in another LAN network.

## 6.2.3 Setup the IP Camera Site Manually

If an IP Camera is to be added to iCMS, the required information includes the IP address, port, username, and password of the IP Camera. Enter the data and select <IP Camera> as circled below.

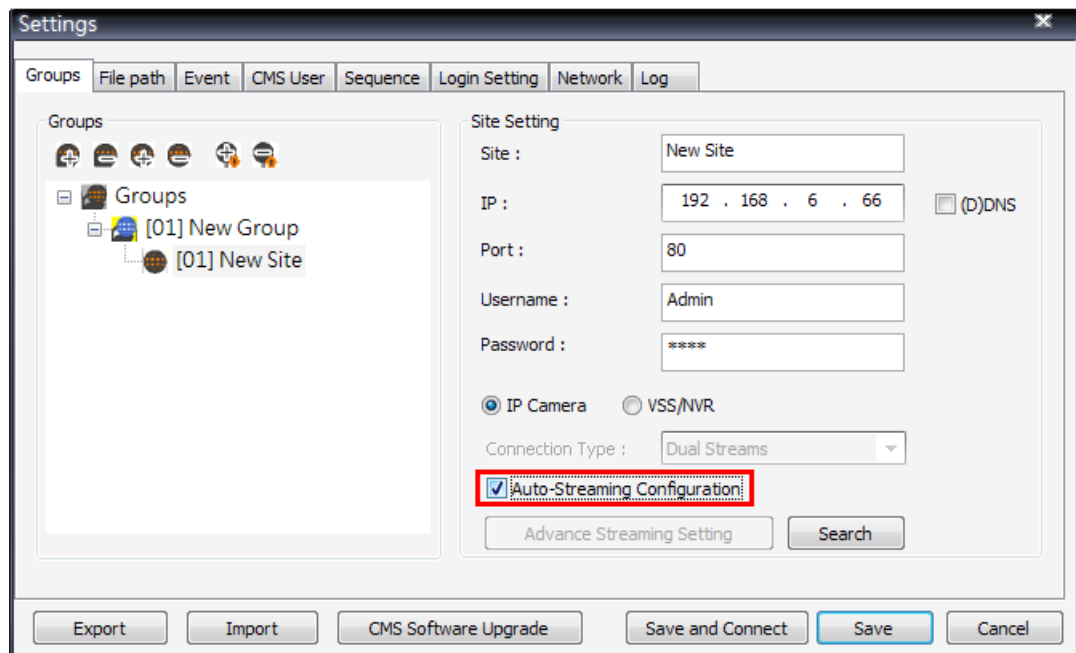


If the DDNS information of the IP Camera is known, the DDNS data can be used to setup a site. Check the box <(D)DNS> circled below, and type in the DDNS data. Click <Save> to complete the setting. An example of the DDNS address looks like: \*\*\*\*\*.ddns.iview-ddns.com



### **Auto-Streaming Configuration**

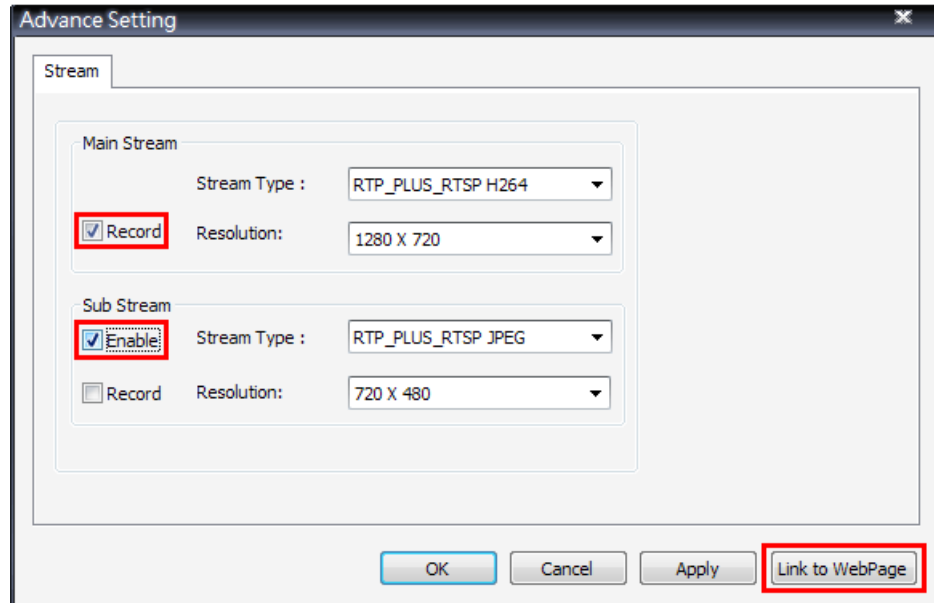
For users who wish to enable auto-streaming configuration, check the box in front of <Auto-Streaming Configuration>. iCMS will logon to the IP camera twice to retrieve two different types of video streams. The main stream is H.264 with largest resolution and 4096 bit rate, which will be the recording format. On the other hand, the sub stream is H.264 with smallest resolution and 1024 bit rate, which will be the live display format.



**NOTE:** When auto-streaming configuration is enabled, <Advance Streaming Setting> will be disabled in the mean time.

## **Advance Streaming Setting**

Users can also manually setup dual streaming function via clicking on <Advance Streaming Setting>. If users wish to connect to the IP Camera's webpage via a browser, click <Link to WebPage> at the bottom.



**NOTE:** Auto-streaming configuration has to be disabled in order to be able to setup <Advance Streaming Setting>.

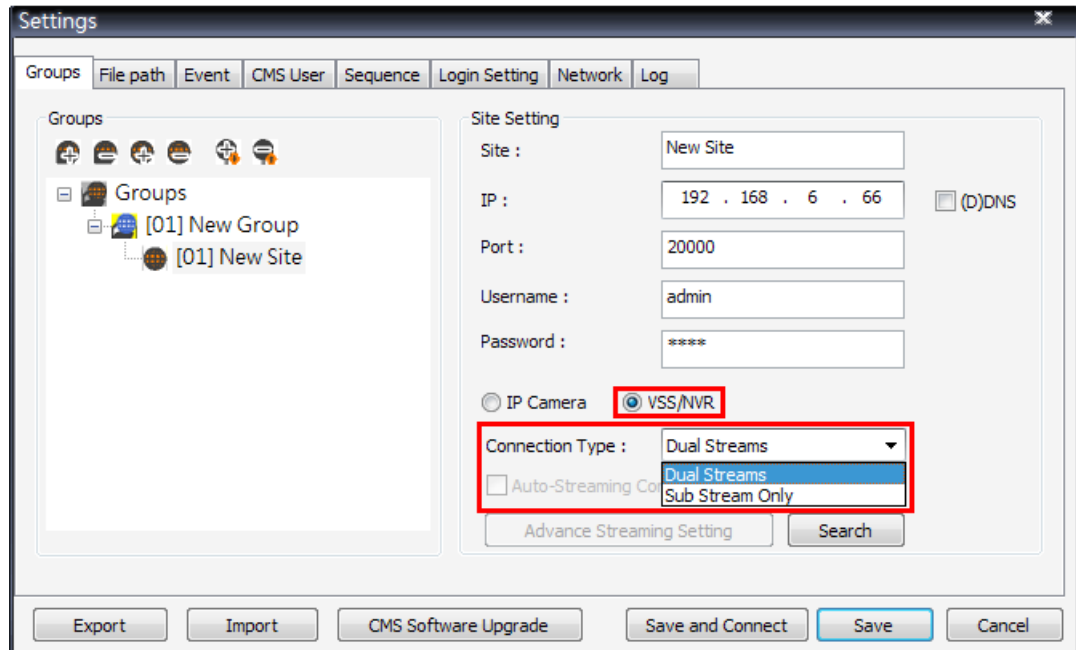
- Step 1.** Check the box in front of <Enable> under Sub Stream section to enable dual streaming. Otherwise, uncheck to disable dual streaming function.
- Step 2.** Select preferred stream type and resolution for both the main stream and the sub stream.
- Step 3.** Check the box in front of <Record> under Main Stream section **OR** Sub Stream section to select the recording format at iCMS site.
- Step 4.** Click on <OK> to confirm and save the setting. A popup window will be displayed to notify users that the setting is changed. Clicking on <Apply> will allow users to check the effect of the setting via the live display window immediately.



**NOTE:** If sub stream is not enabled, users will not be able to change dual streaming options during Live display at the main window. It will be preset as <Display: Main Stream>.

## 6.2.4 Setup the VSS/NVR Site Manually

When users are adding a VSS/NVR site, select <VSS/NVR> as marked below. Then enter IP address, port, username, and password of the VSS/NVR site.



The next step is to setup connection type. Users can select <Dual Streams> or <Sub Stream Only>. The recording/displaying scenarios are as follows.

When <Dual Streams> is selected:

1. **VSS**: The recording/displaying streams will follow rules of dual streaming option selected with predefined main/sub streams at VSS sites.
2. **NVR**: The recording streams will be whatever streams come in. The displaying streams will follow rules of dual streaming option selected.

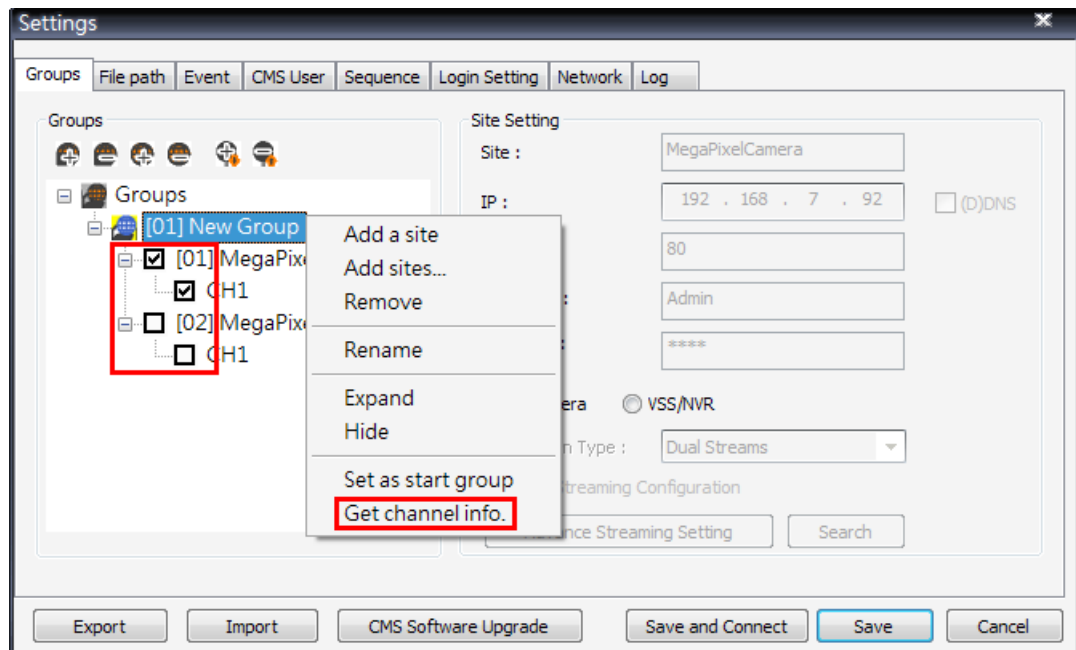
When <Sub Stream Only> is selected:

For both VSS and NVR sites, both recording and displaying streams will be the sub stream. The dual streaming options will not be available.

Click <Save> to complete the setting.

## 6.2.5 Get Channel Info.

After site setting is completed, right click the mouse on the group and select <Get channel info.>. iCMS will retrieve number of channels of all added sites, and users can select displaying channels by checking the box in front of them. The unchecked channels will not be displayed in Live monitoring window and they will be grey out in the site tree.

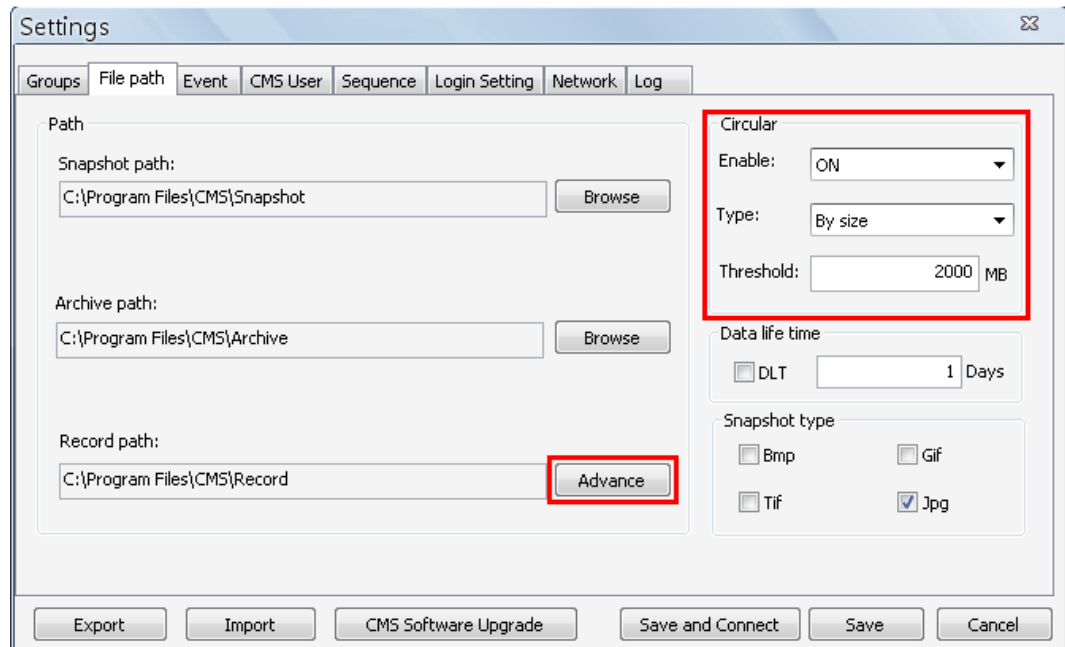


**NOTE:** The number of displaying channels is limited to 64 channels, no matter how many sites are added.



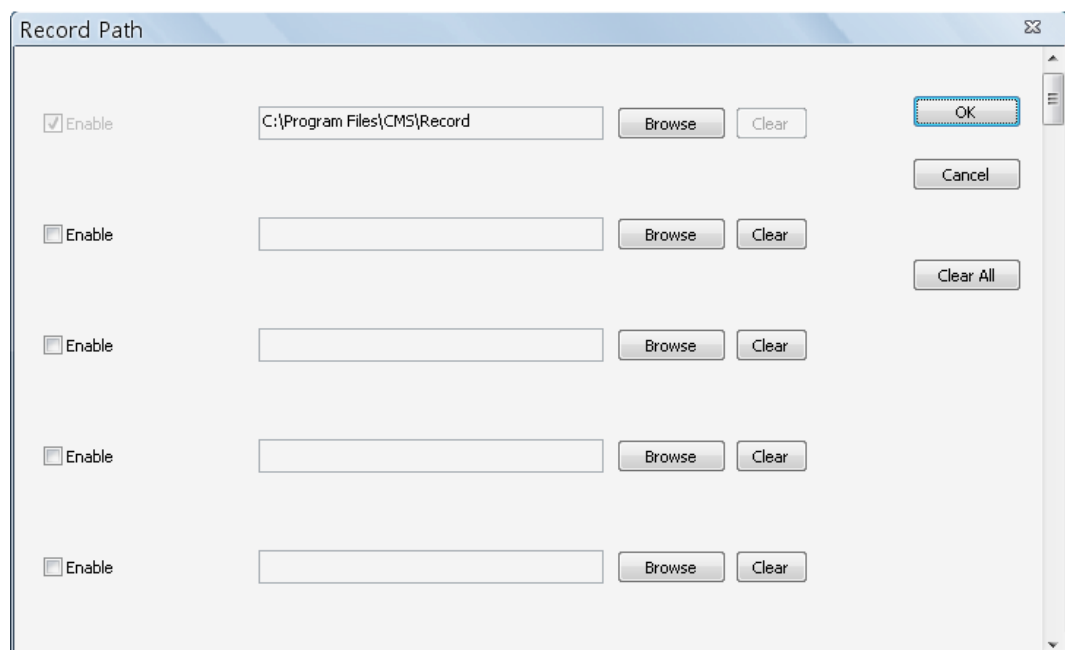
## 6.3 Setup the File Path

The file path menu defines stored destination of snapshot, archive files, and recorded videos. It is recommended to use the default folders.



### Record Path

The recorded videos can be stored in more than one folder. Click on <Advance> and the following window will be shown.



The number of selectable folders equals to the number of HDDs the PC connects to, excluding HDDs with capacity less than 2GB. Check the "Enable" box and click <Browse> to set more destination folders. Each folder should be from different HDD or an error message will be displayed. Note that if a HDD with less than 2GB capacity is selected, an error message will be shown. Click on <Clear All> will delete all folders except the first preset folder.

In each folder, subfolders will automatically be created with folder name "RecordFolder\*\*\*\*\*", which \*\*\*\*\* represents an 8-digit serial number. Each subfolder can store up to 500 videos. Once a subfolder is full, a new subfolder with a subsequent number will be created and new files will be stored to the new subfolder.

### **Circular Function**

The <Circular> function is used to adjust the HDD space usage of iCMS. For example, when the threshold is set to 2GB, and there are 20GB free disk space remaining in the HDD, iCMS can only access the HDD no more than 18GB. When the free disk size is smaller than threshold:

1. If the circulation of files is performed at first time, iCMS will start to overwrite the earliest recorded data. Next time when iCMS starts up, the circulation of files will continue from where it was up to.
2. If the destination folders are reset, new folders will be created to store new files. The old files will be deleted and rewritten with new files.

### **Record Videos from IP Cameras to Remote Network Disks**

When videos from IP cameras will be recorded to a remote network disk, the DRV file is going to be stored under a temporary folder "\CMS\TEMP\_REC\" if the file size is less than 100MB. Once the file size reached 100MB, the file will automatically be transfer to the designated remote network disk.

If the recording is interrupted (either connection reset, disconnected, stops recording, etc), a progress bar will be shown to inform users that the DRV file is being transfer to the designated remote network disk.



**NOTE:** For iCMS servers 2~4, the temporary folders will be named as TEMP\_REC2, TEMP\_REC3, and TEMP\_REC4.

### **Data Life Time**

If users checked the box in front of “DLT” to enable Data Life Time function, the duration in days has also to be defined. When Data Life Time function is enabled, iCMS will check the file edit time of the recorded video files in all “Record Path” and any video files exceed the defined duration will automatically be permanently deleted.

### **Snapshot Type**

iCMS has a snapshot function, and the file type for snapshot can be defined here. Note that if more than one type are selected, take 2 types for example, then each snapshot is saved to 2 types of files. They are the same image, but in different formats. For instance, if Bmp & Tif are selected and the snapshot is taken, two types of image files of the same snapshot image will be created.

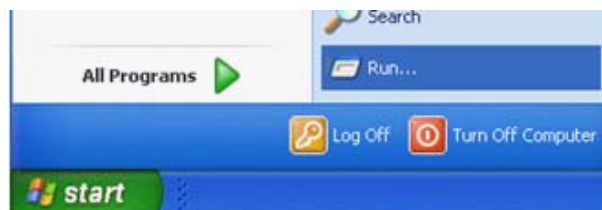
## 6.4 Alert Events

The alert function enables the connected NVR(s) to send alert signals to iCMS within the network. This section describes how the alert function works.

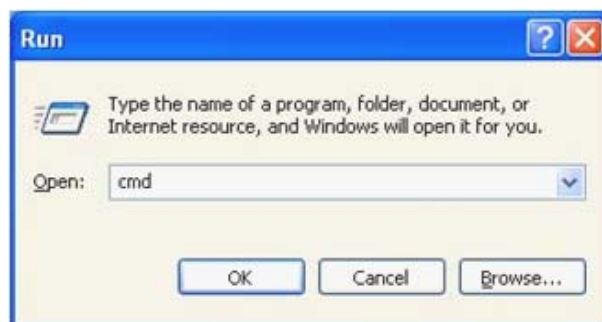
### Setting up the alert function

**Step 1.** Find the IP address of the local computer.

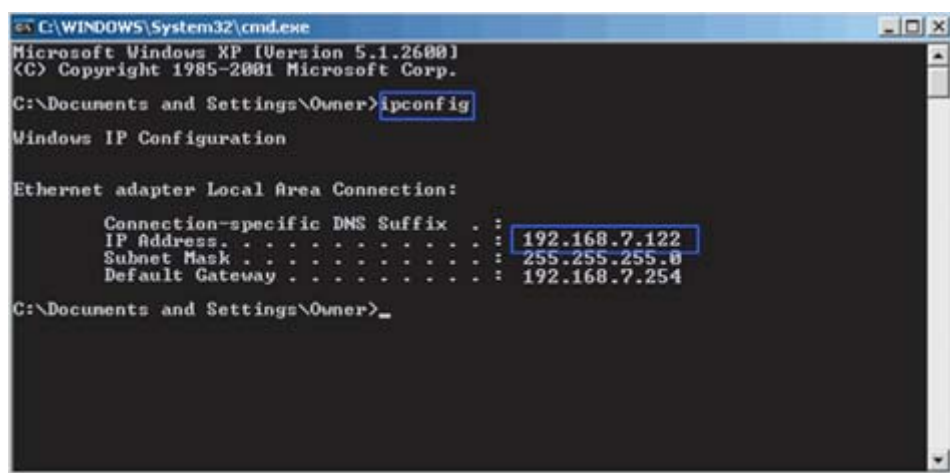
Go to **Start** menu, select **Run**.



Type in **cmd** and click OK.




Type in **ipconfig** to get the IP Address of the local computer. Write down the IP address on a piece of paper for later use.



- Step 2.** Setup the <Alert Notification Setup> on the connected NVR(s). The <Alert Notification Setup> allows users to send alert notifications to iCMS program which had been installed to the computer.

Alert Notification Setup	
Alert Configuration Set	1
Alert Notification	OFF
Alert IP	192.168.7.122
Alert Port	999
Alive Interval	120 Sec

- Alert Configuration Set  
<Alert Configuration Set> provides 3 combinations of Alert Notification, IP, and Port. Users can match the connected NVR to at most 3 different iCMS servers.
  - Alert Notification  
4 options are included in this item; <OFF>, <Event>, <Alive>, and <Both>. **<OFF>**: The Alert Notification is turned off.  
**<Event>**: When the alarm is triggered, the NVR will send an alert message to iCMS.  
**<Alive>**: The NVR will send an alive message to iCMS every *N* second just to show that the connection between the NVR and iCMS is in effect. The time interval *N* can be adjusted in <Alive Interval>.  
**<Both>**: This enables the NVR to send both Event and Alive alert messages to iCMS.
  - Alert IP  
The Alert IP must match the IP address of the local computer. In this example, the IP address of the local computer is 192.168.7.122.
  - Alert Port  
The Alert Port is the port used for sending and receiving alert signals. Choose any port that is not restricted by the network. The ports for both connected NVR and iCMS Alert **must be the same**. In this example, the port is set to 9999.
-  **NOTE:** If 2 configuration sets are corresponding to 2 different iCMS servers, each iCMS server must have its own unique port number.
- Alive Interval  
Time interval (1 to 255 sec) between each alive message can be set here.

**Step 3. Setup the Alert of iCMS.**

Click on the <Setting> icon and go to Event tab to setup the port in the “Alert” section. Note the port must match the NVR’s setting. And select <ON> to enable the alert function.

The screenshot shows the 'Settings' window with the 'Event' tab selected. The 'Email Notice' section on the left has 'Enable' set to OFF, 'SSL' to ON, and 'SMTP Port' set to 25. The 'Alert' section on the right has 'Event Full Screen' set to OFF, 'Event Recording Duration' set to 5 seconds, 'Alert' set to OFF, 'Port' set to 9999, and 'Pre Alarm' set to ON with a duration of 5 seconds. Red boxes are drawn around the 'Email Notice' and 'Alert' sections to highlight them.

In addition, users can send alert notice to a specific email via a SMTP server by selecting <ON> next to <Enable> in “Email Notice” section. If the email server requires SSL, select <ON> next to <SSL>. Then enter all required SMTP information. If the format of the email address is entered incorrectly, an alert message will be shown on the screen.



**NOTE:** iCMS will also send email when connection to NVRs are lost or when errors occurred in HDDs.

In the “Event Full Screen” section, users can choose whether to display full screen of the alerted channel. Select <ON> to activate this function, or <OFF> to deactivate it.

The “Event Recording Duration” section is for users to define recording duration of event videos, when schedule is set and/or when motion recording is enabled.

In the “Pre Alarm” section, users can setup pre alarm video duration to be a part of event videos. Note that normal video recording has to be enabled in order to provide video data to the matching event video.



**NOTE:** If users reconnect or disconnect the sites, the list of the event full screen will be cleared.



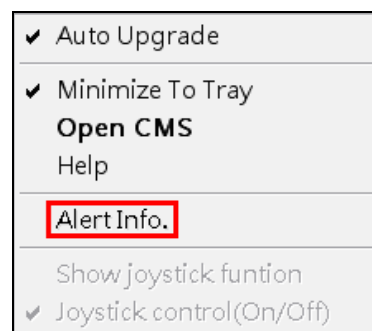
**NOTE:** Once the list of the event full screen finished playing, the window will return to former viewing status.

## Step 4. Alert Action

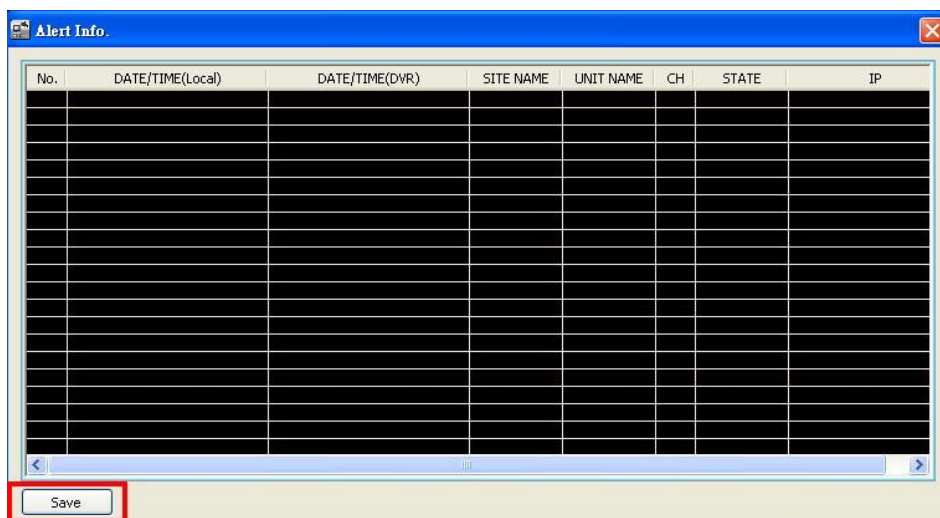
The connected NVR sends 4 types of alert message (State) to iCMS: Alive, Alarm, Motion, and Video Loss. Alive messages are sent when the notification option is set to <Alive> or <Both> in the connected NVR. Alarm, Motion, and Video Loss messages are sent when the notification option is set to <Event> or <Both> in the connected NVR.

## Viewing the alert events

When an alert is triggered while the alert function is enabled, iCMS icon shown in the system tray will change to Alert icon to indicate that an alert is being triggered. Right click on iCMS icon and choose <AlertInfo.> to show the Alert Info. window. Alternatively, double click on the blinking iCMS icon can also display the Alert Info window.





Users can click on the <Save> button to save the alert information list.



**NOTE:** The maximum number of items can be kept on the alert list is 1,000. When the list reached 1,000 items, the earliest alert messages will be deleted while the new ones are being saved.

Double click on the Event Messages (Alarm, Motion, or Video Loss) to view the event video in full screen. If the NVR sending the Event Messages is not currently connected to iCMS, a message box will be displayed. Connect the NVR and the event video will be available.

Icons of alert types, as listed below, will be displayed at bottom-left of the grid.

	Motion		Alarm
	Cross Line		Video Loss



**NOTE:** The Alert function works ONLY within LAN network. (Please refer to the note of the Search function)

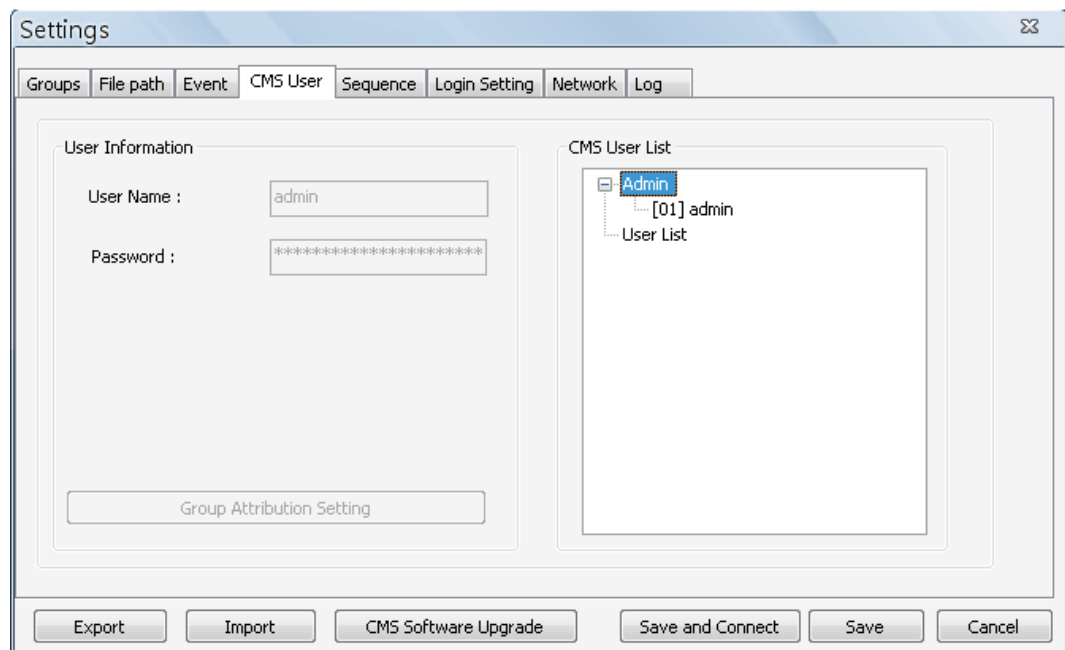


**NOTE:** If the alert event has not yet been added to the database of the NVR, a warning message will be shown to notify users.



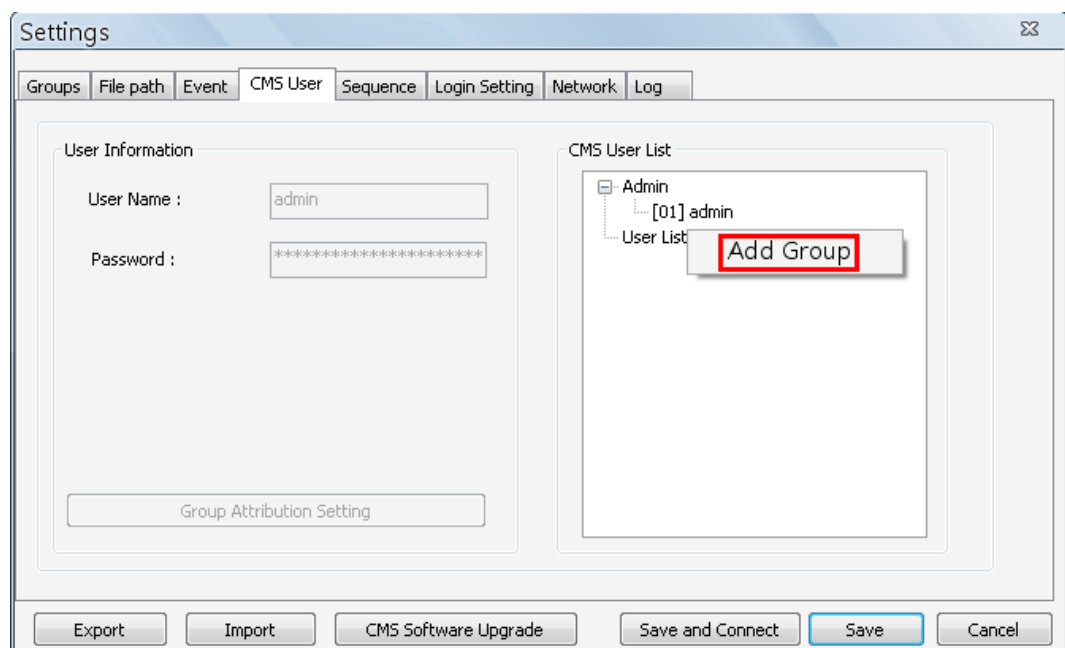
## 6.5 CMS User

The <CMS User> is for the management of user accounts in iCMS. Users can set users' account information and privileges. The default username and password are: **admin** and **1234**.

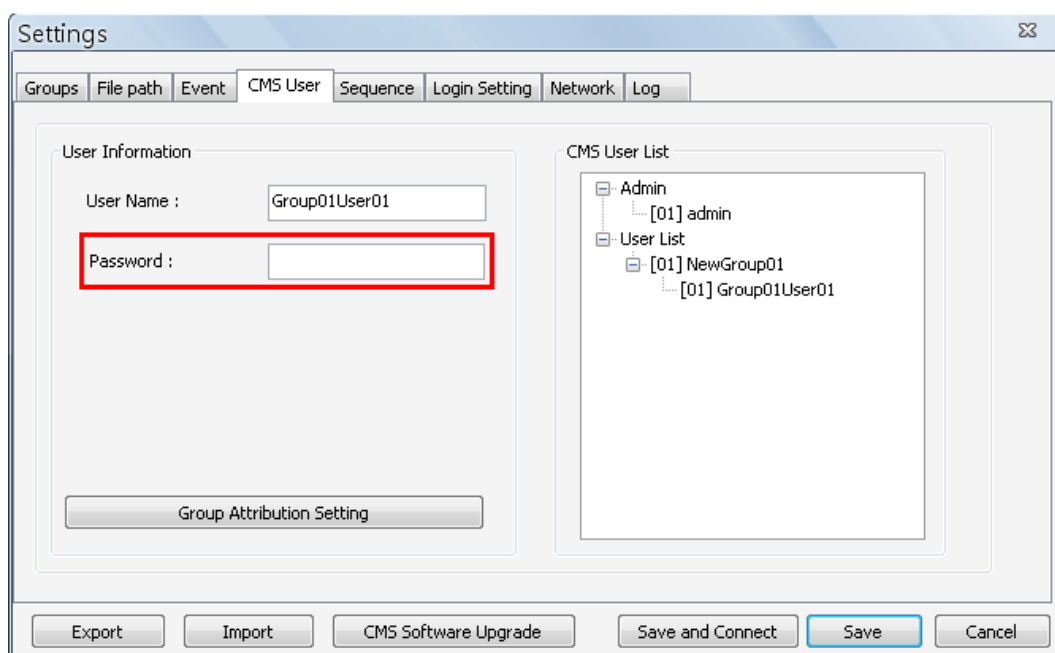


**NOTE:** Only users under the <Admin> group have the privilege to change the settings in <CMS User>.

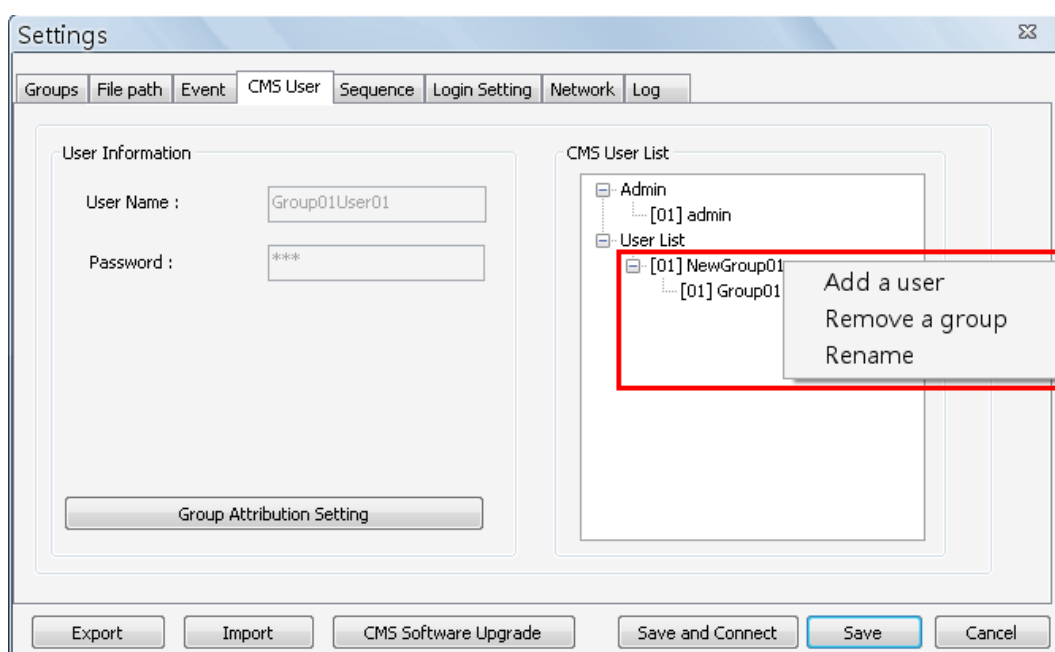
To add a user, users must first add a group. Right click on <User List> and select <Add Group> from the pull-down menu.



After the group is added, the first user account of the group will also be created. Users **MUST** set the password for this account before users can go to the next step.

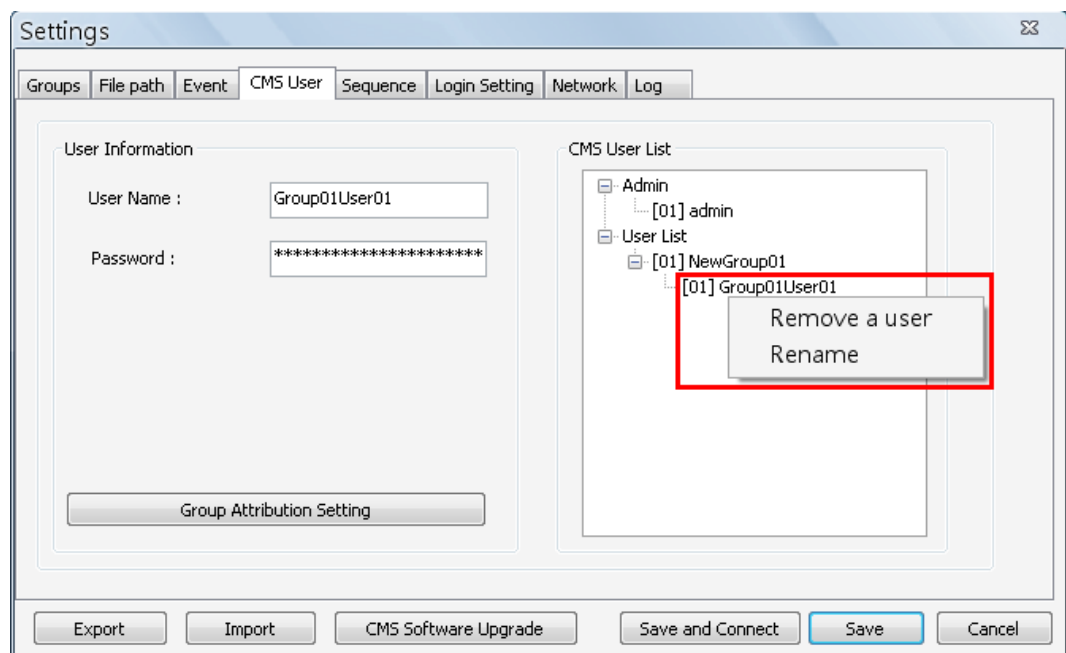


Right click on <NewGroup01> to add a user, remove a group, or rename the group.

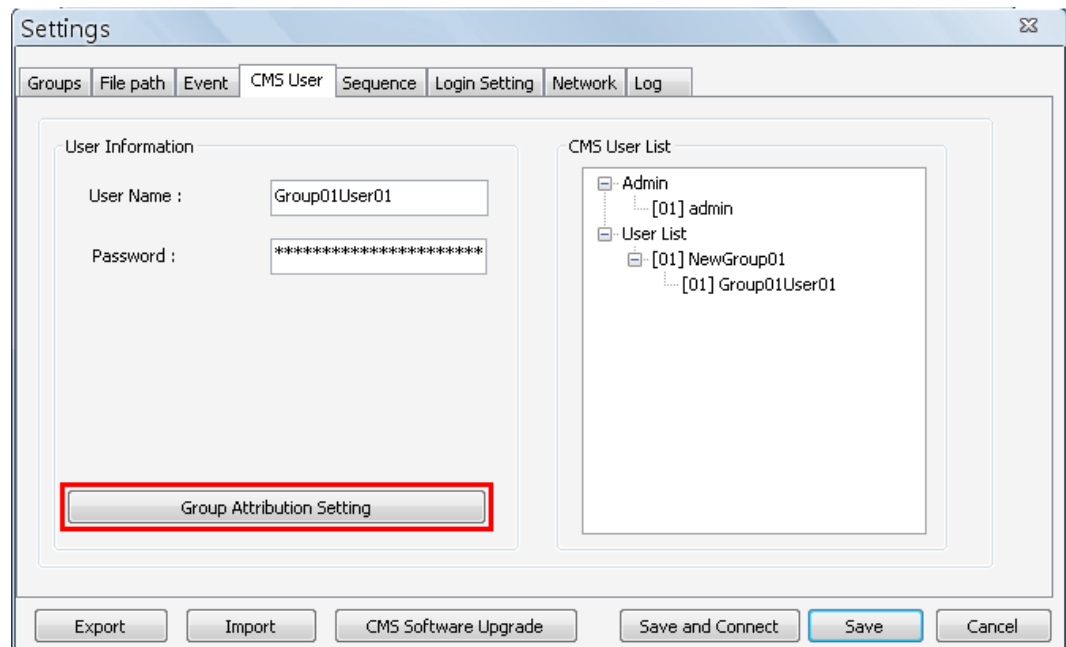


**NOTE:** The account currently used to login cannot be deleted. An error message will be displayed.

Right Click on <Group01User01> to remove a user or rename username.



The <Group Attribution Setting> is for setting up the privileges of the selected user. Users can give each user account different privileges by configuring this function.

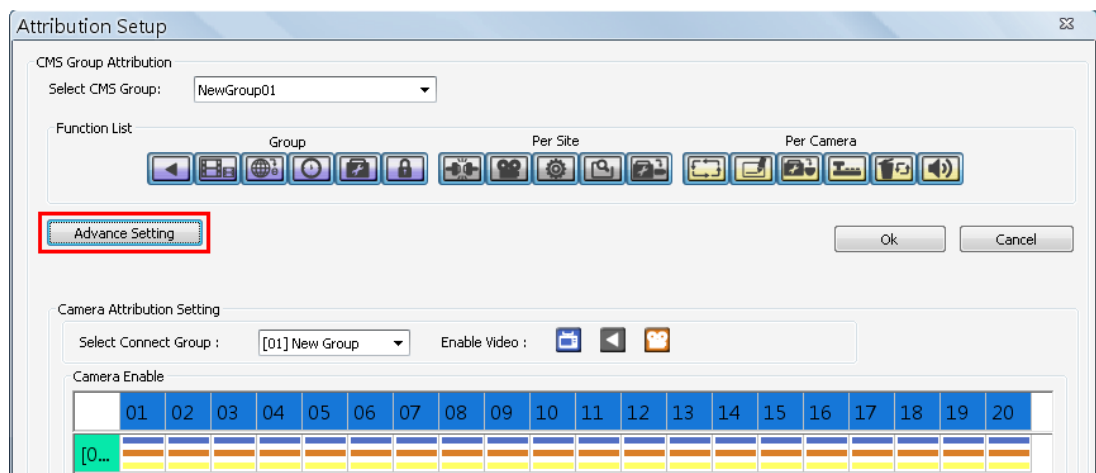


After entering the <Group Attribution Setting>, the following diagram will be shown. Select a user account in <Select iCMS Group>, and users can click on the buttons to enable or disable its privileges.



- ◆ Purple buttons are iCMS menu controls including: Playback, Player, Emap, Schedule Record, Setting, and Lock.
- ◆ Gray buttons are site controls including: ReConnect\DisConnect, Record, Configuration, Event, and Camera Setting.
- ◆ Yellow buttons are camera controls including: Sequence, Rename, Dome Setting, Dome Control, Remove, and Sound Notification.

Each camera can be set to enable/disable Live, Play, or Record function individually after clicked on <Advance Setting>. Refer to the following figure for details.



**NOTE:** The preset is 20 cameras for all sites. The real number of cameras per each site will not be detected.

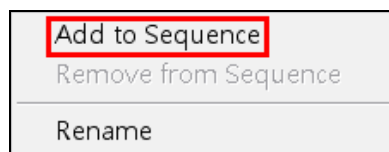


**NOTE:** These settings will affect the whole operation of iCMS. Please be very careful while configuring the settings.

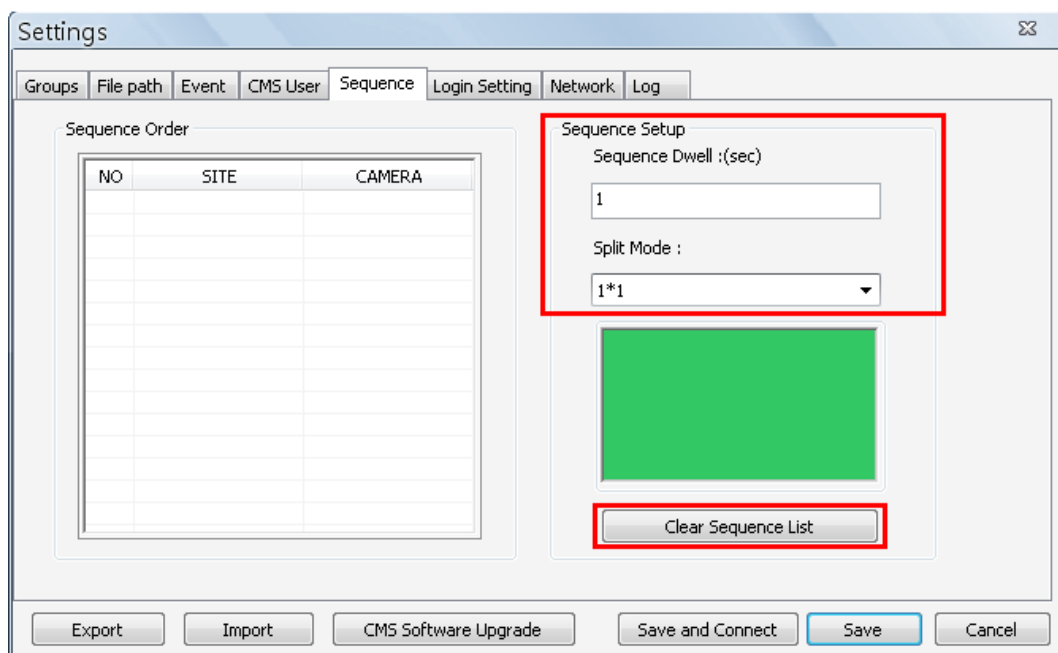
Next time when users login, users can choose to enter iCMS either as the admin or users.

## 6.6 Sequence

This function is used to set the displaying sequence. Before starting sequence display, users need to add channels to the sequence list. Right click on any channel and select <Add to Sequence> to add, or <Remove from Sequence> to remove. Note that when the channel is added to the sequence, a capital "S" will be shown on the icon.



After the channels are added to the sequence, click on the <Setting> icon and choose <Sequence> to setup the sequence. Under the <Sequence Setup> option, users can setup the dwell time (1 to 120 seconds), and split mode (1\*1, 2\*2, 3\*3, 4\*4, or 5\*5). <Sequence Order> lists the channels that have been added to the list in order. Click <Save> to save the settings.



Click <Clear Sequence List> to empty the list. A message window will be shown for confirmation.

## 6.7 Login Setting

Users can edit options regarding login settings in this section. Administrator username and password is required to edit the setting.

The screenshot shows the 'Settings' dialog box with the 'Login Setting' tab selected. The 'Settings' section contains the following fields and options:

- User Name :** admin
- Password :** [masked]
- Verify** button
- ☒ Start CMS when Windows starts up
- ☒ Auto Login
- ☒ Auto retrieve Live image When Login

At the bottom of the dialog are buttons for **Export**, **Import**, **CMS Software Upgrade**, **Save and Connect**, **Save**, and **Cancel**.

As shown in the above picture, the box marked “1” is where users can enter a set of username and password to be used for auto login. The “Verify” button can help users to check if username and password are correct. A message box will be popup to inform the result of verification – correct or wrong.

The box marked “2” contains the options regarding automatic actions. Clicking the first option “Start iCMS when Windows starts up” to request the computer to open iCMS in the mean time when the system startup. Note that the other two options “Auto Login” and “Auto retrieve Live image When Login” will be checked at the same time. Nonetheless, it is still users’ choice to determine the favorite setting.

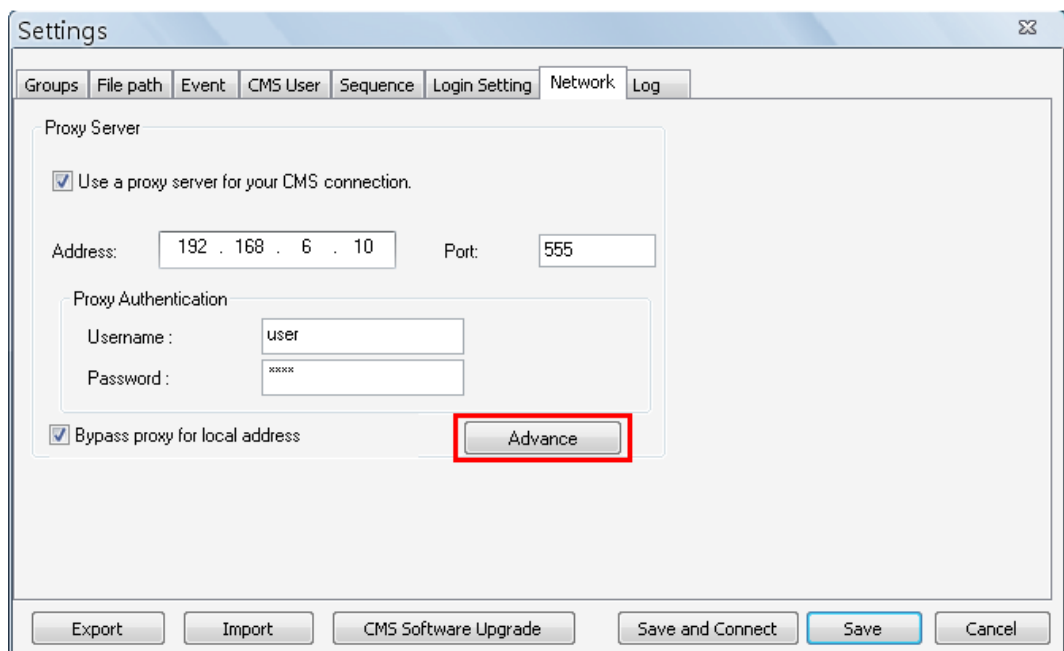
A message box will be shown when iCMS is auto opening after the system started up. Click “Cancel” can terminate opening iCMS.

Click the second option “Auto Login” to automatically login when iCMS starts. Remember to enter and verify username and password in box 1.

Click the third option “Auto retrieve Live image When Login” to automatically connect to the sites in the start group when iCMS starts. Detection of internet connection will be performed before hand and a message box will be displayed. Click <Stop> to terminate the detection and AutoLive will not be initiated.

## 6.8 Network Setting

iCMS provides the option of connection via a proxy server. Click <Network> tab and setting items are shown as below.



The screenshot shows the 'Settings' dialog box with the 'Network' tab selected. The 'Proxy Server' section is active, with the checkbox 'Use a proxy server for your CMS connection.' checked. The 'Address' field contains '192 . 168 . 6 . 10' and the 'Port' field contains '555'. The 'Proxy Authentication' section has 'Username : user' and 'Password : xxxx'. The checkbox 'Bypass proxy for local address' is also checked. The 'Advance' button is highlighted with a red rectangle. At the bottom, there are buttons for 'Export', 'Import', 'CMS Software Upgrade', 'Save and Connect', 'Save', and 'Cancel'.

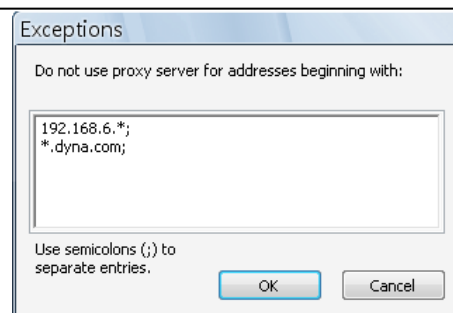
If users wish to create the connection via a proxy server, check the box “Use a proxy server for your iCMS connection.” Then enter the IP address and port of the proxy server. Enter username and password if authentication is required.



**NOTE:** iCMS supports the most common authentication keys “Digest” and “Basic”. The authentication will be automatically detected and performed.

Check the box “Bypass proxy for local address” to disable connection via the proxy server for local LAN network.

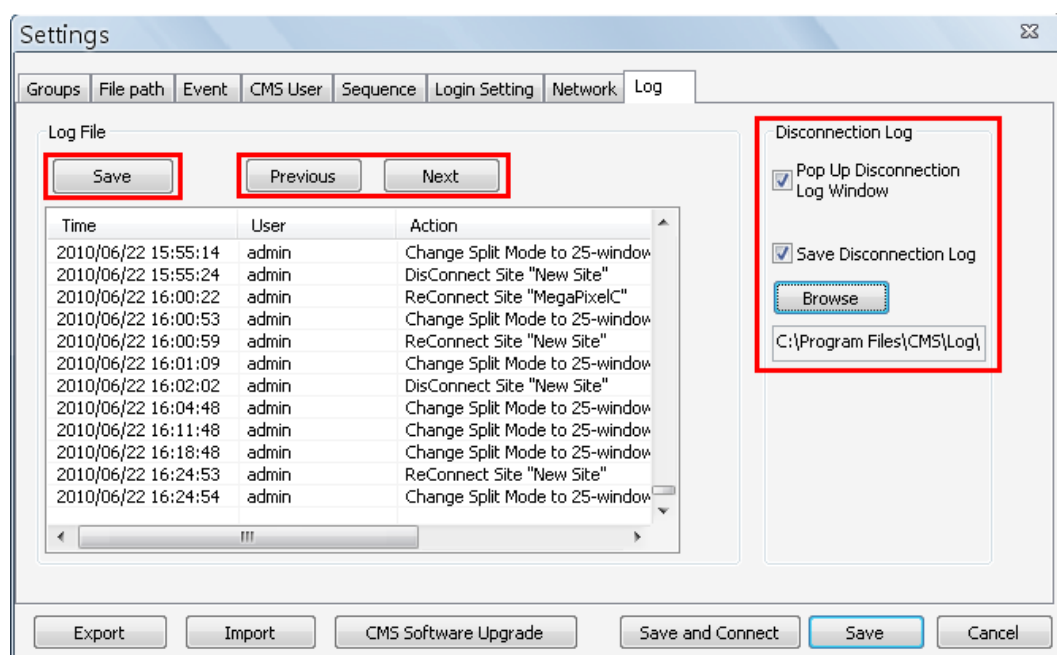
The <Advance> button allows users to edit an exception list where addresses in the list will not be connected via the proxy server. The addresses can be subnets. Refer to the picture on the right for an example of the exception list.



**NOTE:** All functions of the proxy server are tested with the most common “Squid Proxy Server”. Some other proxy servers may not work properly.

## 6.9 Log Data

The step by step operation of iCMS will be recorded by iCMS log function. Refer to the following picture for data kept in the log file.



The list will display 1,000 items with latest ones shown at the bottom. The list can store up to 10,000 items in circulation, which means the oldest ones will be deleted when the number of items exceeds 10,000.

### **Save button**

Click this button to save the log file to a desired destination.

### **Previous button**

Click this button to show previous 1,000 items.



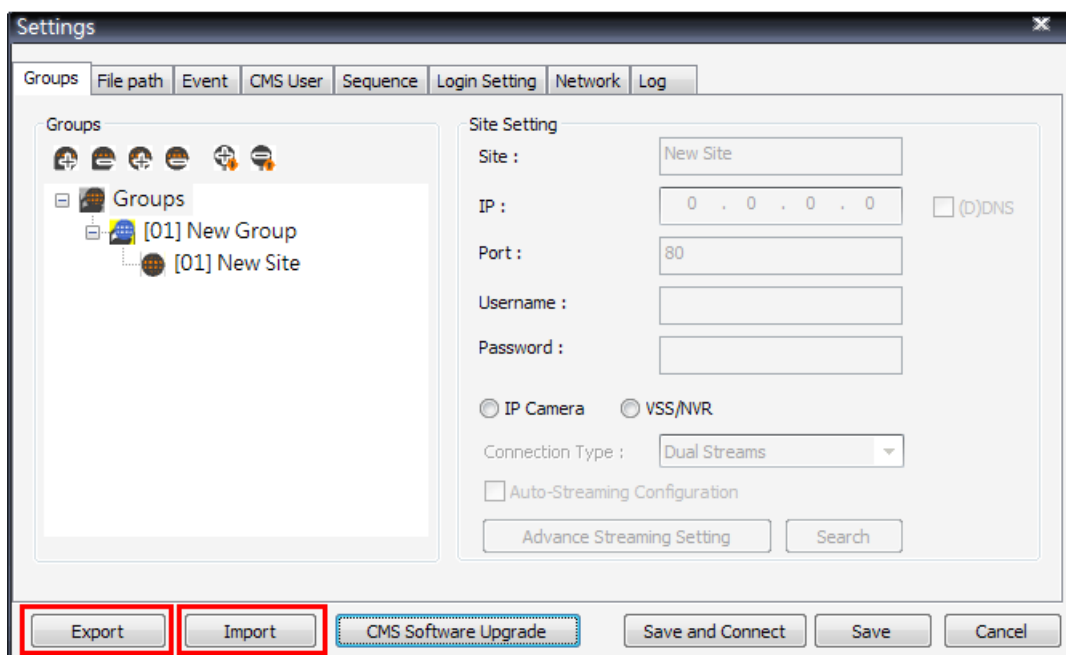
**Next button**

Click this button to show next 1,000 items.

On the right hand side of the window, users can choose whether to show and/or save disconnection logs. Check the box next to “Pup Up Disconnection Log Window” to display disconnection logs. If users wish to save disconnection logs, check the box next to “Save Disconnection Log” and click <Browse> to setup the directory folder and the file name of the disconnection log file.

## 6.10 Export or Import Settings

The export/import function provides users the option to backup the settings as needed.



To export the configuration, click <Export> and select a directory to save the \*.zip file.

To import a previous saved configuration, click <Import> and find the \*.zip file that was previously saved.



**NOTE:** After a setting is imported and saved, the imported setting will be loaded immediately and iCMS will reconnect to the sites in the live group.

## 7. Operation of iCMS

Users can open up to **4** iCMS instances simultaneously. If the PC is connected to more than one monitor, for example 4, then the PC can open up to 4 iCMS instances at the same time on the 4 different monitors respectively. However the processor and RAM of the PC will limit the number of iCMS instances as well. Note that all monitors have to be set to the same displaying resolution.

iCMS multiple instances limitation according to the PC:

Dual Core or Hyper-Threading	RAM $\geq$ 512MB	Open 1 iCMS
	RAM $\geq$ 1GB	Open up to 2 iCMS
	RAM $\geq$ 1.5GB	Open up to 3 iCMS
	RAM $\geq$ 2GB	Open up to 4 iCMS
Single Core and Frequency > 2.0GHz	RAM $\geq$ 512MB	Open 1 iCMS
	RAM $\geq$ 1GB	Open up to 2 iCMS
	RAM $\geq$ 1.5GB	Open up to 3 iCMS
	RAM $\geq$ 2GB	Open up to 4 iCMS
Single Core and Frequency $\leq$ 2.0GHz	RAM $\geq$ 512MB	Open 1 iCMS



**NOTE:** It is recommended to keep the connected channels within 512 channels if multiple iCMS instances are opened.

### **Network Connection Detection**

iCMS will auto detect network connection status. If iCMS lost network connection, an error message will be displayed. Click on <Stop> to cancel the network detection function.

When iCMS detected the restore of network connection, the error message will automatically disappear.



---

**Auto-Reconnect of Specific Disconnected Sites**

iCMS will automatically reconnect to specific disconnected sites every 7 minutes. Refer to the following table for all cases.

Situation	Auto-Reconnect
Sites that are not connected at the beginning:	Yes
Sites that are disconnected manually	No
Sites that are connected at the beginning but disconnected for some reason later on	Yes

**Displaying Color of Camera Titles**

There are three different displaying colors for camera titles, Red, White, and Green. The following chart shows the meaning of three different colors.

Red	The connected site is a NVR currently recording.
White	1. The connected site is a NVR <b>NOT</b> recording. 2. The connected site is an IP Camera
Green	iCMS is remotely playing back videos from connected sites.

**Assign a Channel/Site to Certain Window(s)**

iCMS allows users to assign any channel/site in the site tree to any grid of iCMS main window. Follow steps below to complete assignment.

**Step 1:** Click and hold the channel/site users want.

**Step 2:** Drag and drop it onto the window that users want to assign in.

**Last mode/ Full Screen/ Operator mode**

Right click the mouse and users are granted with a few quick access of viewing modes.

<Last mode> allows users to quick return to last split window mode.

Users can select <Full screen> to view the Live display window in full screen.

When users are viewing in full screen mode, the selection will become <Operator mode>, which allows users to return to the operation layout. Alternatively, users can also press ESC key on the keyboard to return to the operation layout.

Last mode Full screen
Snapshot Talk(On/Off)
Dome Setting Dome Control
Re-sort
Remove
Image Adjustment
Sound Notification(On/Off) Camera Info. Camera covert (On/Off)
Display : Main Stream Display : Sub Stream ✓ Display : Auto

**Resort/Remove Display Window Grids**

Right click on any channel and select <Re-sort> to rearrange camera images of connected sites in order, up to 512 channels.

Alternatively, users can also remove any channel by right clicking on the grid and select <Remove>. Or users can select any grid and press <Delete> key on the keyboard to remove the channel.

Note that clicking <Re-sort> will restore the removed channels, or users can add the channels back to any grid via drag and drop.

Last mode Full screen
Snapshot Talk(On/Off)
Dome Setting Dome Control
Re-sort
Remove
Image Adjustment
Sound Notification(On/Off) Camera Info. ✓ Camera covert (On/Off)
Display : Main Stream Display : Sub Stream ✓ Display : Auto

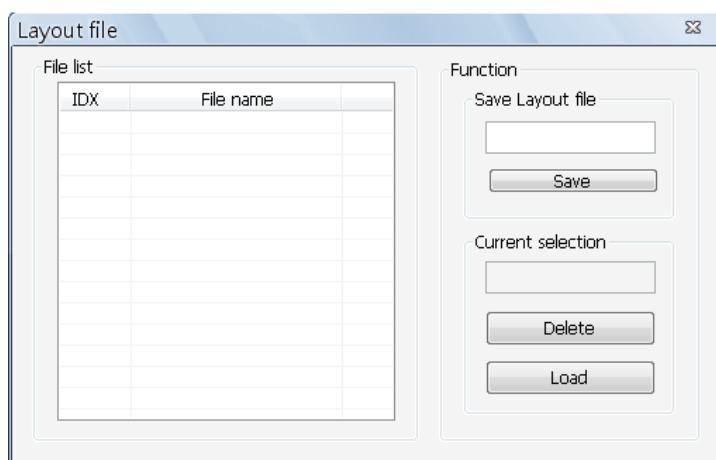
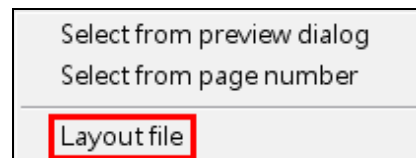


**NOTE:** These functions will not be accessible in sequence mode.

## **Save Layout Files**


The layout arrangement can be individually memorized for each connect group. Also, iCMS will keep the layout arrangement when it's closed and restore the same layout when it starts up again.

Each login account can save its own layout files. Right click on any mode icons and the pull-down menu will be shown as on the right. After selected <Layout file> the setting window will be displayed, as below:



The layout files are for backup or other users' use. Once users entered the file name and clicked <Save>, the new layout file will be shown on the file list. To delete a layout file, select a layout file from the list and click <Delete>, or press the "Delete" key on the keyboard. A message will be displayed to confirm the deletion. To load a layout file, select a file and click <Load>, or double click on the file.

**Show Covert Camera Images**

If a camera is set to covert at NVR site, right click on the grid and select <Camera cover (On/OFF)> to un-covert at iCMS site. Then video stream will come in, and an icon  will be shown at bottom-left of the grid. The icon represents that the camera is covert at NVR site.

This function is only available when iCMS and NVR site are logged in using accounts with administrator authority.

Last mode
Full screen
Snapshot
Talk(On/Off)
Dome Setting
Dome Control
Re-sort
Remove
Image Adjustment
Sound Notification(On/Off)
Camera Info.
<b>Camera covert (On/Off)</b>
Display : Main Stream
Display : Sub Stream
✓ Display : Auto

**Dual Streaming Function**

The display and recording formats will be in dual streaming mode, while three different options are available.

Right click on any grid and dual streaming options will be shown at the bottom, including Main Stream, Sub Stream, and Auto. Only one option can be selected out of the three. The preset is Auto.

Last mode
Full screen
Snapshot
Talk(On/Off)
Dome Setting
Dome Control
Re-sort
Remove
Image Adjustment
Sound Notification(On/Off)
Camera Info.
Camera covert (On/Off)
<b>Display : Main Stream</b>
<b>Display : Sub Stream</b>
✓ <b>Display : Auto</b>



**NOTE:** For VSS/NVR sites, the Main/Sub stream types **MUST** be defined before hand.

Refer to the following table for details of which type of streams will be used under different combinations of display and recording settings for the three different options.

	Dual Streaming Options		
	Auto	Main Stream	Sub Stream
<b>Display Only</b>			
<b>Multi-window Display</b>	Sub Stream	Main Stream	Sub Stream
<b>Single Channel Display</b>	Main Stream	Main Stream	Sub Stream
<b>Display AND Recording</b>			
<b>Multi-window Display / Recording</b>	Sub Stream / Main Stream	Main Stream	Sub Stream / Main Stream
<b>Single Channel Display / Recording</b>	Main Stream	Main Stream	Sub Stream / Main Stream
<b>Recording Only</b>			
<b>Recording Only</b>	Main Stream	Main Stream	Main Stream

Some special cases are:

1. For IP Camera sites, if sub stream is not enabled, the dual streaming option will be preset and fixed as <Display: Main Stream>.
2. For NVR sites, the recording stream will be whatever streams come in. The displaying stream will follow rules of dual streaming option selected.
3. For VSS/NVR sites, the dual streaming options will not be available if the connection type is set to <Sub Stream Only>. Thus both recording and displaying streams will be the sub stream.

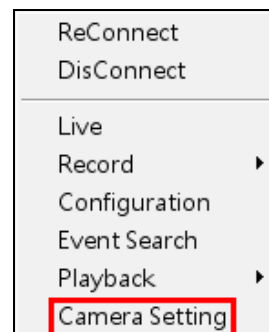


## 7.2 Camera Setting / Camera Info.

### Configure Camera Setting

Camera setting can be configured by right clicking on a site and select <Camera Setting>.

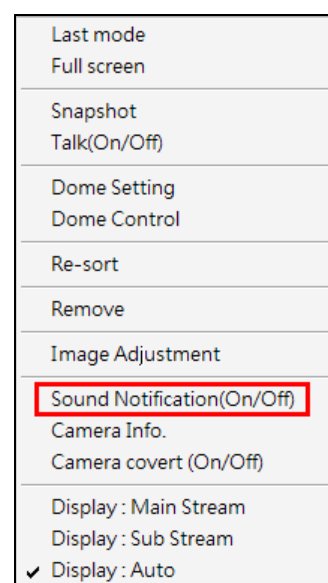
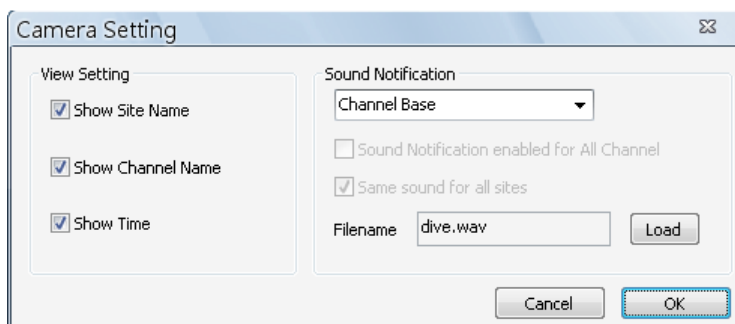
Camera viewing setting enables users to set the display of *Site Name*, *Channel Name*, or *Time* on the top-left corner of the image.



Camera sound notification enables preset sound file to be played when an alert event occurs. It can be set via Site Base or Channel Base.

### Setting via Channel Base

Select <Channel Base> from the menu and click <Load> to select a sound file. Then click <OK> to save the setting. Next right click on a channel grid to apply the sound setting by selecting <Sound Notification(On/Off)> from the pull-down menu. Note a message window will arise if sound file is not selected yet.



Quick Hot Key:

Click a channel grid and press the following keys:

- Ctrl + n: Sound Notification ON
- Ctrl + f: Sound Notification OFF



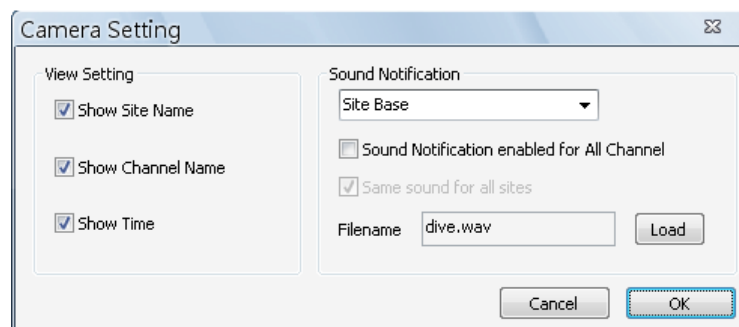
**NOTE:** The sound files selected will be saved in iCMS folder  
\\Setting\\SoundNotification\\.



**NOTE:** On the top-left of the grid will show [SN] to indicate sound notification is switched on.

### **Setting via Site Base**

Select <Site Base> from the menu and check the option <Sound Notification enabled for All Channel> and/or <Same sound for all sites> as needed. Click <Load> to select a sound file. Then click <OK> to save the setting. The sites have the option <Same sound for all sites> checked will play the same sound, and the latest set sound will be played.

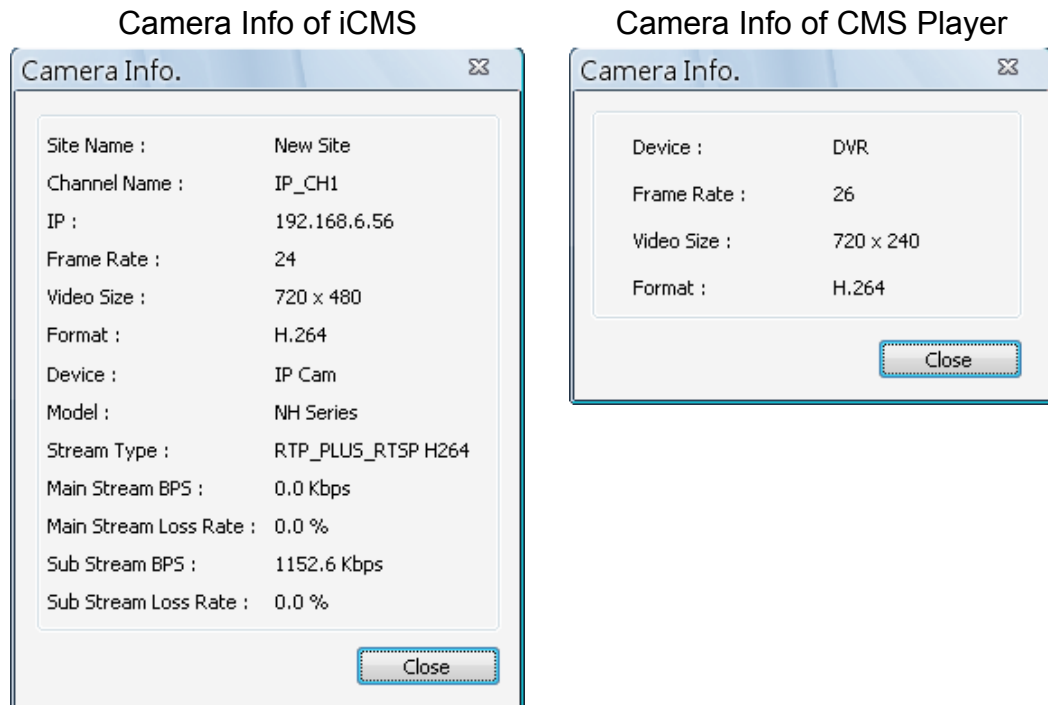


Quick Hot Key:

1. Click a channel grid and press the following keys:
  - Ctrl + Alt + n: Sound Notification ON for all sites
  - Ctrl + Alt + f: Sound Notification OFF for all sites
2. Click a site in the Site Tree and press the following keys:
  - Ctrl + Alt + n: Sound Notification ON for the selected sites
  - Ctrl + Alt + f: Sound Notification OFF for the selected sites

**View Camera Info**

The Camera Info can be viewed both in iCMS and CMS Player. Right click on any channel grid and select <Camera Info.> from the pull-down menu to view the information. Refer to the following for examples:



## 7.3 Display Mode

The available display modes are single channel, 4-windows, 9-windows, 16-windows, 25-windows, 36-windows, 49-windows, 64-windows, 8-windows, 10-windows, and 13-windows.



**NOTE:** When the display is in single channel and the resolution is set to higher than D1, the length/width ratio of the displayed image will be fixed.

There are two arrow buttons at the left and right hand sides of the screen, as shown below. Click on the left arrow button to display images of the previous page. On the other hand, click on the right arrow button to display images of the next page.



To view in single channel, double click on the channel in the site tree or on the grid.

To view in multiple-window mode, right click on the desired icon and a menu will be display as on the right. The selections are described as the following.

Select from preview dialog
Select from page number
Layout file

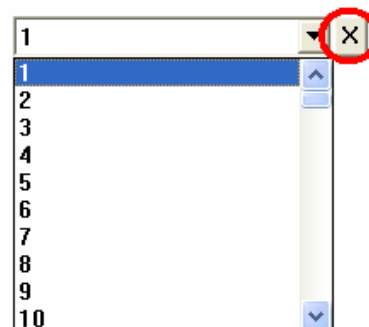
### **Select from preview dialog**

Choose this option and the picture as below will be shown. When the mouse pointed to any item, the preview display will be shown on the right. Double click on any item to display it on the viewing area.



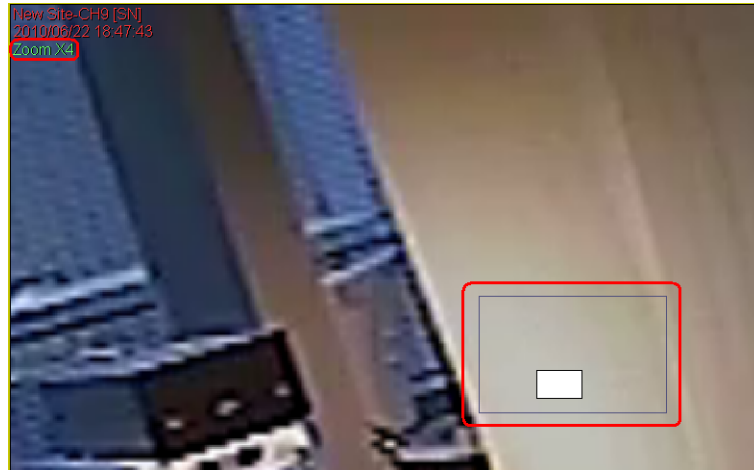
### **Select from page number**

Choose this option and the picture as on the right will be shown. Select any page number to display the chosen page on the viewing area. Since the maximum channel connection is 512ch, the choices of page numbers for 4-windows display mode will be from 1 to 128. A control icon <X> is provided to exit without selection.





## 7.4 ePTZ Control via Mouse

Both in iCMS and CMS Player, zoom in/out can be easily controlled via mouse scroll wheel. Either in iCMS or CMS Player, click on any grid that users wish to zoom in viewing area. Move the scroll wheel away from users to zoom in and the screen will show like the following picture.



On the upper left-hand corner will show zoom-in multiple. The maximum multiple is X7. Also on the lower right-hand corner will show the position of current viewing area, shown as an inner white rectangle, comparing with the original screen, shown as an outer rectangle frame.

In addition, the viewing area can be dragged and moved by left clicking and holding the mouse while moving. On a zoomed-in screen, the mouse pointer will change to  and when the mouse is clicked the pointer will become  to indicate that the image is dragged.



**NOTE:** This function is not available in Dome Camera Control mode. Scrolling the wheel of the mouse will zoom in/out the camera lens of the dome camera.

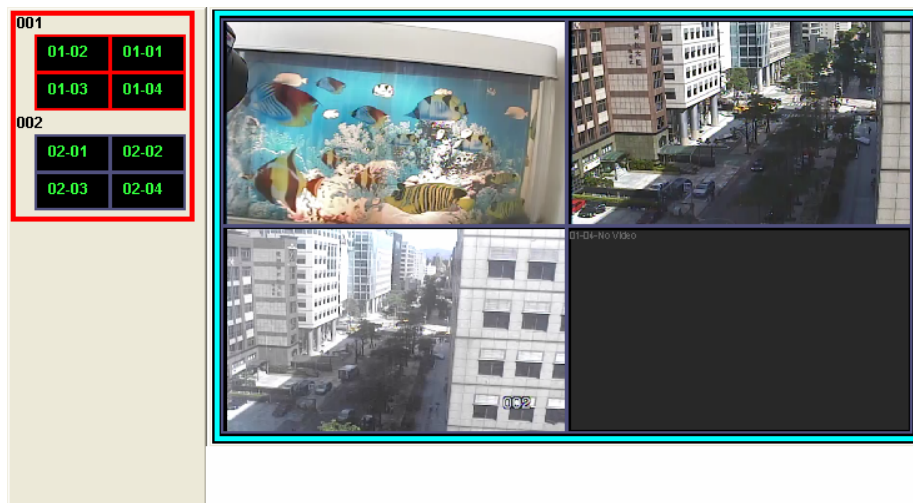


**NOTE:** This function will use up a lot of CPU resources. It is recommended not to open too many programs at the same time to avoid crash of CPU.

## 7.5 Sequence Display

To start displaying the sequence list, click on the <Sequence> icon to start the sequence. The color of the icon will change to red color when the sequence mode starts. The initial display mode will be what was set in sequence setting (1\*1, 2\*2, 3\*3, 4\*4 or 5\*5).

Another way to start displaying the sequence list is by right clicking on the sequence icon and a list will be displayed as shown below. Move the mouse to any item and the preview window will be displayed on the right. This list gives choices to users to begin displaying the sequence from any item. Double click on the desired item to start sequence mode.



After the sequence is started, users can still change the split mode by clicking on the display mode icons for 2\*2, 3\*3, 4\*4 or 5\*5. However, the initial split mode set in <Sequence> will remain the same. Note that icons for 6\*6, 7\*7 or 8\*8 will not be accessible because they are not allowed to be shown in sequence mode.

The following functions are disabled in sequence mode:

1. Right click to see channel menu
2. Zoom In/Out
3. Drag and drop channels or sites to the display grids
4. Remove any channel grids on the display windows



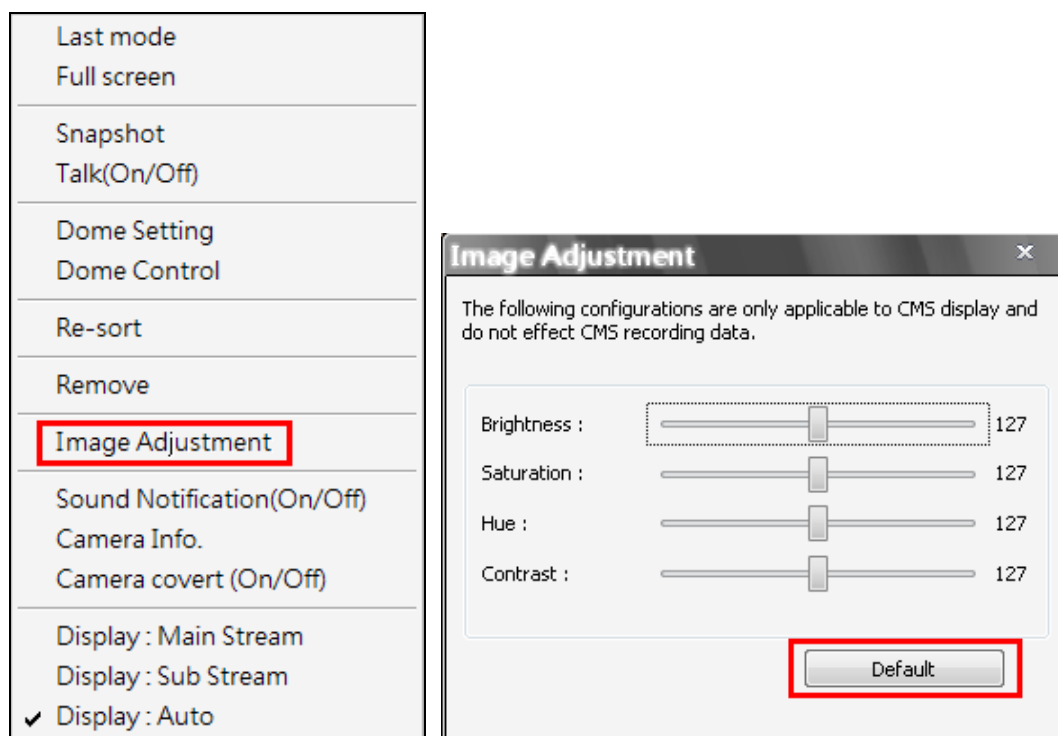
**NOTE:** If users enabled the <Event Full Screen> and an event is triggered while running the sequence, iCMS will display event full screen. The sequence will not resume until event full screen ends.

Click on the <Sequence> icon or the <Live> icon to exit the sequence mode.



## 7.6 Adjust the Image

Both iCMS and CMS Player provide image adjustment function. Double click on a channel, then right click on it. Select <Image Adjustment> from the pull-down menu, and the image adjustment window will be displayed. Users can change the brightness, saturation, hue, and contrast of the channel.



**NOTE:** The <Image Adjustment> option will only be available when viewing single-channel screen.

Click the <Default> button to reset the value to the original preset.

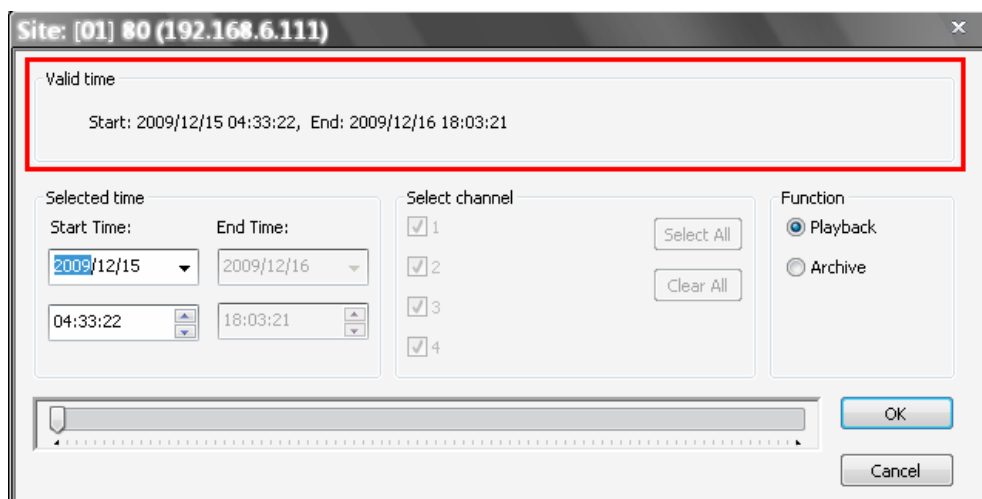


**NOTE:** The <Image Adjustment> function has no effect on the recorded video. Whatever changes made to the <Image Adjustment> will not be applied to the recorded video.

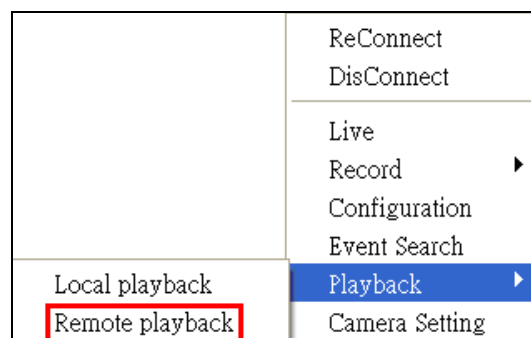


## 7.7 Playback Recorded Video

This function allows iCMS users to retrieve and playback videos stored in the connected VSS/NVR. Click on the <Playback> icon, a window will be displayed as below. <Valid Time> indicates the start and end time of the available recorded video.



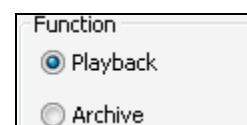
The other way to display the above window is to right click on the site in the site tree and select <Playback> → <Remote Playback> from the pull-down menu.



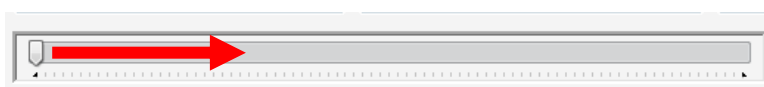
### Playback the video stored in HDD of the connected VSS/NVR

Follow steps below to playback the recorded video.

**Step 1.** First select <Playback> in “Function” area.



**Step 2.** Specify the starting time for playback in “Selected time” area or by moving the arrow of the slider bar at the bottom. Then click <OK> to playback the video.

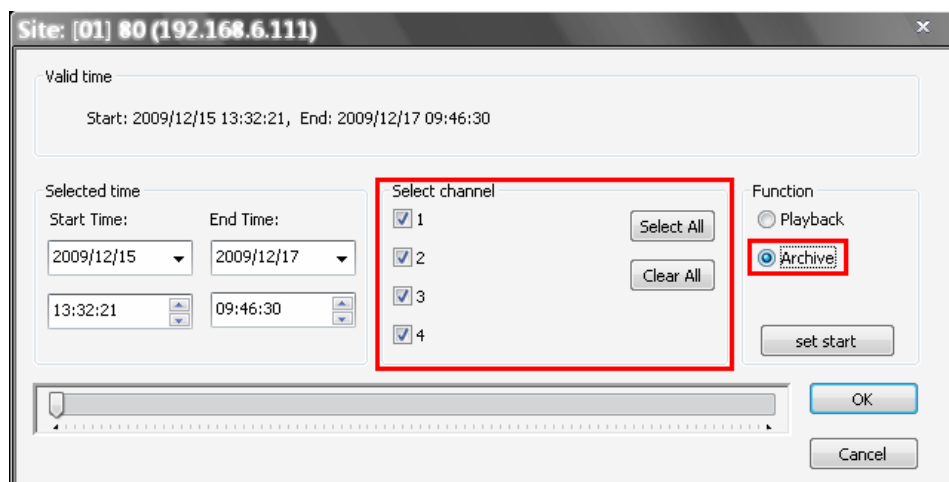


**NOTE:** The “Select time” and slider bar will show the stop time from last playback, if playback of video is previously accessed.

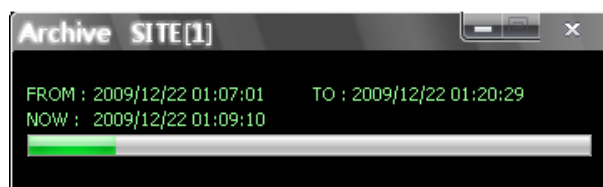
### **Save the \*.drv files to the local computer**

Follow steps below to save the video to the local computer.

**Step 1.** First select <Archive> in “Function” area. Then “Selected channel” area will be available for users to choose desired channels.



**Step 2.** Specify the Start Time in “Selected time” area and click <set start> in “Function” area. Then specify the End Time and click <set end>. Alternatively, use the slider bar to select start time and end time. Click <OK> and specify the filename of the DRV file. Then iCMS will start to download the video data. Close the <Archive> window to exit.



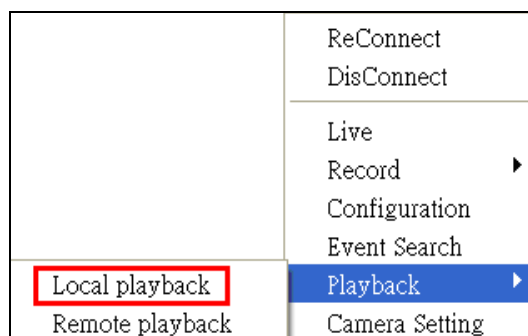
### **Playback video stored in the HDD of local computer**

If users wish to playback videos that have already been saved to the local computer, launch CMS Player.

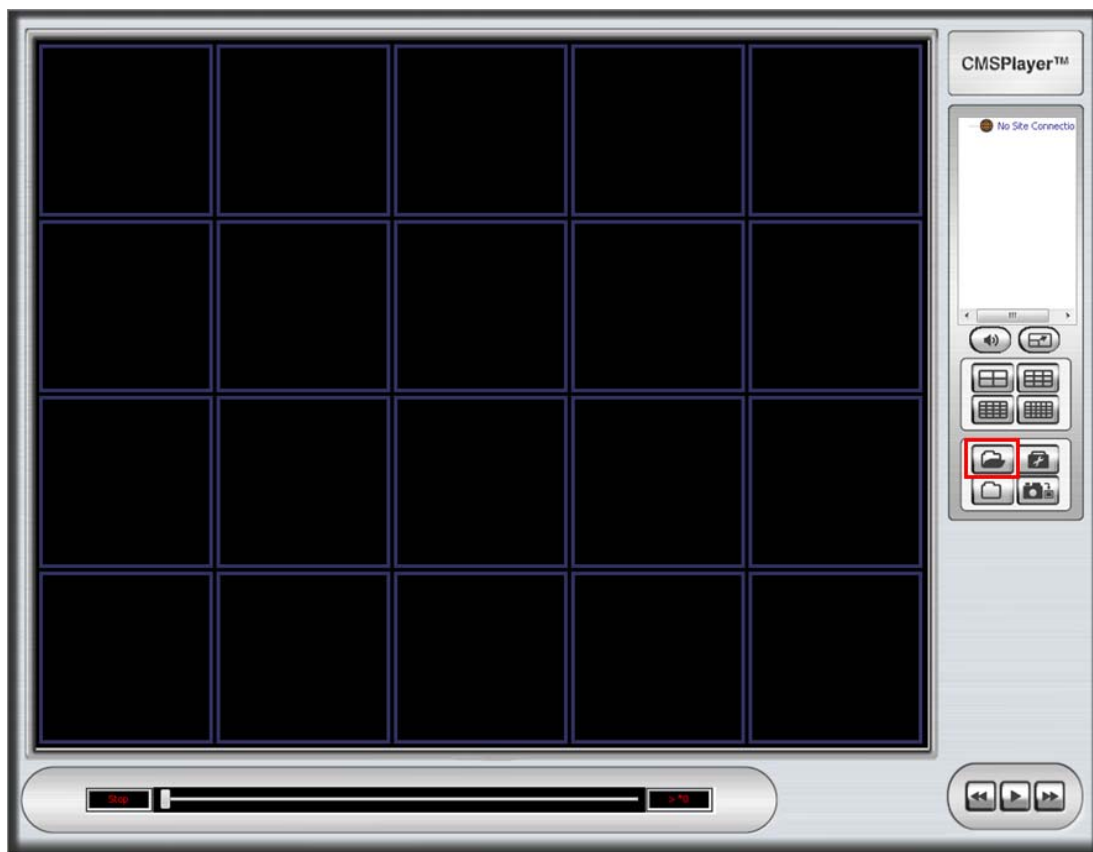


**NOTE:** CMS Player can only be started through iCMS. If users try to start up the iCMSPlayer.exe, an error message will be displayed.

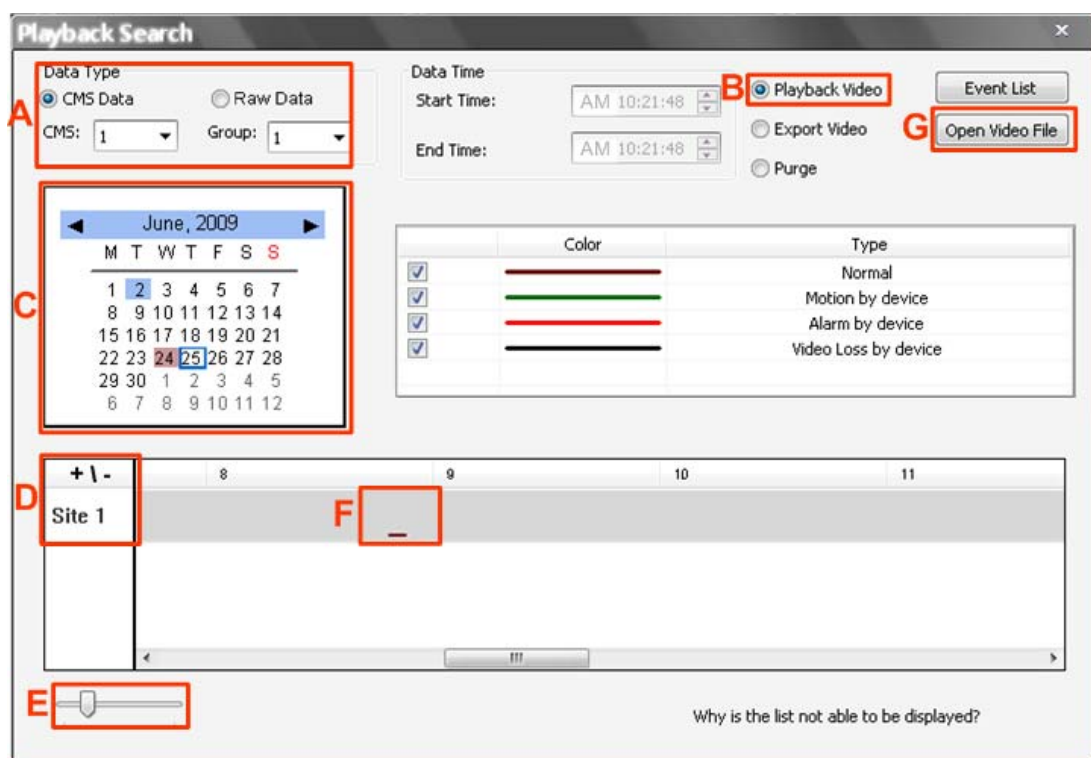
There are two ways to launch CMS Player. One way is to click on the <CMS Player> icon. Alternatively, right click on a site in the site tree and select <Playback> → <Local Playback>.



Then CMS Player will be displayed. Click on the <Open Video File> icon as marked below.



The “Playback Search” window will be displayed as below. The following steps will guide users to playback designated videos.



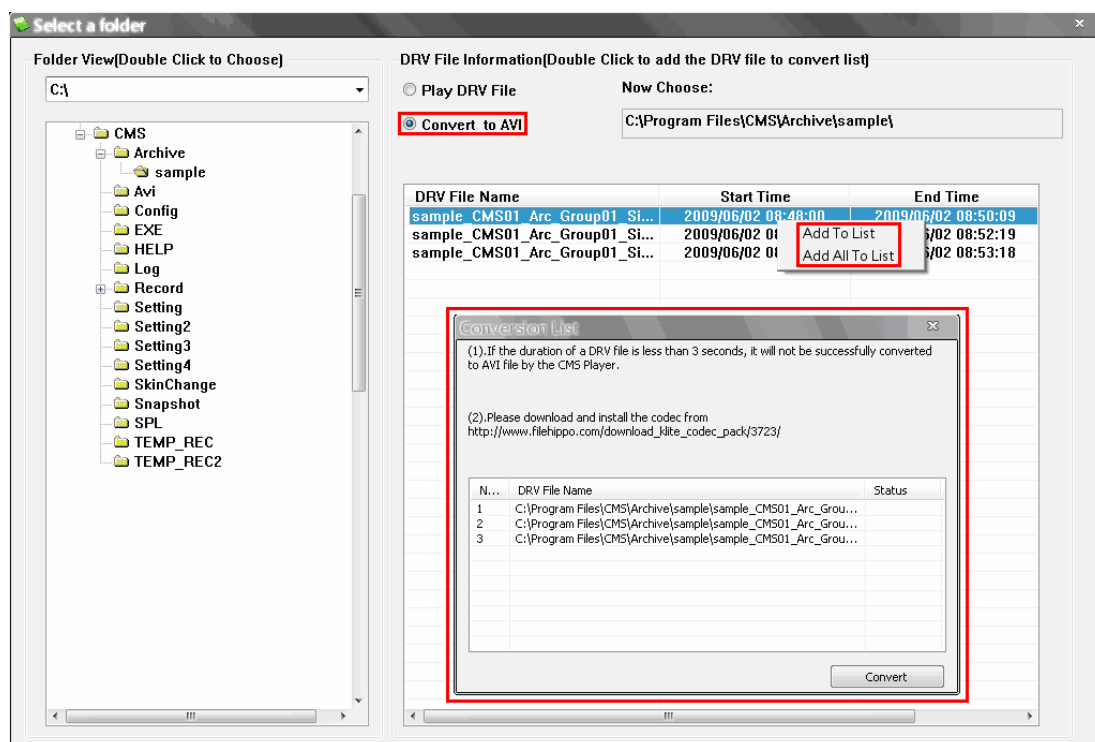
- Step A.** Select <CMS Data> and choose iCMS server & group. Alternatively, select <Raw Data> and allocate a folder containing NVR HDD files.
- Step B.** Select <Playback Video>.
- Step C.** Select date of designated videos. Today's date is in blue box, the date with video data is highlighted in brown, and the selected date is highlighted in blue.
- Step D.** For playback of CMS Data, select sites. Click on <+|-> to select or deselect all sites. The selected site will change to gray color. For playback of NVR Data, there is no need to select sites, since it's just the NVR itself.
- Step E.** Scroll the slider bar to zoom in/out the displaying time.
- Step F.** Point the cursor at designated time and double click to start playback the video.
- Step G.** Click on the <Open Video File> button to search for videos via file list. Users can also convert DRV files to AVI files here. Refer to the next page for instruction of conversion.



**NOTE:** The recorded video of IP camera can only be played back by CMS Player. Some errors might occur if playing back with NVRPlayer.

### **Convert \*.drv files to \*.avi files**

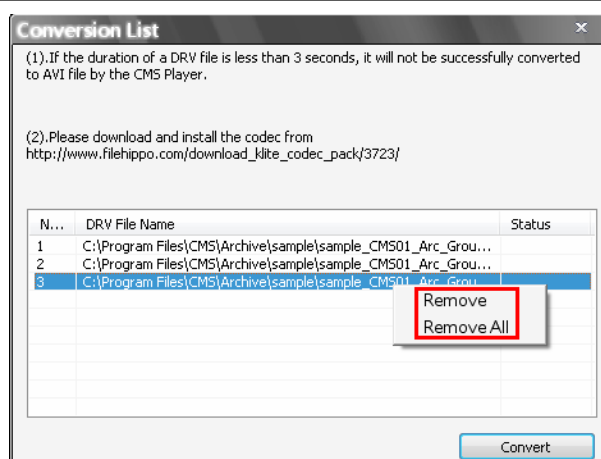
Click on the <Open Video File> button in the “Playback Search” window, then the “Select a folder” window will be displayed. On the top center of this window, select <Convert To AVI> and double click on the file which users wish to convert. A “Conversion List” window will pop up and the file will be added to the list. The other way to add files to the list is to right click on the file and select <Add To List> or <Add All To List>.



**NOTE:** The list can contain files from different folders.

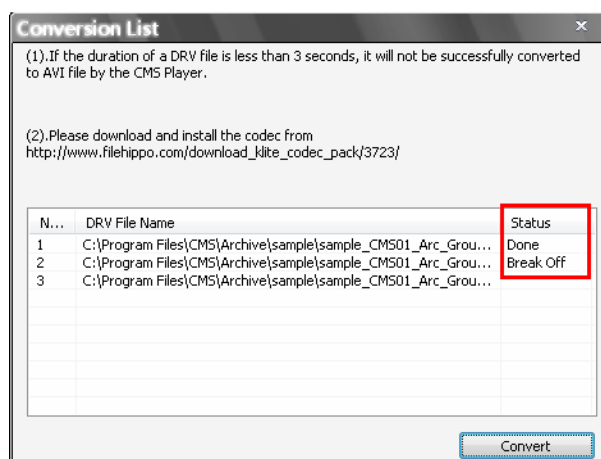
The messages shown on the conversion list windows are very important. If the duration of a DRV file is less than 3 seconds, the file will not be successfully converted. In addition, a link is provided for users to download and install video codec in order to playback the converted AVI files.

If users wish to remove any file from the conversion list, right click on the file and select <Remove> or <Remove All> to delete files from the list. Click <Convert> to start conversion of files on the list.



A progress window will be displayed to show current progress of conversion. If users wish to terminate the conversion, click <STOP> to abort.

If the conversion is aborted, the status column will show "Break Off" for the specific file aborted. If the file failed to be converted, the status column will show "Fail".



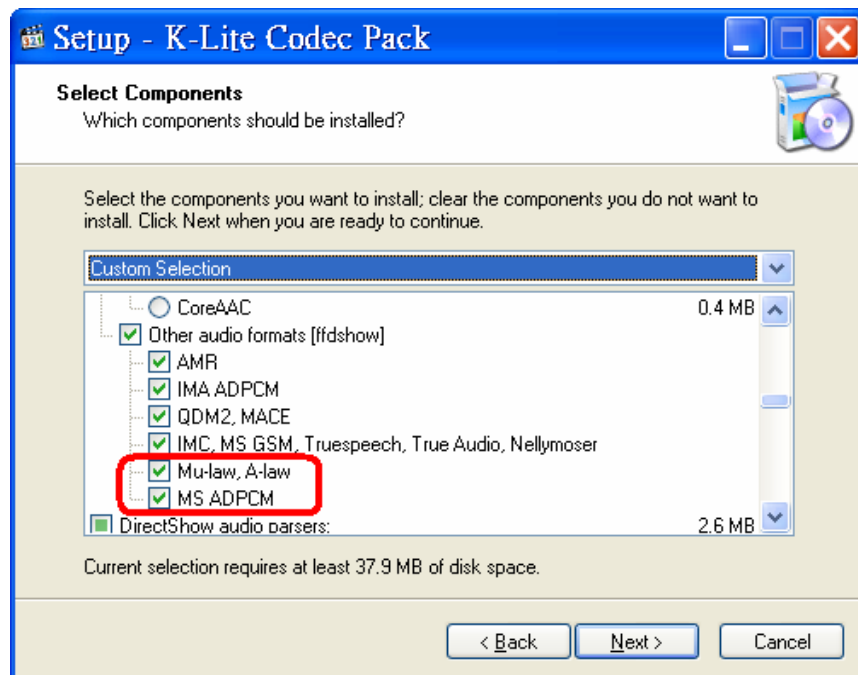
If the conversion is completed, a completion message will be displayed. The converted files will be stored in the folder specified in file path setting of CMS Player.

For more information about other CMS Player operations, please refer to the **Appendix A**.

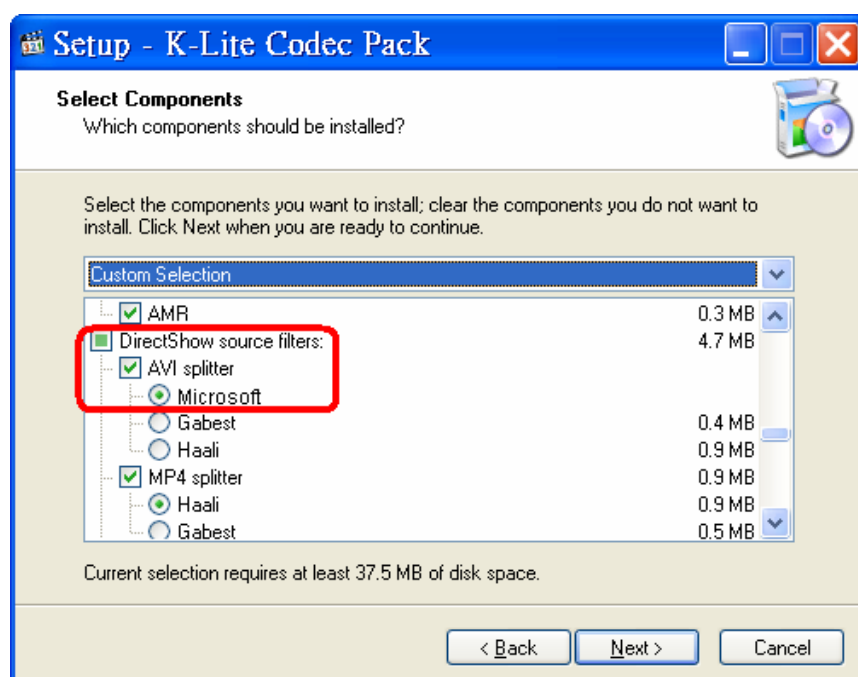
### **Install required codec to playback converted AVI files**

In order to correctly playback converted AVI files, install K-Lite Codec Pack and select codec options as described below.

1. Check <Mu-law, A-law> & <MS ADPCM> under <Other audio formats (ffdshow)>.



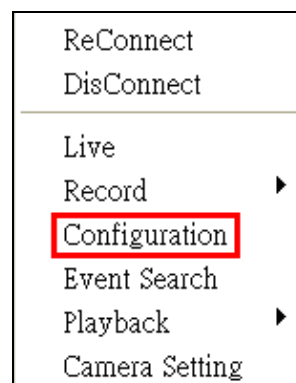
2. Check <Microsoft> for <AVI splitter> under <DirectShow source filters:>.



## 7.8 Configuration Menu of the Connected Site

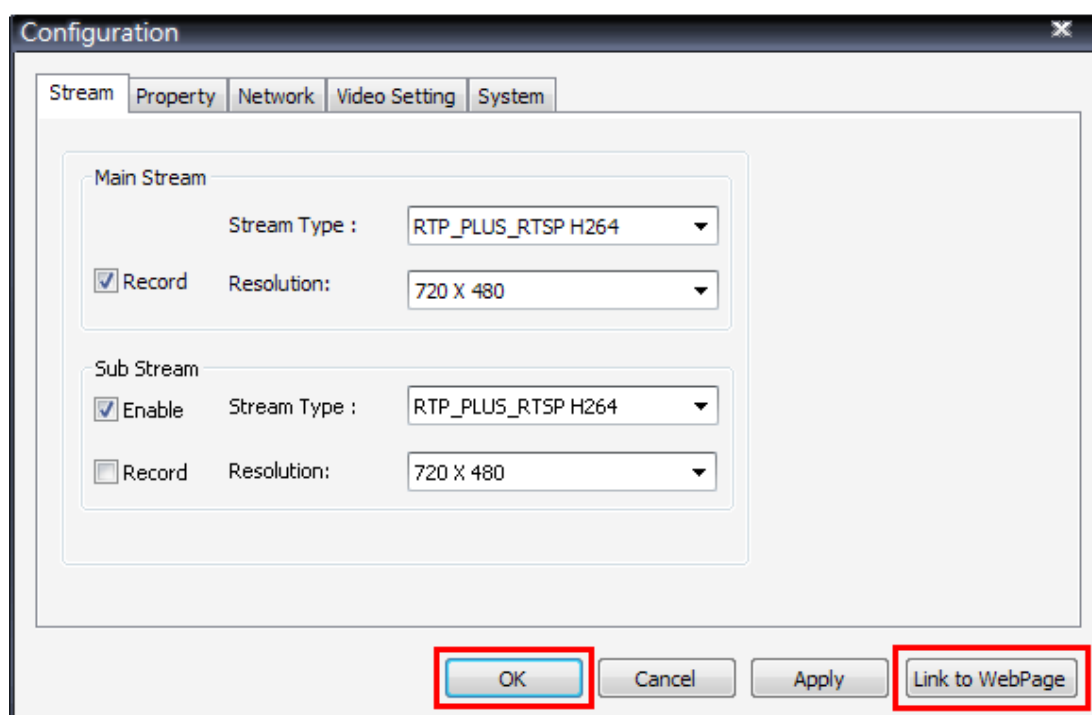
Right click on the **Site** and select <Configuration> to open the configuration menu window.

The configuration menus for different types of sites are different from each other. Refer to the following for examples.



### Configuration Menu of a IP Camera

In the Configuration Menu window, the <Stream> tab allows users to change the Main/Sub stream type and resolution of the IP Camera. It is the same as in the <Advance Streaming Setting> in section **Setup the IP Camera Site Manually**.



Other tabs (Property, Network, Video Setting, and System) allow users to edit the IP Cameras' corresponding settings. Click <Apply> at the bottom and users can see effect of the new setting from the Live view window. The change of settings will be applied to the webpage of the IP Camera as well.



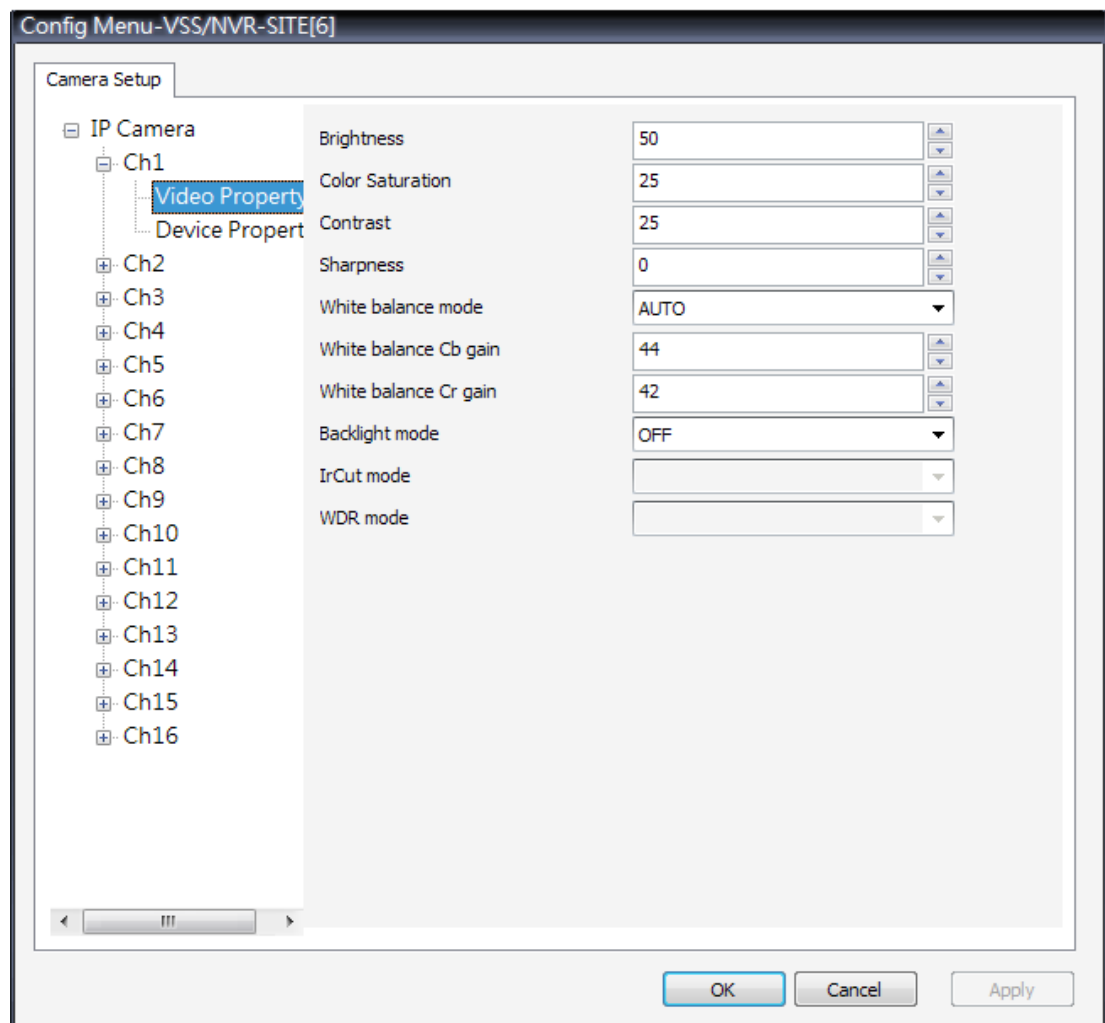
If users wish to connect to the IP Camera's webpage via a browser, click <Link to WebPage> at the bottom. When the setting is completed, click <OK> at the bottom to exit the Configuration Menu.



**NOTE:** Only A5s IP Cameras with software version “**d20110323NS**” or later support the configuration function.

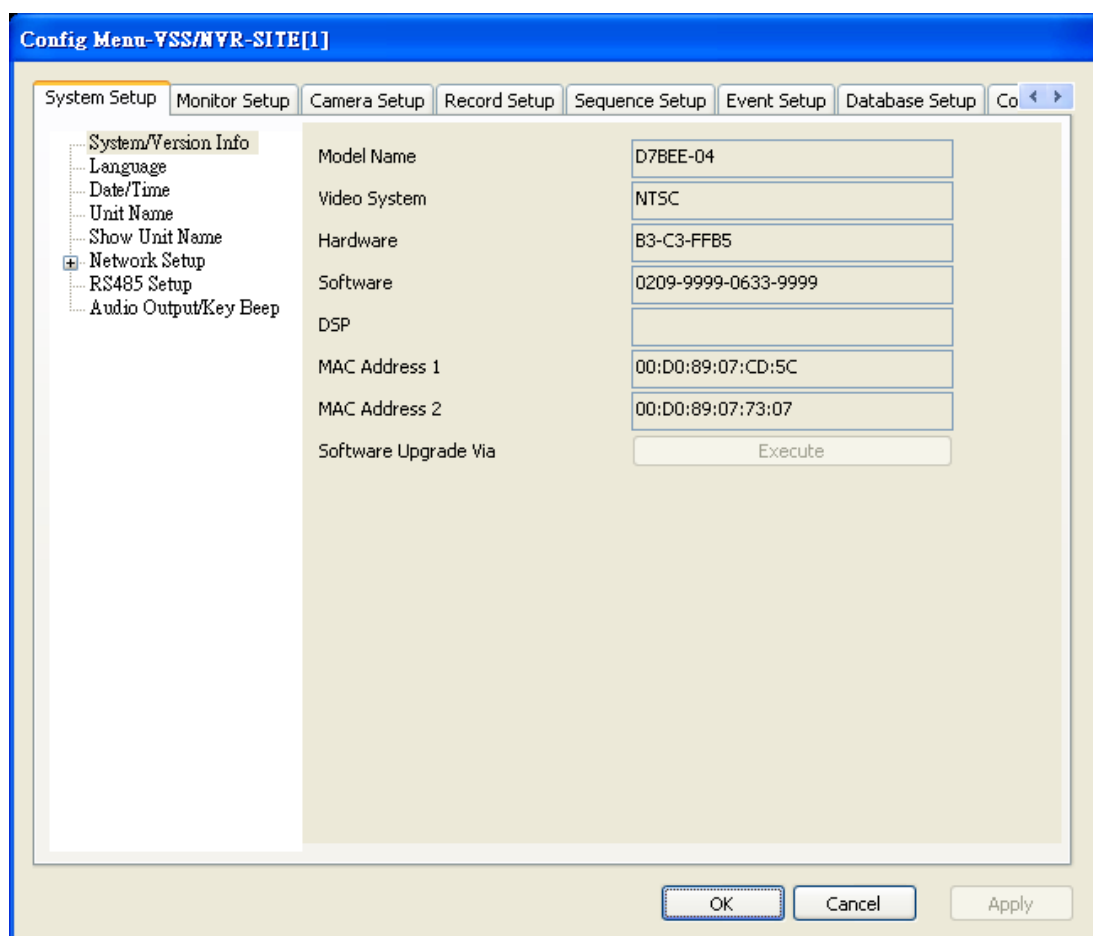
### **Configuration Menu of a IP Camera via VSS Site**

An example of the configuration window of the VSS/NVR site is shown below. Users can change the IP Camera's video and device properties.



## **Configuration Menu of a NVR**

The following is the OSD Menu of a NVR. Some items are not available in iCMS setting condition. Please refer to User's Manual and OSD Setup Manual of the NVR for detailed instruction.



## **Editing the HDD of DG700**

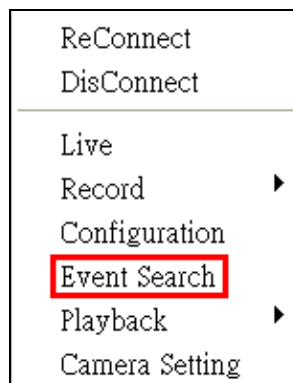
Go to <Database Setup> and click <Execute> button next to <Internal Disks>, and a list will popup showing all internal HDDs. The list also contains information about total size, state, and temperature of the internal HDDs. <Active> means the HDD is added to the NVS database. Under <Action> column, users can add or remove a HDD to/from the database, and format or repair a HDD.

Device Name	Internal/External	Total size	Active/NonActive	Temperature	Action
1:ST3500410SV	Internal	458GB	Active	39	None
3:ST3500410SV	Internal	458GB	Active	37	None
4:ST3500410SV	Internal	458GB	Active	39	None
					Add
					Remove
					Format
					Repair

## 7.9 Search for Event Videos

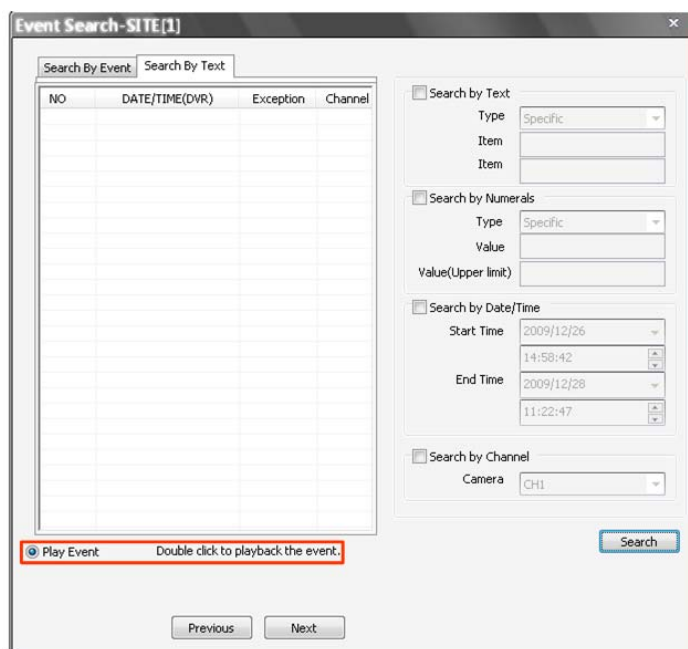
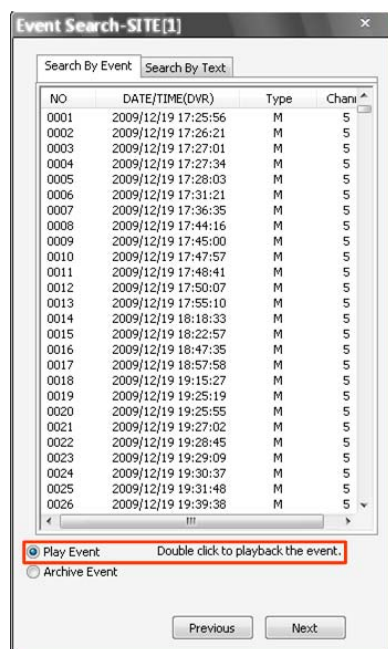
iCMS can playback and archive event videos stored in connected VSS/NVR. Right click on the **Site** and select <Event Search>, then the <Event Search> window will be displayed.

Users can scroll down the event list to look for target event video. If the connected NVR has installed the POS module, users can either search by event or text.



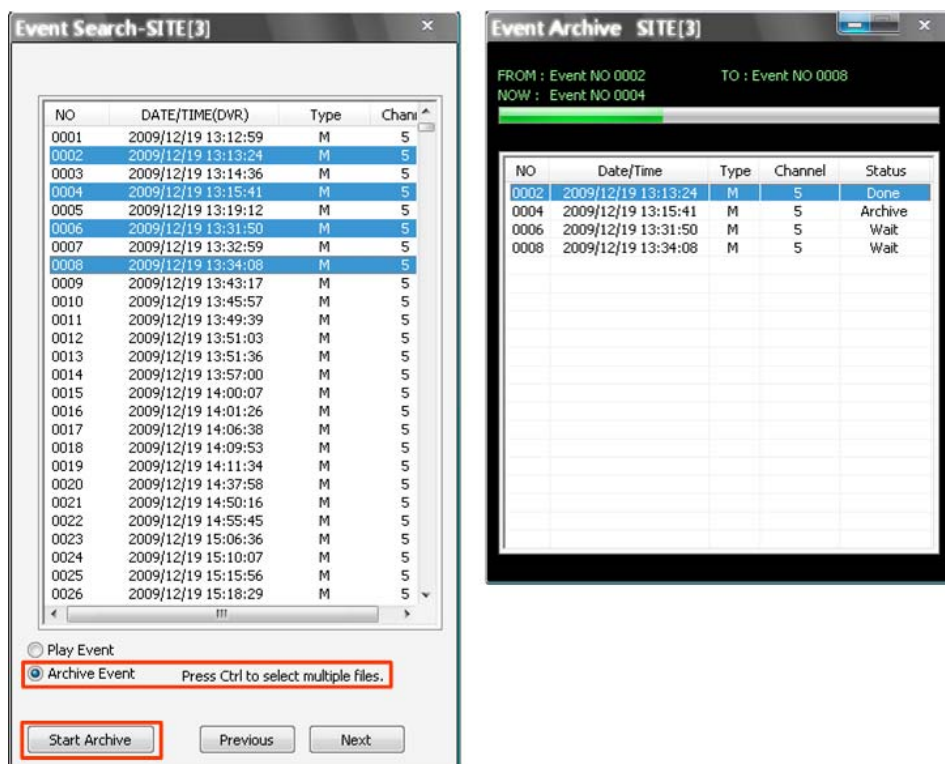
### Playback the event video from directly connected VSS/NVR

For VSS sites, only “Search By Event” option is provided, as show below on the left. In <Search By Event> tab, select <Play Event> and double click on any item to playback the event video. For NVR sites, the <Search By Text> tab allows users to search for text event videos of POS installed NVRs.



### Archive the event video

Select <Archive Event> and press the “Ctrl” key to select multiple event videos to be archived. The maximum items can be selected is 1,000, which is the capacity of the list.



Click on <Start Archive> and an <Event Archive> window will pop up. The progress bar shows current downloading position. The status column shows the event is under “Archive”, “Wait”, or “Done” condition.



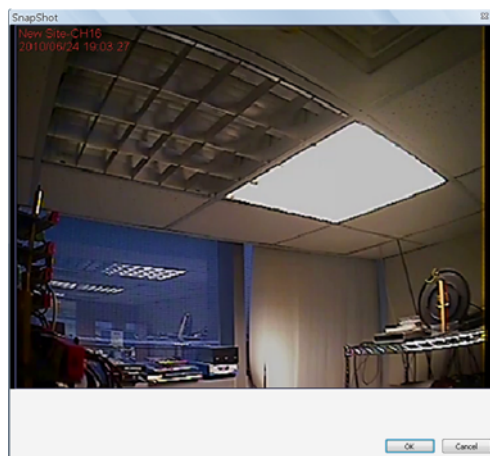
**NOTE:** The event archive or normal video archive for different sites can be performed simultaneously.

## 7.10 Take a Snapshot

The Snapshot function is a simple screen capture tool. When users click on the <Snapshot> icon, it will capture the screenshot of the window that users are currently viewing. Users can save the screenshots to the default path “\CMS\Snapshot\” or the folder that users have previously set in the file path. Please refer to <Setup the File Path> for more information about changing the file paths.

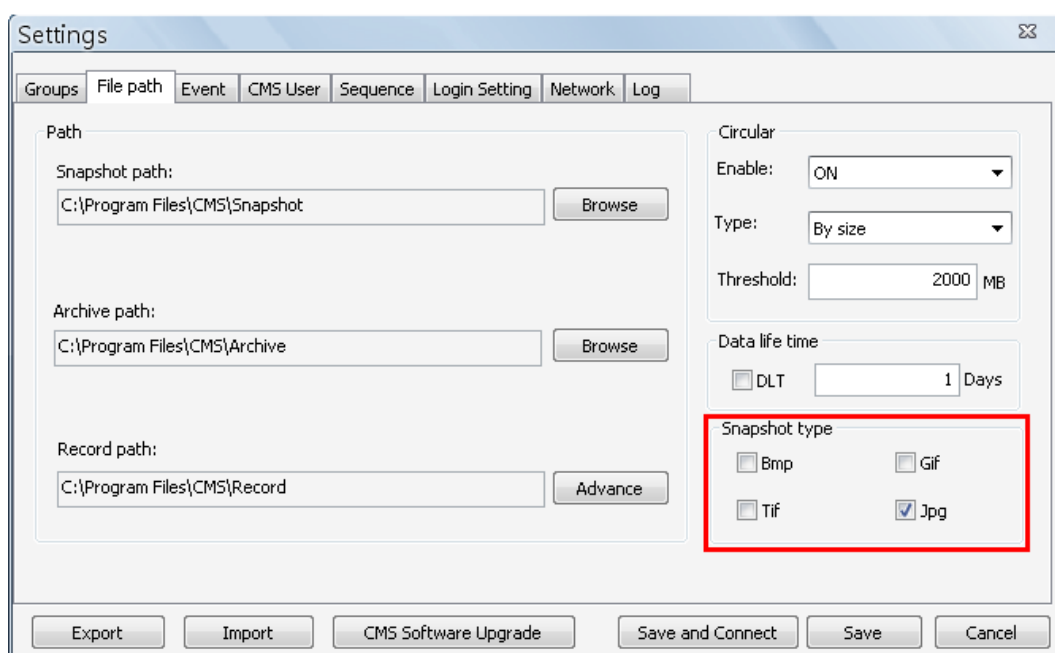
There are 2 ways to take the snapshot. One is to click on the <Snapshot> icon, and the snapshot window will be displayed. Select <OK> to save the file.

The other way is to right click on the window, and select <Snapshot>. Note that it will only capture the image of the selected channel. The file will be saved without displaying the image.



**NOTE:** The default image format is \*.jpg. If users have selected more than one file types and took the snapshot, users will get more than one files of the same snapshot image.

Please go to <Settings> to setup the snapshot file type.



## 7.11 2-Way Audio Talk

2-way audio talk function enables users to communicate with the camera side. All stream types except “RTP OVER RTSP” support 2-way audio.

Right click on the channel and select <Talk(On/Off)> from the pull-down menu.

If the talk function is successfully enabled, “Talk” will be shown on button left of the Live video. Users can speak through the microphone now to communicate with the camera side.

The current supported 2-way audio type is ALaw and uLaw audio type.

Last mode
Full screen
Snapshot
Talk(On/Off)
Dome Setting
Dome Control
Re-sort
Remove
Image Adjustment
Sound Notification(On/Off)
Camera Info.
Camera covert (On/Off)
Display : Main Stream
Display : Sub Stream
✓ Display : Auto



**NOTE:** The communication mode is one to one. Broadcasting function currently is not available.

## 7.12 Instant Record Function

While the videos are usually recorded to the connected NVR, users can also choose to instantly record current “Live” or “Playback” videos to the local computer.



**NOTE:** Only videos of the displaying channels will be recorded. When the displaying channels changed, the recording video will follow the change as well. The channels not selected to be displayed will not be a part of the instant recorded video.

Right click on the **Site** and select <Start Recording> to start recording, and select <Stop Recording> to stop recording.

If time difference between iCMS and the recording site is more than 1 day, a warning message will be displayed. Click on <Yes> to continue or <No> to cancel.



When the channels are being recorded, the title of the channels will show a capital letter “R” (**R**) at the end. The recorded files will be saved to the default folder “\CMS\Record”.

If users want to switch between Live/Playback modes while iCMS is recording videos, the recording has to be terminated. A message dialog will be displayed for confirmation.



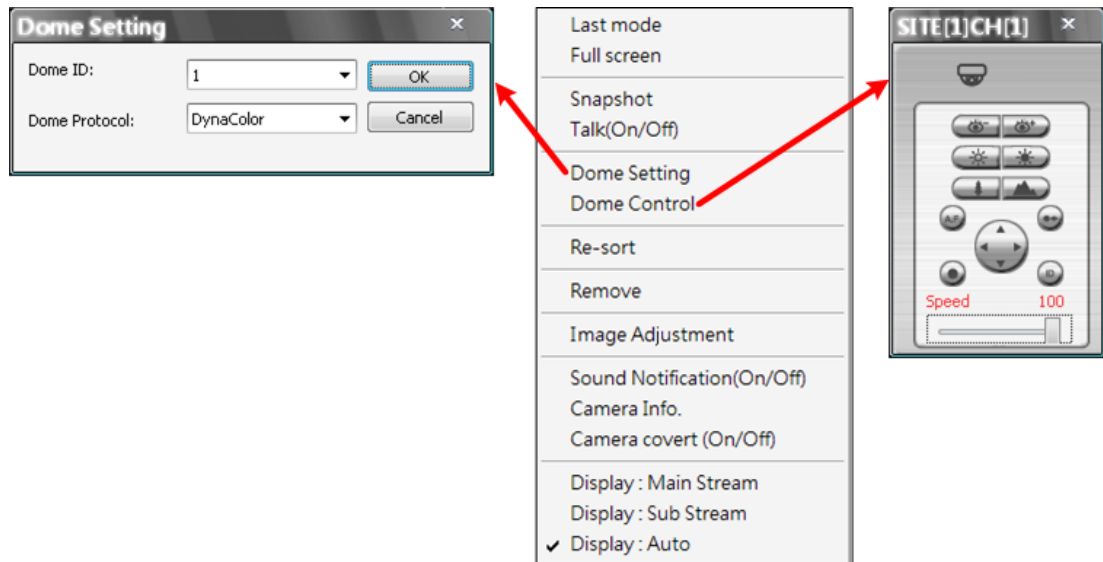
**NOTE:** For the case of switching from “Live” mode to “Playback” mode, the recording will be resumed from stopping point once “Playback” mode is ended and returns to “Live” mode.



**NOTE:** If the connection to the recording site is disturbed and then reconnected, the recording will be terminated without resumption.

## 7.13 Dome Setting / Dome Control

Users can also set/control the dome camera in iCMS. Right click on the channel where a dome camera is properly installed. Refer to the following picture to see how they look like.



### **Dome Setting:**

Select <Dome Setting> to setup the Dome ID or Dome Protocol. Note that dome protocol changed at this interface is only temporary. To permanently change dome protocol, please modify it in the configuration.



### **Dome Control:**

The function of each button on the <Dome Control> panel is described below.

#### **A.F. (Auto Focus)**

Click on  to focus the camera automatically.

#### **Set/Go Preset Point**

Click on  to set a present point, and  to go to the preset point.

#### **ID**

Click on  to setup the Dome ID/Protocol. This function resembles to the <Dome Setting>.



### **Focus**

This is used to manually focus on the objects. Click on the <Focus Near> / <Focus Far> icons to adjust the focus.

### **Iris**

This is used to setup the iris. Click on the <Iris Open> icon let in more light, or the <Iris Close> icon to reduce the light.

### **Zoom**

This is used to zoom in/ out to the object. Click on the <Zoom In> / <Zoom Out> icons to adjust. It can also be adjusted by scrolling the wheel of the mouse. iCMS zoom function will be disabled in dome camera control mode. Scroll toward users to zoom out and away from users to zoom in.

### **Direction Button**

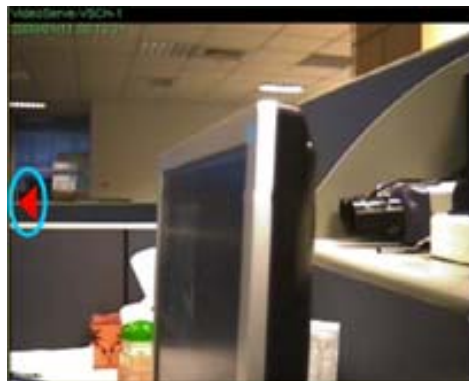
Click on the arrows to pan and/or tilt the dome camera.

### **Speed Slider Bar**

The slider bar is used to adjust the speed of the pan/tilt movement. 0 is the slowest and 100 is the fastest.

### **Mouse Control**

If the mouse is moved to the top/ bottom/ left/ right edge of the screen, a red triangle as in the picture on the right will show up. At this time left clicking the mouse can move the screen toward the direction where the red triangle points to. Zoom In/ Out using the scroll wheel of the mouse.



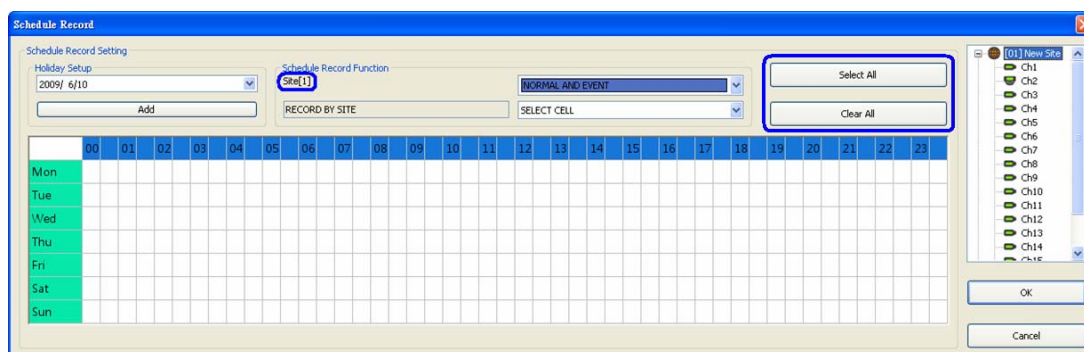
## 7.14 Schedule Record Function

Users can schedule specific time to record the videos to the local computer. Schedule Record window will be displayed after clicked on the <Schedule Record> icon.

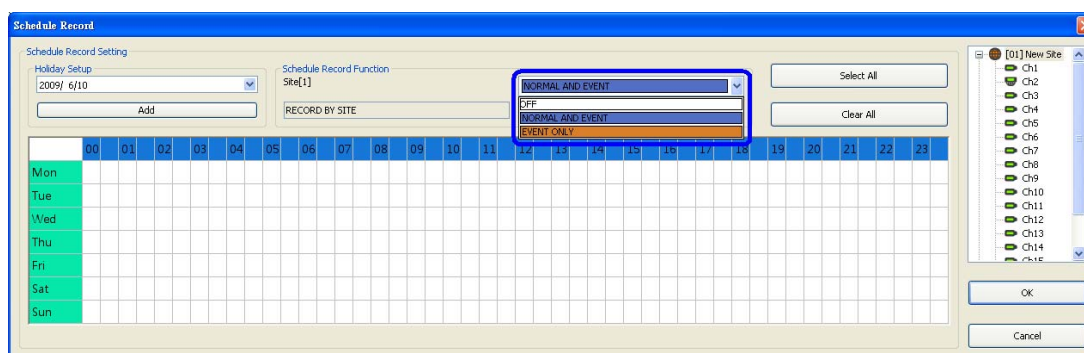


**NOTE:** Please beware that iCMS only supports schedule recording of up to 64 channels at once, despite the number of connecting sites.

The current setting site will be shown on the top of the Schedule Record window, as circled in the picture below. Alternatively, users can click on the <Select All> or <Clear All> buttons to setup all sites to always record or always not record at once.



The scroll-down menu circled below shows the recording types.



<OFF>

Select this to switch off the schedule record function.

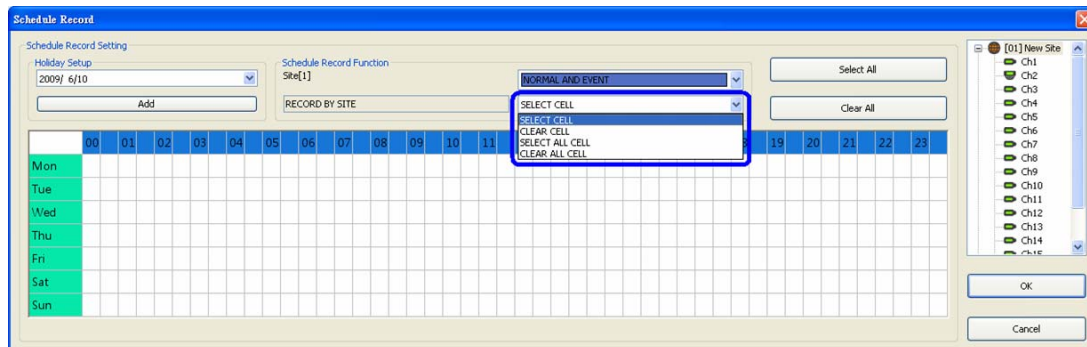
<NORMAL AND EVENT>

Schedule to record both the normal and event videos within the selected time frame.

<EVENT ONLY>

Schedule to record only the event videos within the selected time frame.

The scroll-down menu circled below shows the selecting options.



<SELECT CELL>

Choose this to select any cell from the table.

<CLEAR CELL>

Choose this to clear any cell from the table.

<SELECT ALL CELL>

Choose this to select all cells from the table.

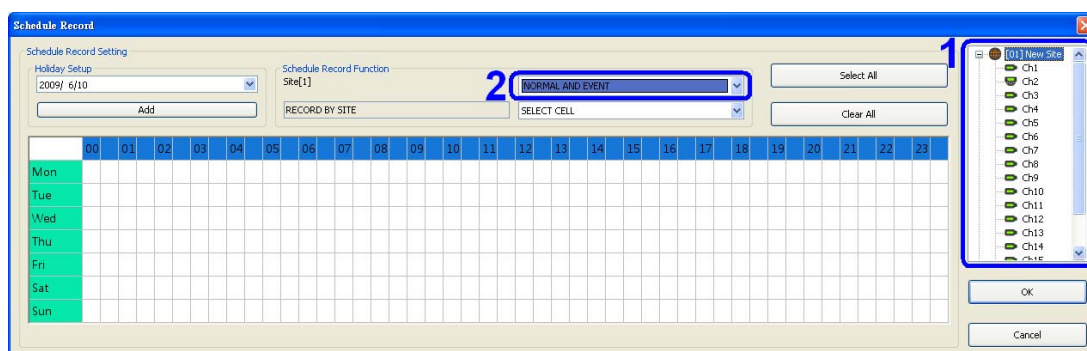
<CLEAR ALL CELL>

Choose this to clear all cells from the table.

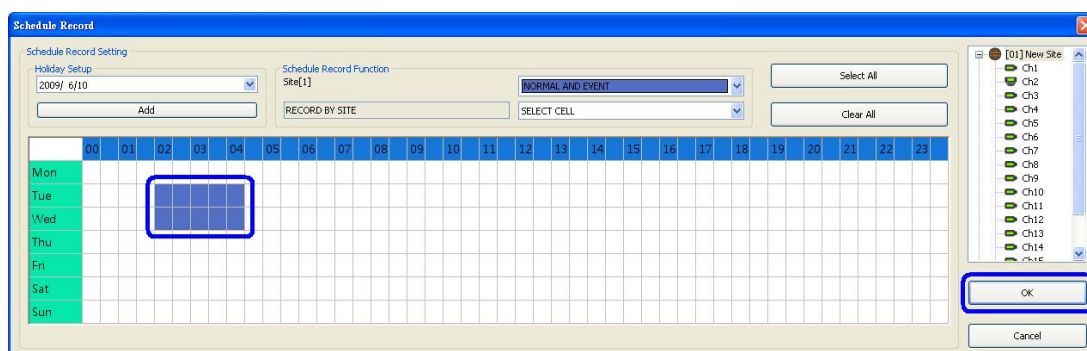
Follow steps below for an example of setting schedule record for iCMS.

## Schedule Recording Times

**Step 1.** Select a site or a channel from the box on the right by a single click. When a site is selected, the same setting of schedule record will be applied to all channels. Click on a channel to set unique schedule record for the particular channel. In this example, schedule of a site will be set. Select a site in box 1, and set the recording option to <NORMAL AND EVENT> in box 2.



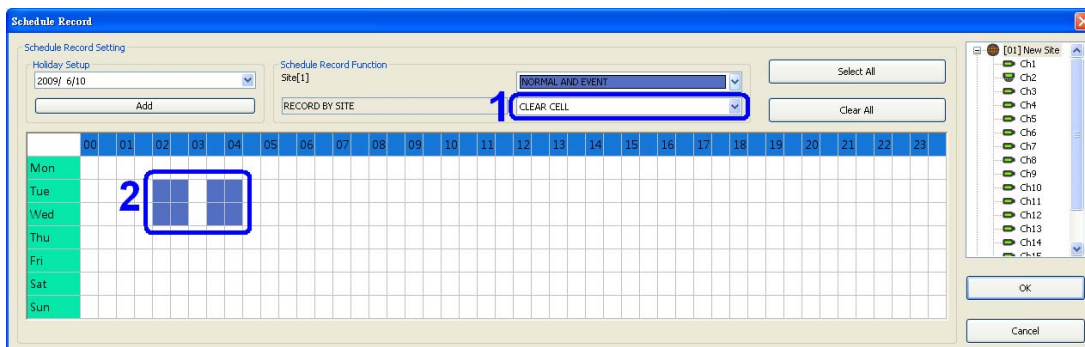
**Step 2.** Assuming that the site will be scheduled to start recording video from 2:00 to 4:30 on Tuesday and Wednesday. Since the duration of each cell is 30 minutes, click on the cell under 02 for Tuesday and drag to the cell under 04 for Wednesday; and the color of the cells will be changed to purple indicating that both normal and event videos are going to be recorded during the selected times.



**Step 3.** After the time frames are selected, click <OK> to save and exit the Schedule Record window.

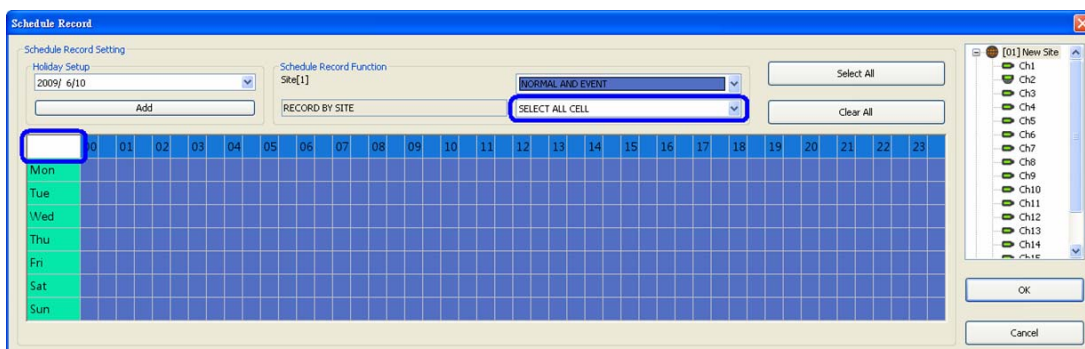
### **Cancel Scheduled Recording Times**

If users want to cancel a time frame from selected schedule, for instance, 3:00~3:30, set the selecting option to <CLEAR CELL> in box 1. Click and drag the cells under 03 from Tuesday to Wednesday. The cells will be blank which indicates that iCMS is not going to record anything. Click on <OK> to save and exit the Schedule Record window.



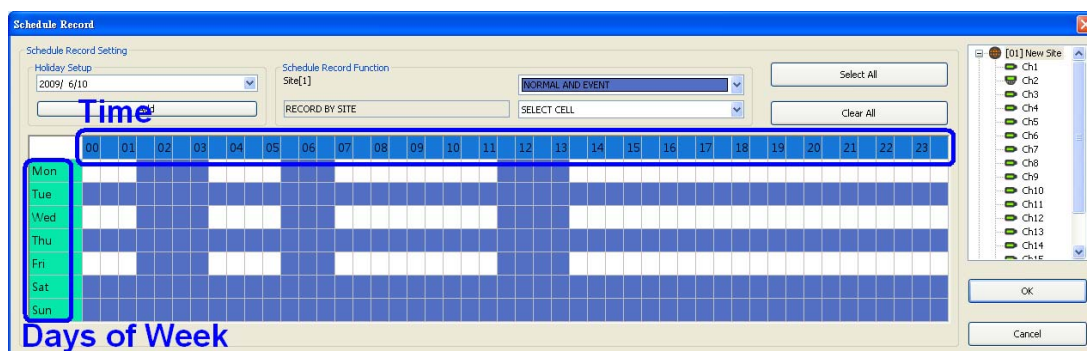
### **Select/Clear All Cell**

If users want to set the schedule to record at all times, click on the circled blank cell located on top left corner of the table or set the selecting option to <SELECT ALL CELL>. If users want to reset the schedule of the site, set the selecting option to <CLEAR ALL CELL>. Click on <OK> to save and exit Schedule Record window.



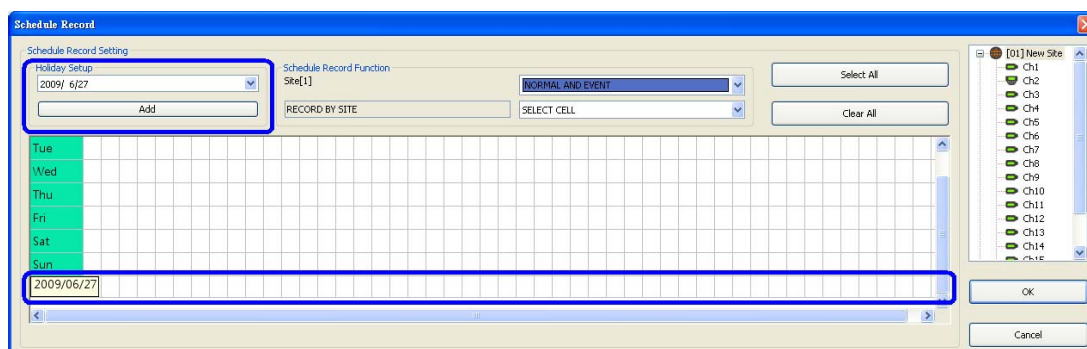
### **Select/Clear Cell by Date/Time**

Another way to select or clear time frame is by clicking on the Day or Time tabs. For example, when users click on <Tue> tab, the color of all Tuesday cells will be changed and the site is scheduled to record normal and event videos every Tuesday. When users click on 5:00~5:30 tab, color of all 5:00~5:30 from Monday to Sunday will be changed. Click on <OK> to save and exit Schedule Record window.



### **Special Schedule of a Specific Date**

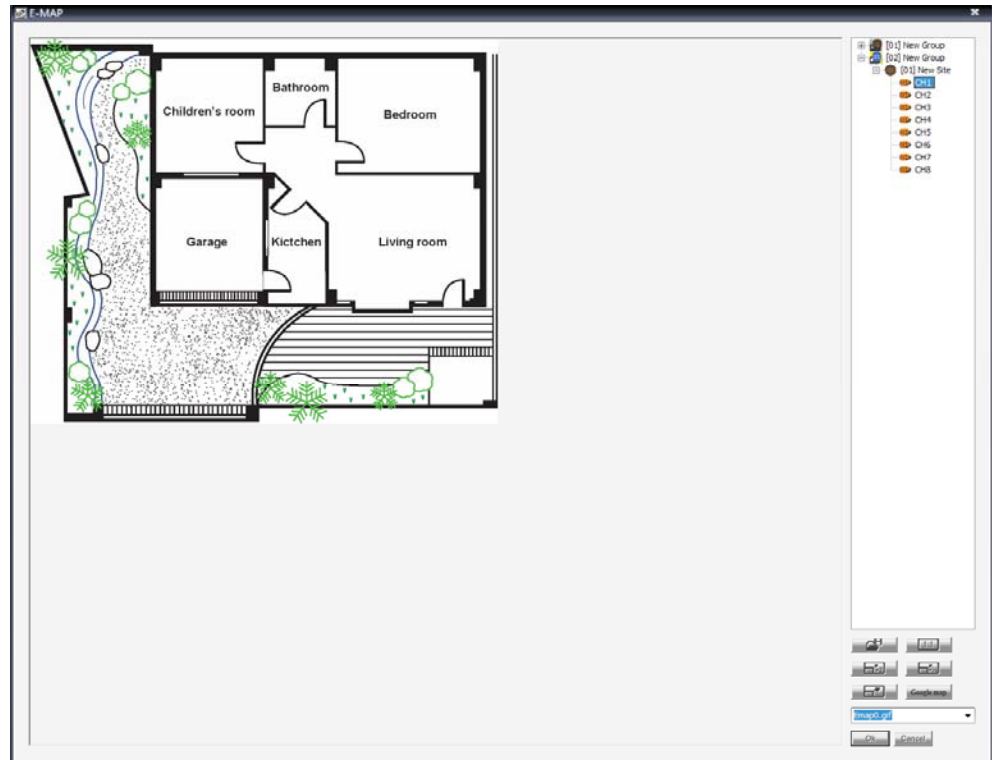
If users wish to setup a special schedule for a specific date, simply select a date from the pull-down menu of <Holiday Setup> and click on <Add> button. At the bottom of the <Schedule Record> window, users can find a new row of the added date as shown below. Setup the schedule for that date, and the schedule record will only run once for that special day.



## 7.15 E-MAP Function

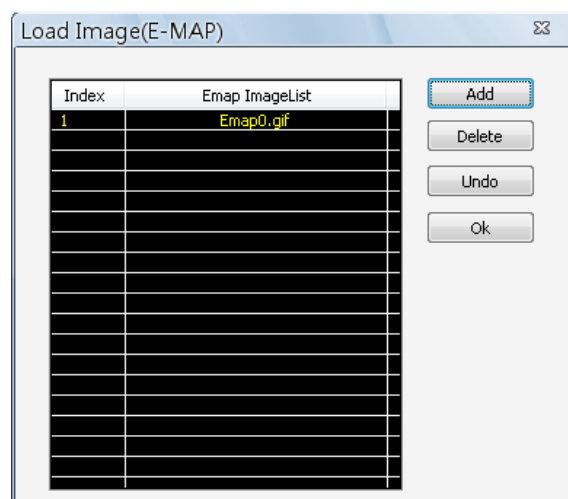
E-MAP is a function that allows users to illustrate the positions of the cameras on a self-selected image. Click on the <Emap> icon to open E-MAP window. Please follow the steps below to setup the E-MAP.

**Step 1.** First load an image file by clicking on <Load Image> icon.

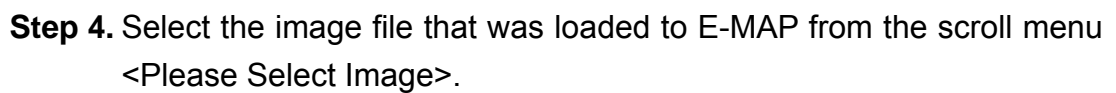


**NOTE:** The image shown in the window is the default picture. It will only be available when default is installed.

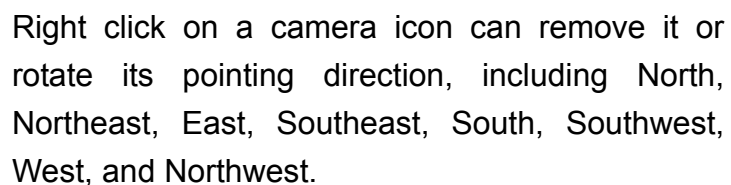
**Step 2.** The figure below is the Load Image window to add or delete images, and undo or confirm settings. Click on <Add> to add an image. Note that E-MAP only supports \*.bmp, \*.jpg, and \*.gif files.





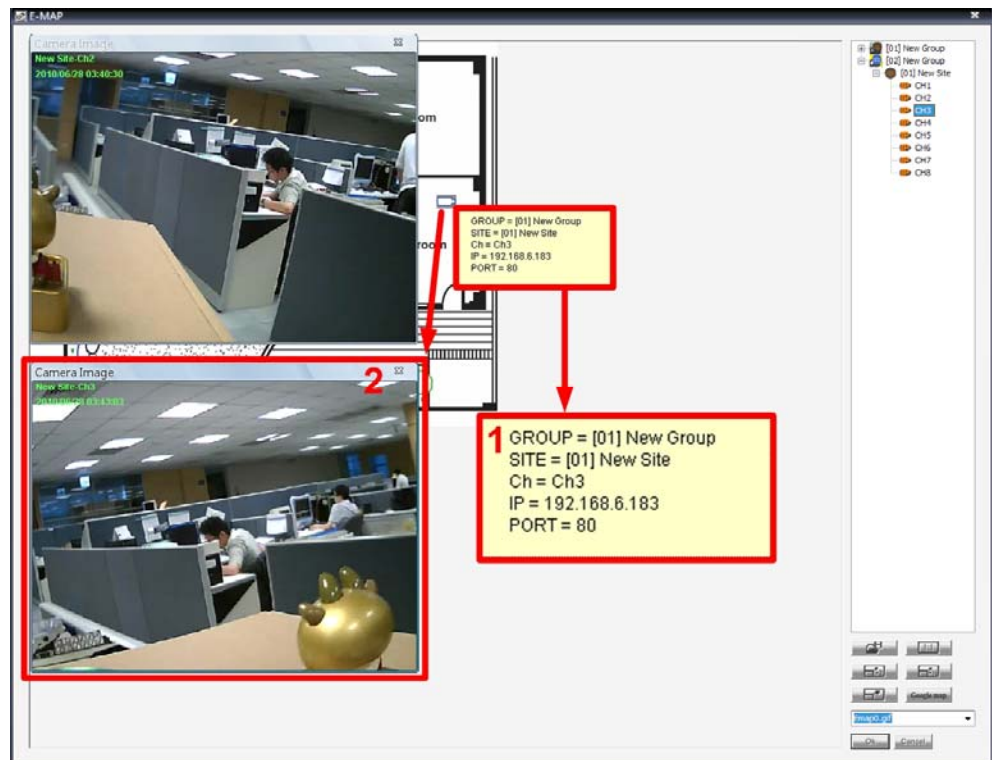


**Step 5.** The chosen image will be displayed in the E-MAP main window. The image of a grocery store is used in the following example. Drag and drop a channel from the site tree to any desired position of the image.

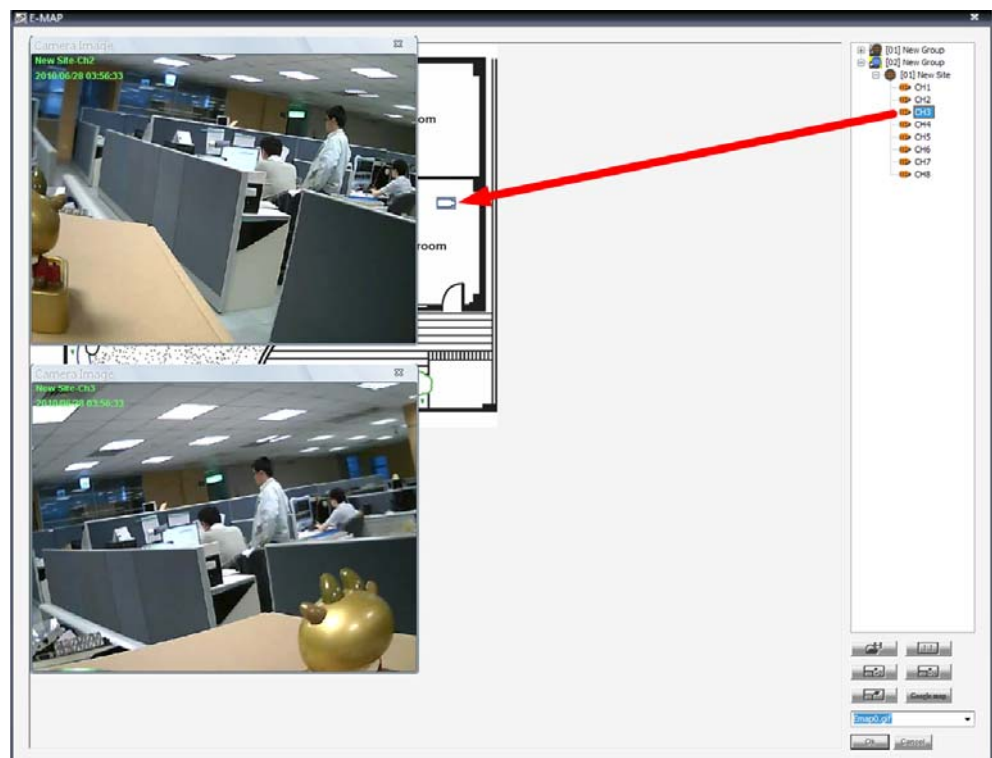




**Step 6.** When the mouse pointer moves over a camera icon in the image, an information dialog box will be displayed as below picture marked #1.



Double click on any camera will display the live preview image of the camera. When a camera icon is clicked, the camera live preview window will be highlighted if it's been displayed, as above picture marked #2. Otherwise, the corresponding channel in the site tree will be highlighted as shown in below picture.





**NOTE:** The camera live preview window is limited up to three instances at the same time.

**Step 7.** Right click on the camera preview window to display the camera control menu. The menu items includes: Snapshot, Talk(On/Off), Dome Setting, Dome Control, Sound Notification(On/Off), and Camera Info.

### **Camera Icons**

There are three different types of camera icons in E-MAP: dome camera, fixed camera, and alert icons.



Dome Camera icon



Fixed Camera icon



Alert icon

Dome camera icon will be displayed when the selected camera is a PTZ (pan/tilt/zoom) dome camera. Fixed Camera icon will be displayed when the selected camera is a fixed camera. Alert icon will be displayed when an alert is triggered to the camera on the image. The alert icon will blink to attract attention.

### **Change Emap Size**

Users can adjust the display size of the image on E-MAP by clicking on the icons described as below.

<Original>: To display the original size of the image.

<Double>: To double the size of current displayed image.

<Half>: To reduce current displayed image size by one half.

<Fill>: To adjust the image to fit display window (refer to figure on the right).



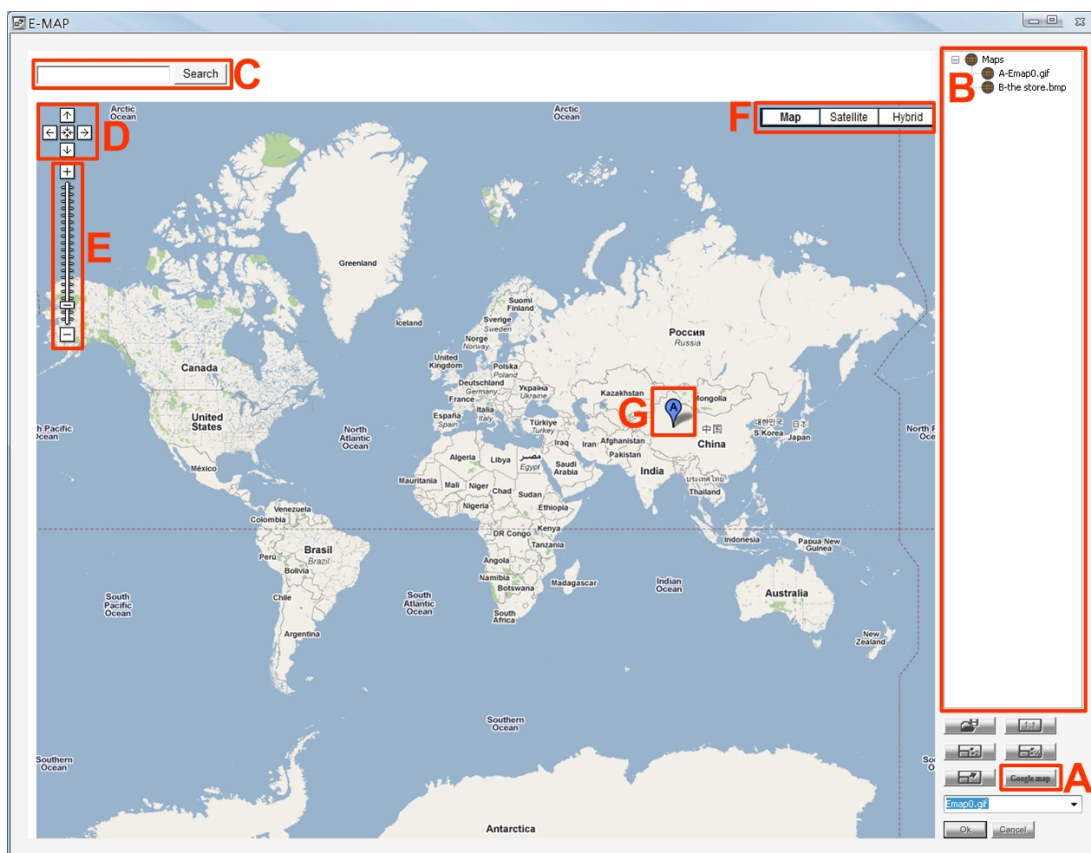
**NOTE:** If there is no image file loaded on the Emap window, an error message will be shown when clicked on any of the four buttons above.



**NOTE:** When the image is very large, or when users cannot see the entire image in the display window on the right, click on a channel in the site tree and the E-MAP will automatically move to the location of the selected channel.

## **Google Map Function**

With Google Map function, users can mark the locations of loaded emaps on Google map. Refer to the steps below for details.



**Step A.** Click on <Google map> icon and Google map will be displayed.

**Step B.** The loaded emaps will be listed here.

**Step C.** Type the name of the location and click on <Search>. If Google map is able to find the target location, it will be shown at the center of Google map. The display size of Google map will not be changed.

**Step D.** Click on the directional icons to move Google map to preferred directions. Click on the center icon to return to the last view.

**Step E.** Click on +/- to magnify/shrink the display size of Google map. Alternatively, drag the slider bar to select preferred display size.

**Step F.** Select preferred type of Google map. "Hybrid" is the mixture of pure map and Satellite map.

**Step G.** Click and drag the emaps to the target locations. A balloon with a letter will be displayed to mark the location of each emap. Users can always click and drag balloons to change their locations. Right click on any balloon and select <Remove this map> to delete the mark.



**NOTE:** Double click on any balloon and the emap will be displayed. Alternatively, the emap can also be restored via double clicking on the emap icon listed in the site tree.

## 7.16 Health Function

This is a function that verifies the HDD status of the NVR sites in current connected group. Click on the <Health> icon and a progress bar will be shown to indicate that the information is being retrieving. The following figure is an example. Note that since IP cameras do not have connected HDD, they will not be shown in the chart.

The screenshot shows a window titled "Health Status (Refresh Rate = 5 min)". Inside, there is a table with the following data:

Site[01]	Device Name	Internal/External	Total size	Active/NonActive	Temperature
	ST3160815AS	Internal	154GB	Active	38

The information items shown in the chart are described as below:

### **Device Name**

This item shows the model name of the HDD.

### **Internal/External**

This item indicates whether the HDD is an internal or external device.

### **Total Size**

This item indicates the total size of the HDD.

### **Active/Non Active**

This item indicates whether the HDD is active or non-active.

### **Temperature**

This item indicates the current temperature of the HDD in Celsius degree.



**NOTE:** Temperature data is not retrievable for some specific models. Under Temperature column, it will show "Not available".

## 7.17 Lock Function

The Lock function allows users to protect iCMS from unauthorized use when there is need to be away from the computer for a while. Closing iCMS is not allowed and other functionality will be limited as described below.

Click on the <Lock> icon and a confirmation message will be displayed. Click “Yes” to confirm.

After users clicked “Yes”, the icon will be changed to show that iCMS is currently being locked. When users clicked the icon again, a login window will be displayed for users to enter username and password to unlock.

To unlock, the following are two scenarios:

	Login Account	Unlock Account	Note
1	User	- Login User - Any Administrator	The access authority will still be User's limit.
2	Administrator	- Login Administrator	If password is changed, use new password to unlock.

When iCMS is locked, windows control will be as the following two types:

	Type	Example	Windows Control
1	Setting	Setting, Schedule Record, Emap, Dome Control, etc	The windows will be closed without saving changes. It is recommended to save settings before locking up iCMS.
2	Monitoring	Archive, Alert, etc.	It is not allowed to close the window but just minimize it.



**NOTE:** If iCMS is forced to be closed while it's locked, iCMS system will still be locked when it is started up again.



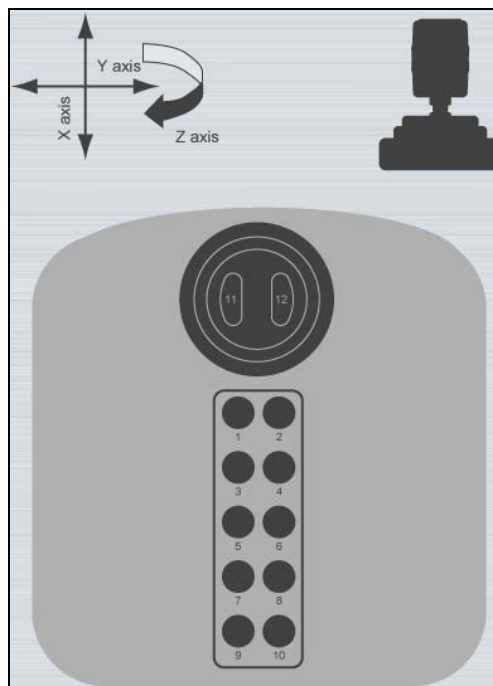
**NOTE:** If the password of the current login account is changed, use the new password to unlock.

## 7.18 Joystick Control Function

When a joystick is connected, it can work in Mouse Control mode and Dome Camera Control mode. Refer to the picture on the right for a sample of joystick. The requirement of the joystick is as the following:

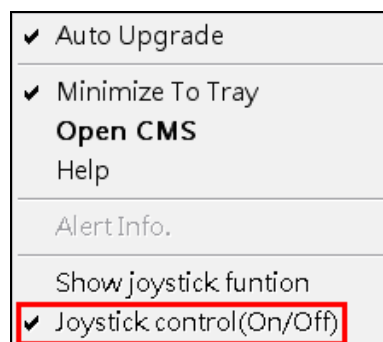
1. 12 buttons
2. X, Y, and Z axis

Press button “8” to change between mouse or dome camera control modes. However, if the selected camera is not a dome camera, the joystick can only be in Mouse Control mode.



**NOTE:** Only the first launched iCMS server can use joystick control function.

When iCMS detects an available joystick, iCMS icon in the system tray icon will change to a joystick icon. In addition, a message will be shown to tell current control mode: mouse control or dome camera control. Right click on the joystick icon and a menu will be shown as on the right. Select <Joystick control (On/Off)> to switch on/off joystick control.



Select <Show joystick function> will display a hint screen showing functions of the keys according to the control mode, either mouse control or dome camera control.

Whenever the joystick control mode changes, a message will be shown at the system tray to inform users. Refer to the following tables for controlling options:

**Under Mouse Control Mode**

X axis	Left / Right movement
Y axis	Up / Down movement
Z axis	Clockwise to speed up; Counterclockwise to slow down movement
8	Change to Dome Camera Control mode
11	Left clicking key
12	Right clicking key

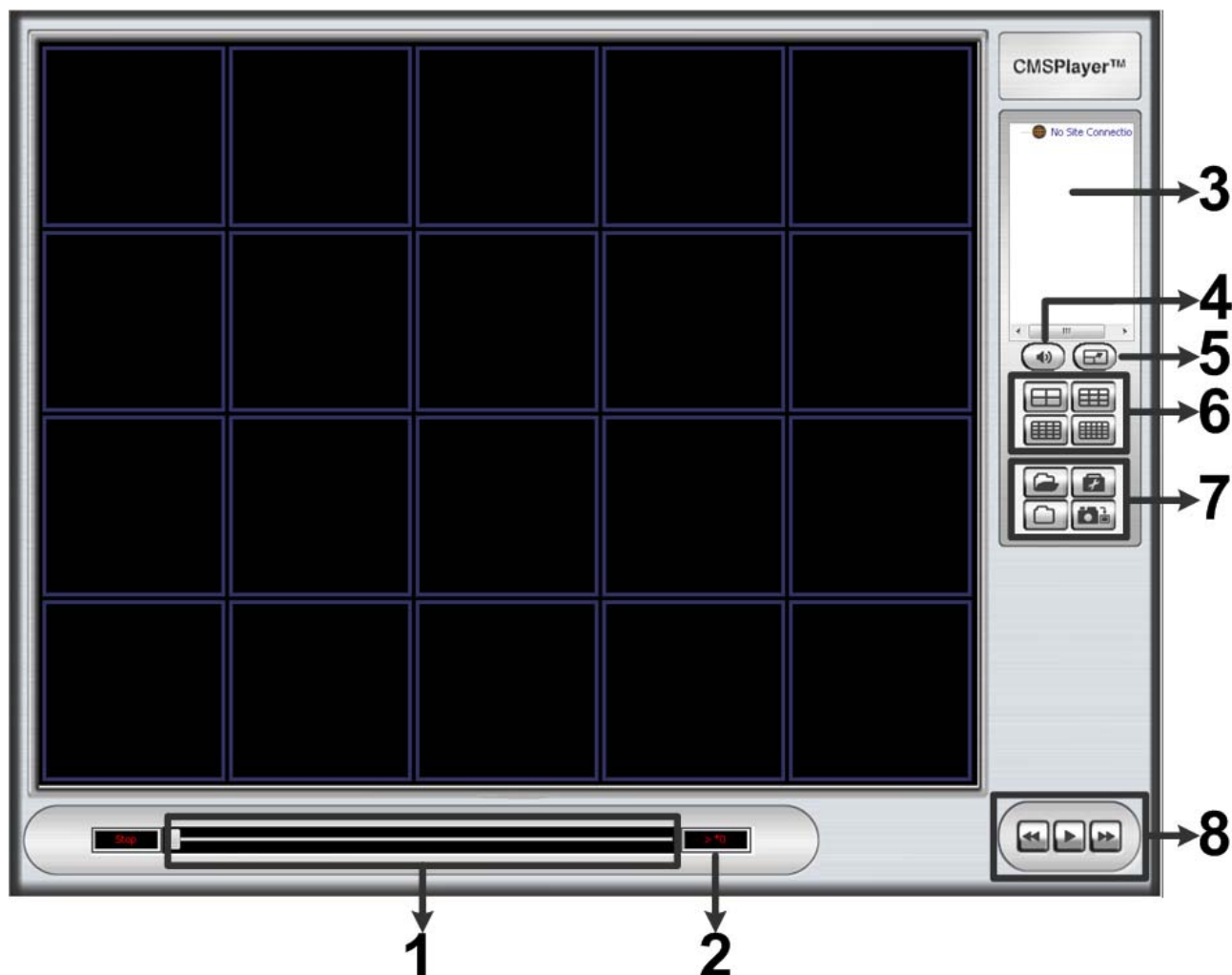
**Under Dome Camera Control Mode**

X axis	Move dome / OSD menu selecting left or right
Y axis	Move dome / OSD menu selecting up or down
Z axis	Clockwise to zoom in; Counterclockwise to zoom out
1	Slow down movement
2	Speed up movement
3	Focus Far
4	Focus Near
5	Iris Close
6	Iris Open
7	Auto / Manual Focus
8	Change to Dome Camera Control mode
9	Enter OSD Menu (IP Dome)
10	Function as ENTER key in OSD Menu (IP Dome)
11-12	No function



## Appendix A: CMS Player

CMS Player is an alternate version of the standard NVR Player. When multiple iCMS instances are opened in multiple monitors, each iCMS can launch 1 CMS Player. The main window of CMS Player is shown below with the name of the buttons.



1	Slider Bar
2	Playback Speed Indicator
3	Site Tree
4	Audio
5	Full Screen
6	Display Modes: 2X2, 3X3, 4X4, and 5X4
7	Open Video File, Frame View Setting, File Path Setting, and Snapshot
8	Playback Controls: Fast/Step Backward, Play/Pause, and Fast/Step Forward

The usage and function of each button will be described in the following paragraphs.

**Slider Bar**

Click and drag the bar to search through the video.

**Playback Speed Indicator**

The Speed Indicator shows playback speed in forward or backward direction.

- “>” indicates forward playback while “<” indicates backward playback.
- The playback speed can be \*1, \*2, \*4, \*8, \*16, or \*32.

**Site Tree**

The site tree shows the channels of the opened DRV file. Double click on a channel to view the selected channel in one screen. Right click on the site tree can choose to expand or collapse site tree.

**Audio**

Click on the <Audio> icon located underneath the site tree to enable or disable the audio of the opened DRV file.

**Full Screen**

Click on the <FULL SCREEN> icon will enlarge CMS Player window to fit full screen. Click on the <FULL SCREEN> icon again or press <Esc> key on the keyboard to return to normal screen mode.

**Display Modes**

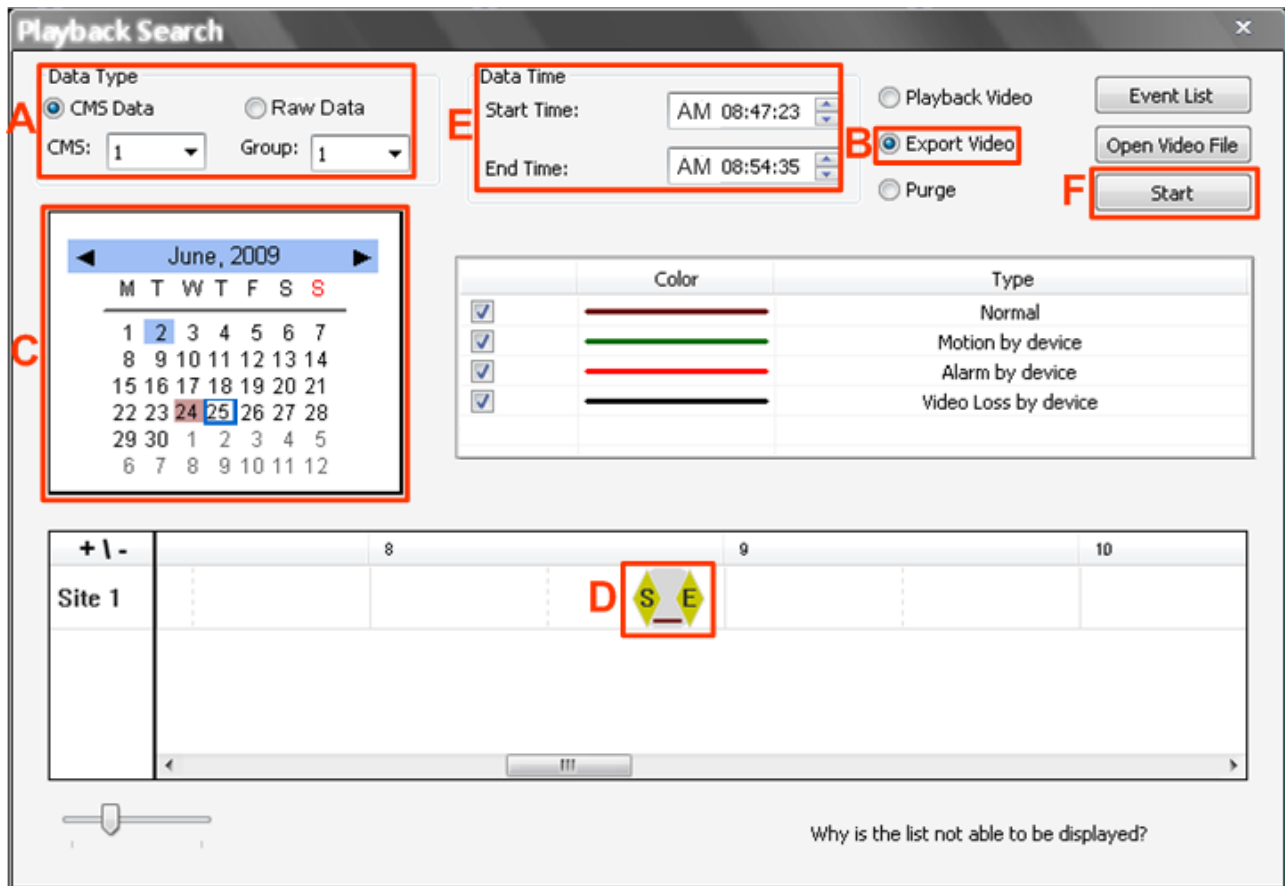
Users can click on <2X2>, <3X3>, <4X4>, or <5X4> icons to view in multiple window modes.

**Open Video File**

Click on the <Open Video File> icon to display the “Playback Search” window. Users are allowed to playback, export, or delete videos. The instruction of video playback is illustrated in section **Playback Recorded Video**. The followings will be details about video exportation and deletion.

**Export Video:**

Refer to below for steps of video exportation.



**Step A.** Select <CMS Data> and choose iCMS server & group. Alternatively, select <Raw Data> and allocate a folder containing NVR HDD files.

**Step B.** Select <Export Video>.

**Step C.** Select date of designated videos. Today's date is in blue box, the date with video data is highlighted in brown, and the selected date is highlighted in blue.

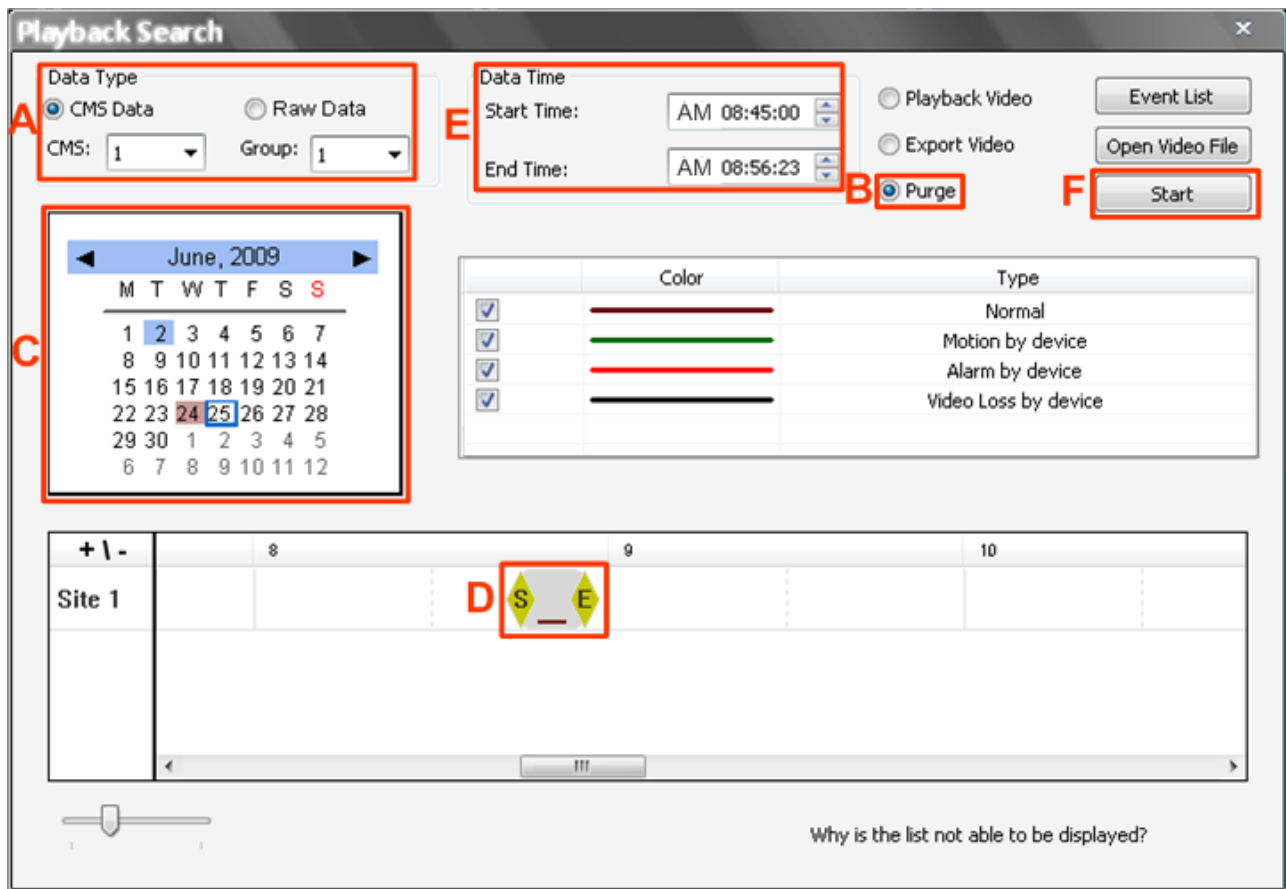
**Step D.** Click and drag the cursor to select designated videos.

**Step E.** The start and end time of the selected video will be displayed here.

**Step F.** Click on the <Start> button. A window will pop up, and users are allowed to enter a filename and select video type (AVI or DRV) through the window. Then click on <Save> to start the exportation.

## Delete Video:

Only when the current iCMS login account is in the admin group, will the video deletion function be available. Refer to the following for step by step instruction.



**Step A.** Select <CMS Data> and choose iCMS server & group. Note that NVR data does not support purge function.

**Step B.** Select <Purge>.

**Step C.** Select date of designated videos. Today's date is in blue box, the date with video data is highlighted in brown, and the selected date is highlighted in blue.

**Step D.** Click and drag the cursor to select designated videos.

**Step E.** The start and end time of the selected video will be displayed here.

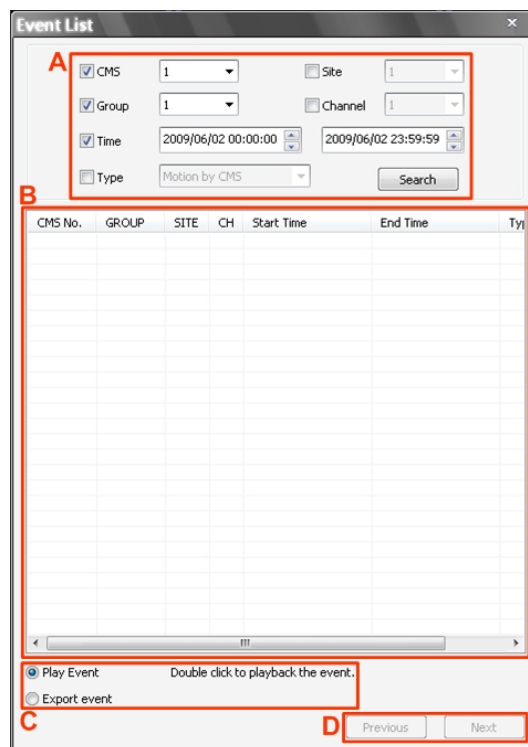
**Step F.** Click on the <Start> button and a confirmation dialog will be displayed. Enter correct username and password to start the deletion.

**Event List:**

In addition, users can also playback and export event videos via searching through the event list. Click on the <Event List> button on the upper right hand corner of the “Playback Search” window. The “Event List” window will be displayed as on the right. Refer to below for the instruction.

First set searching criteria in Box A and click on the <Search> button. The event videos satisfied the searching criteria will be listed in Box B. If the list contains more than 1000 event videos, click on the <Previous> and <Next> buttons in Box D to see more selections.

In Box C, users can choose to playback or export event videos. Select <Play Event> and double click on any item in Box B to playback the event video. Alternatively, select <Export event> and a <Start> button will appear at the bottom. Press Ctrl key to select multiple files and click on the <Start> button to begin exporting the event video(s).



**NOTE:** For event search of NVR data, the <iCMS>, <Group> and <Site> in Box A will be inaccessible.

**Video Type Display:**

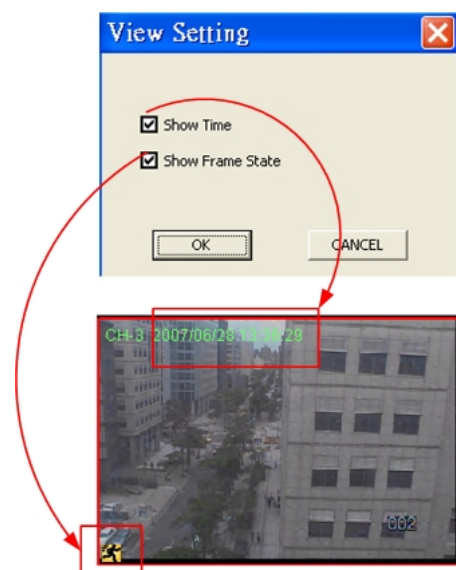
The chart in the middle of the “Playback Search” window allows users to assign unique color displays to represent different types of video data. Double click on any cell under the “Color” column and choose a preferred color to represent the corresponding video type.

	Color	Type
<input checked="" type="checkbox"/>		Normal
<input checked="" type="checkbox"/>		Motion by device
<input checked="" type="checkbox"/>		Alarm by device
<input checked="" type="checkbox"/>		Video Loss by device

### **Frame View Setting**

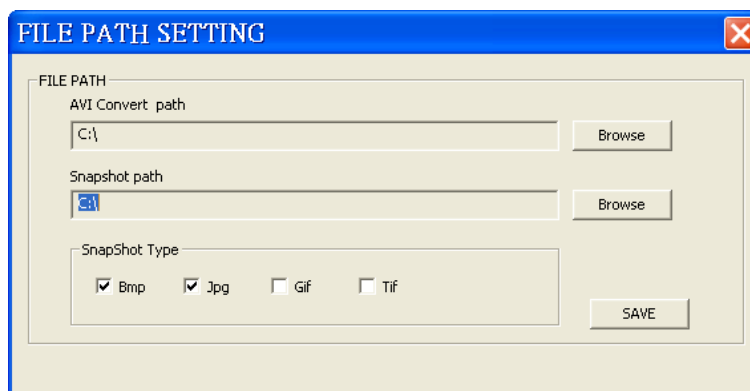
Users can choose to show/hide the time and alert text on the video.

Click on the <Frame View Setting> icon, and the View Setting window will be displayed. Check <Show Time>, and the time will be shown on the screen. Check <Show Frame State>, and the alert icon will be displayed at bottom-left. Uncheck to hide the information.



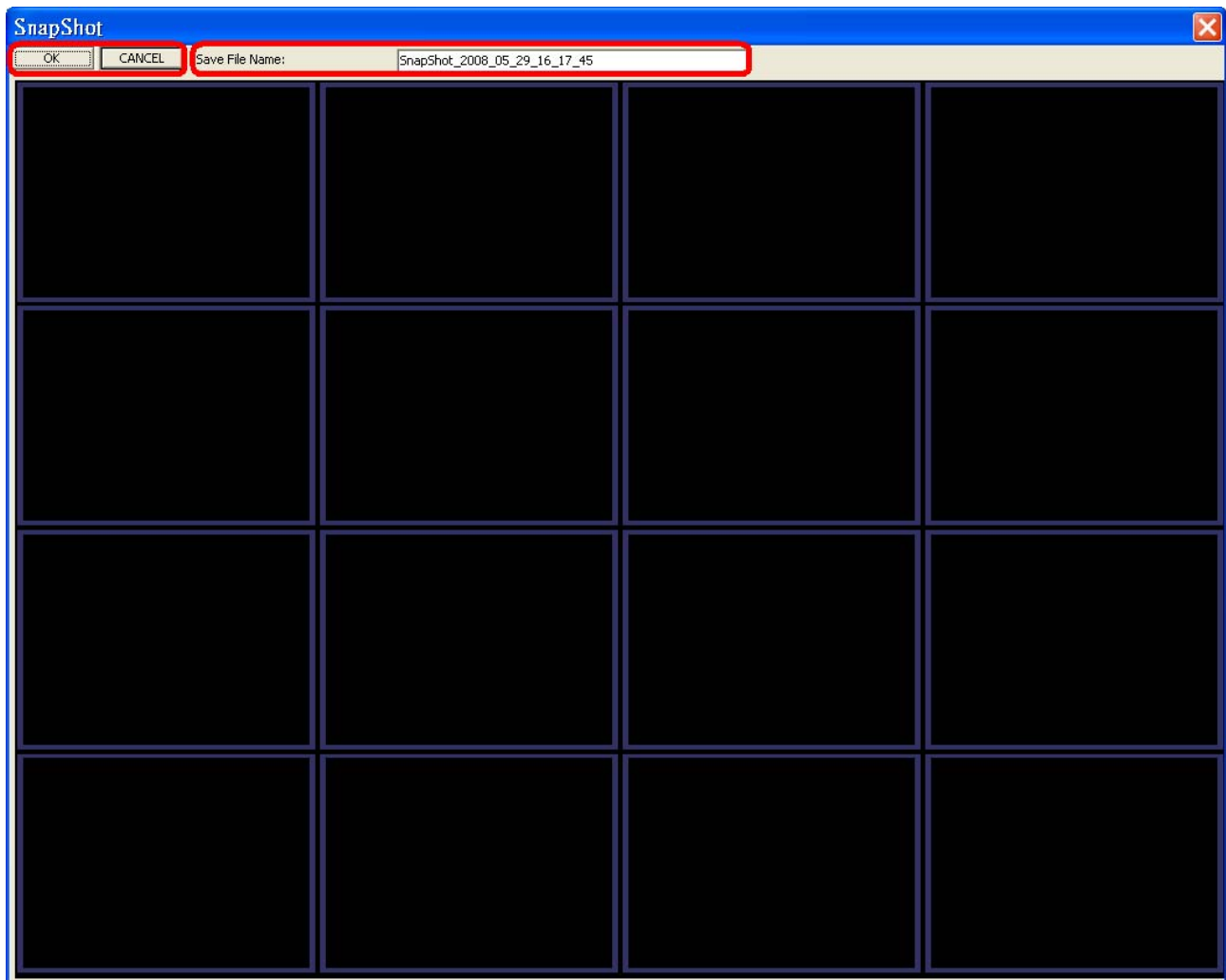
### **File Path Setting**

Click on the <File Path Setting> icon to preset file paths for AVI conversion files and snapshot files. Click on <Browse> to select desired folders. In addition, file type of snapshot pictures can also be selected: Bmp, Jpg, Gif, or Tif formats. After the settings are selected, click on <Save> to save.






## **Snapshot**

Click on the <Snapshot> icon to capture a snapshot of the screen. When the snapshot window is opened, users can choose to rename the filename or leave it as it is. Click on <OK> to save the snapshot or <CANCEL> to discard it.




## **Playback Controls**


### **Play/Pause:**

Click on  to start playing back the video. The icon will change to  showing that the video is now playing. Click on  to pause playing back the video.

### **Fast/Step Backward:**

Click on  to play the video fast backward. When the playback of the video is paused, click on this icon to move one step backward.

### **Fast/Step Forward:**

Click on  to play the video fast forward. When the playback of the video is paused, click on this icon to move one step forward.

### **Assign a Channel to Certain Grid**

Similar to iCMS, CMS Player also allows users to assign any channel in the site tree to any grid of CMS Player main window. Follow steps below to complete assignment.

**Step 1:** Click and hold the channel users want.

**Step 2:** Drag and drop it onto the window that users want to assign in.

### **Resort/Remove Displaying Grid**

Right click on any channel and select <Re-sort> to restore the original layout.

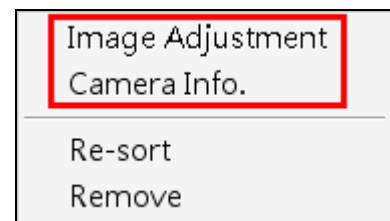
In addition, users can also remove any channel by right clicking on the grid and select <Remove>. Alternatively, users can select any grid and press <Delete> key on the keyboard to remove the channel.



**NOTE:** Selecting <Re-sort> will restore the removed channels, or users can add a channel back to any grid via drag and drop.

### **Image Adjustment**

Image adjustment function in CMS Player is the same as in iCMS. Please refer to section **Adjust the Image** for more details.



### **Camera Info.**

Camera Info. function in CMS Player is the same as in iCMS. Please refer to section **Camera Setting / Camera Info.** for more details.



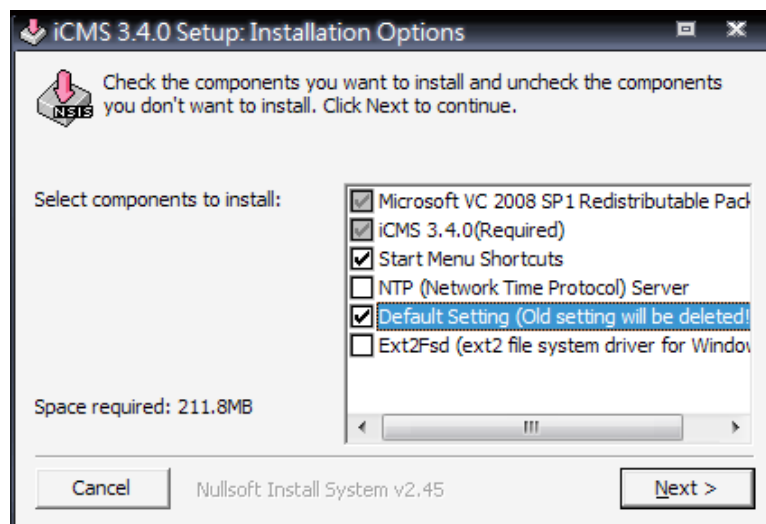
## Appendix B: Troubleshooting

The followings are some common situations when users are having difficulty with iCMS server.

1. iCMS server does not work properly. How can it be recovered or where can I ask for help?

Please try the following ways to recover it first.

- A. Please check if the computer meets the system requirement.
- B. If iCMS automatically closes when it's starting up or connecting to sites, please send the files stored in \CMS\Setting\ under improper operation condition. Afterwards, re-install iCMS and check to install **Default Setting** during installation. Remember not to import old setting files. This will tell whether if the old setting data are corrupted.



- C. If iCMS cannot successfully connect to sites, check the followings.
  - Confirm IP, port, username, and password of the site. Users can connect to the site via IE browser to verify the site exists and is connectable.
  - Close firewall and virus scan software and try to connect again. If the problem is due to firewall or virus scan software, please change their settings.
  - If the connection still failed, please send the IP address to our engineer.

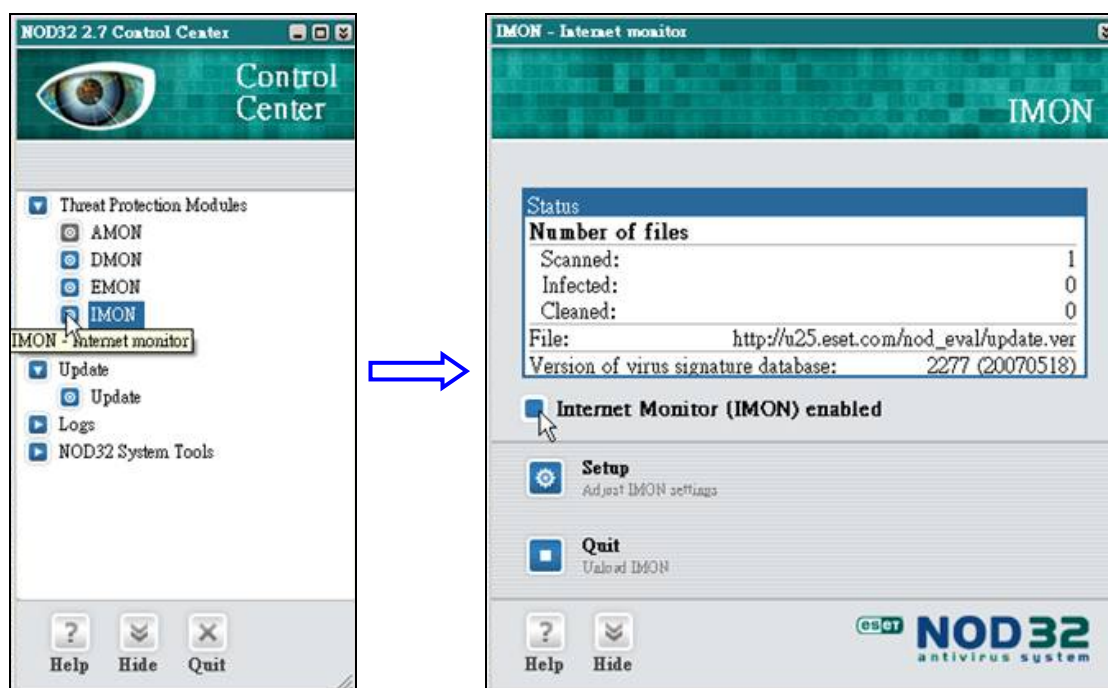


**NOTE:** When users need to ask for the engineer's help, please send a copy of the files stored in \CMS\Log\ as well.

## 2. iCMS server takes up too many HDD space.

We have found that the preset of the virus scan software “NOD32” will automatically create a temporary file under windows system temporary folder when iCMS connects to sites. This temporary file will automatically increase the size which causes the HDD became lack of space.

Please go to the control center of the NOD32 and disable **IMON**. Then the problem should be resolved. The following pictures are examples.



## 3. The PC crashed while playing back the AVI file exported from NVR or converted by CMS Player.

Click <Start Menu> and select <Run>. Then input “cmd regsvr32 /u shmedia.dll” and click <OK>. Playback the AVI file again and the problem shall be solved.